

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *June 20, 2017*

Attendance (*highlighted names indicate presence at meeting*):

J. Ballard

M. Gutierrez

J. Kovnesky

J. Krostag

Y. Lasky

A. Schlegel

J. Senn

M. Wejrowski

1. Prayer: Led by John Krostag

2. May Meeting Minutes: *S.C. meeting minutes were reviewed, but not approved.*

3. Commission Action Items:

A. Final Review of Updated Bylaws: *All approved the final edits to the bylaws. Jeff will send the bylaws to Mike Esser (Parish Pastoral Council), and Fr. Tom. Amy will be cc'd.*

B. Review "School Commission End of Year Survey DRAFT 2017-6-14" - Accreditation is requiring a "self evaluation" by commission members. Section C. **School Commission's Relationship with the Principal (Administrators)**; #6, #7, & #8 will be removed. Jeff will re-word #10 and send the edited question to all SC members by 6/27. SC member comments must sent back to Jeff by 7/7.

C. Upcoming Events: *Upcoming Events are as follows:*

- *Back to School Night will be held on August 22.*
- *Parish Festival will be held on September 7 - 10. Still need captains for the children's games.*
- *Accreditation document (completed template), is due 6/30. The Accreditation visit will be on November 1 & 2. If SC members could be available on 11/1, it would be appreciated.*

D. *New Members: No new members. Current SC members should solicit for new members. Announcements will be made via the School Newsletter and Bulletins. Jeff will work with Amy on announcement verbiage.*

4. Principal's Report:

A. Enrollment Update: *The enrollment as of June 20, is 268. Almost all classes are full.*

B. Budget Update: *Amy distributed the April and May final budgets. Concerns regarding the omission of the Buildings and Grounds budget as well as the fact that The "Total Other Expenses" line and the "Surplus/Deficit" line demonstrate the same amounts across both lines were discussed. This will be looked into.*

C. Staff Update: *Three contracts were offered. The K5 and 1st grade teachers signed their contracts and returned to Amy. The Reading Specialist requested to Amy to take her contract home to discuss with her spouse. Amy interviewed three 2nd grade candidates and will offer a contract to her first choice. There have no applicants for Spanish and Music. Amy will be meeting with Seton on 6/21 to get names of potential candidates.*

5. Parish Pastoral Council Update:

- *Yolanda attended two meetings.*

- *Nancy Chmilewski is the Parish Director at O.L.L. Fr. Bill Burkert is the Assisting Priest and Fr. Tom is the supervising Pastor.*
- *The roof repairs will be completed this summer.*
- *The Parish office exterior door is in the process of being completely replaced.*
- *Caring Parish Program; A Parish will have an association with another Parish in the Arch and work/assist the Parish with work on projects for the benefit of the association Parish. This is a non-monetary program.*
- *SVDP Food Drive is on-going.*
- *A Ministry Fair will be held on October 28 & 29.*
- *Fr. Tom referred parishioners, staff, etc., to “Caring Bridges” for Matt Lawrenz.*
- *Fr. Feliciano will be leaving our “sister” Parish. Fr. Jose Rafael Colon Rosario will be the new Pastor. He will be coming to St. Greg’s sometime in September of 2018.*
- *Miguel Mendez will be serving as the liaison for the Annual Appeal.*
- *May financials are pending and work on exterior signage is on-going. The signs will be in English and Spanish.*
- *John Farney is the new A.D.*
- *\$1,000 was donated by the Christian Women for repairs to the ladies restroom in Tenpenny Hall.*
- *Amy will be attending the September meeting.*
- *Mary Genteel will be a new Parish Pastoral Council member.*

6. Old Business: *No Old Business.*

7. Open Discussion:

- *Jess Ballard will not be returning as a School Commission member for the 2017-2018 year.*
- *School Commission members positions will be determined at the August meeting when hopefully all members will be present.*

The meeting concluded at 7:04 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.

NEXT MEETING: August 15, 2017 – 6:00 PM

Respectfully Submitted,
Mike Gutierrez on behalf of Jess Ballard
School Commission