

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *November 28, 2017*

Attendance (*highlighted names indicate presence at meeting*):

M. Gutierrez

J. Kovnesky

J. Krostag

Y. Lasky

A. Schlegel

J. Senn

M. Wejrowski

1. Prayer: *Led by Yolanda Lasky*

2. Athletics Discussion:

John Farney presented the status of St. Greg's athletics and Athletic Director position. Fall sports (outdoor soccer and volleyball), have concluded. Sign up for fall sports occurs in the spring of the year. St. Greg's fielded two outdoor soccer teams. Volleyball went smoother due to the work put forth by the VB coordinator, Chris Hodges. John indicated that the southwest Catholic Soccer League is trying to start a "Futsal" league. Futsal is indoor soccer. Jennifer Williams is the St. Greg's soccer coordinator. The concern regarding St. Greg's hosting futsal soccer games is the size of the gymnasium and the potential for spectators getting hit by the ball.

John indicated that basketball will open the season this weekend (December 2&3). Rich Medina and Jose Ordenas are the basketball coordinators. Andy Borkowski of Mary Queen of Saints is the track coach for the combined team of St. Greg's and MQS. Track meets are held at MQS.

John indicated that he has increased duties at Caterpillar, causing conflict with his duties as St. Greg's A.D. After this season, John will be relinquishing the A.D. position. John would like to secure someone to be "assistant A.D., to "shadow" John, learn the duties and responsibilities of the position and assume the A.D. position for next year. The problem is getting someone to volunteer for this position. Amy indicated that a communication may go out to parents regarding the status of athletics due to the upcoming A.D. vacancy. This information may also be placed in the church bulletin. By communicating this to parents and parishioners, a volunteer/s may come forth.

3. Financial Summary Review:

Patti Penkalski distributed the Financial Summary sheet. Patti stated that she had corrected the discrepancy in the "Total Other Expenses" line. Patti informed the commission that the current software does not allow to process current budget reports as Fr. Tom stated at the October SC meeting. The Arch is considering common software (Quickbooks), next fiscal year which would eliminate this issue. Copies of the DPI's Private School Choice Programs Informational Bulletin was distributed. The last two pages specifically are regarding St. Greg's. St. Greg's educational programs, eligible educational programming expenses, and Capitalization Policy are described.

Financial Summary Review (continued)

A sheet titled "Information Regarding the MPCP Audited Financial Statements" was distributed. This sheet clearly explained the Milwaukee Parental Choice Program's financial diffi-

culties to St. Greg's budget. Cash reserves balance of \$235,089 (Choice audit), is not an accurate financial picture of the school. This amount is the difference between money received from DPI and the educational expenses of St. Greg's. Eligible educational expenses are reduced by the percentage of non-Choice (tuition paying students). St. Greg's is a ministry of the parish and not a separate entity. If St. Greg's was 100% Choice, separate of the parish, it would be accurate that there would be cash reserves. 77% of St. Greg's students are Choice. Amy and Patti stated that when DPI staff were queried on budget questions, no one could provide any answers. MPCP requires that all Choice funding goes 100% towards the school. Patti stated that in the DPI website there is a Private Schools Choice Programs Financial Audit Bulletin.

A question was asked of Patti as to why there is no total budget in the "Allocated Property and Maintenance" line. Patti stated that she will correct this and that 65% of this budget goes towards school costs. Patti also informed the group that she will send a pdf of the audited financial statements to SC members. Reilly, Penner & Benton LLP, is our contracted accounting firm.

4. October Meeting Minutes:

SC meeting minutes were reviewed and approved

5. Parish Pastoral Council Update:

- Yolande stated that the Council is waiting to hear back from 1 vendor to provide the dollar amount from the Parish festival.
- The Council is still working on replacing items that were damaged/destroyed from last month's break-in. The Council is discussing additional security cameras with ADT. The Council will be putting together a crisis plan.
- Spirituality of Stewardship Conference was well attended.
- Fall 2017 Deanery Assembly of Parishes literature was distributed and viewed by SC members.

6. Principal's Report:

A. *Enrollment Update:* As of 11/26/2017, enrollment has changed from 256 to 260. Four new students started on 11/26.

B. *Staff Update:* Kim Krause is the new Phy Ed teacher. Marta Campos is the new 8th grade aid. Ms. Campos is a St. Greg's parent and is also helping out with E.S.L. students.

C. *Security:* Amy distributed "St. Gregory the Great Building Security Protocols" and has discussed concerns with Fr. Tom. A discussion ensued regarding overall security concerns, including adults present for parish group activities and have no school related business, accessing the school during class time. Yolande stated that she will bring up this concern at the next Parish Council meeting. Amy stated that a new "Playground Crisis Plan" is being developed. Whistles will be used for emergency situations. More information on this plan is forthcoming.

Principal's Report(continued)

D. *Other:* Amy stated that there are plans to apply for "Exemplary Status" in Academic Excellence and Mission in Catholic Identity. If awarded, this status is good for 5 years.

A contract has been signed for substitute temporary teacher services by the Education Division of Parallel Employment Group.

Old Business/Open Discussion/Additional Items:

Due to the added items of “Athletics Discussion” and “Financial Summary Review,” Old Business/Open Discussion/Additional Items will be tabled for the December SC meeting.

The meeting concluded at 7:55 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.

NEXT MEETING: December 19, 2017 – 6:00 PM

Respectfully Submitted,
Mike Gutierrez
School Commission