

## **St. Charles Borromeo Pastoral Council Minutes**

Monday, November 26, 2018 @ 6:30pm

**Opening**—Pastoral Council began at 6:30pm at St. Charles Borromeo Parish, 5571 S Marilyn St, Milwaukee, WI 53221

### Members in attendance:

Father Brian Holbus

Bob Adamus

Bill Bissell

Adam Engman

Martin Ewert

Sr. Monica Fumo

Jeff Pucel

Terry Stanton

Sue Stoecker

### Excused or Absent:

Jamie Barchus

Sr. Ellen Corcoran

Judy Schneidewent

**Opening Prayer:** Sr. Monica Fumo

**Reading and Reflection:** Bill Bissell

### **Approval of the previous Pastoral Council meeting minutes:**

- The minutes of the Monday, October 22, 2018 meeting of the Pastoral Council are approved.

**Pastor's Report**—Fr. Brian Holbus (see New Business)

### Commission Reports--Summaries

#### **Evangelization and Christian Formation**—Judy Schneidewent

- Evangelization Commission's next meeting scheduled on Tuesday, 11/27/2018
- Christian Formation Commission to meet in December, 2018

#### **Human Concerns**--Sue Stoecker

##### **November 14, 2018 Meeting Notes**

#### **Monthly Donations:**

- The February donation will be to Milwaukee Rescue Mission; and the March donation will be made to the Sojourner Family Peace Center.

#### **Outreach Weekends:**

- **December - Advent Giving Tree** Rick reported that our donations to the giving tree this year will go to Saint A's, an organization who provides foster referrals and help with adoptions.

#### **Sub-committee updates:**

##### Ministry to the Sick and Homebound

- Rick reported that there are currently 10 homebound that are visited and taken the Eucharist. We lost 2 homebound and gained 2 homebound recently.

##### St. Luke's

- Rick stated that he talked to Deacon Claude, who was unable to find a replacement, and we have lost ministers. The group thought an effort to obtain a replacement and additional volunteers needs to be done.

## Bereavement

- The Mass of Remembrance took place November 2, 2018. About 75 people attended. Confirmation Students did Hospitality and took Candles up in memory of our deceased. Those who attended were complimentary of the service and hospitality after.

## St. Vincent de Paul

- Rick reported that this ministry is doing well. We continue to provide outreach to others who belong to other churches; we continue to receive referrals from St. Veronica. Chuck Ciardo did tell him that he did not want to head it up much longer. The group felt here was another opportunity to recruit more volunteers, perhaps consider sharing leadership responsibilities with 2 people.

## Southwest Interfaith

- Jay Sakwinski reported that as of the October 4, 2018 meeting, there are 321 total volunteers. There are 580 active clients, which is up 10 from the last meeting. 391 clients were served in August; this represents 147 females, 28 males, of the 175 served, 122 live alone. Volunteers of SW Interfaith gave 6801 Units of service year to date.

**Saturday, November 10 was Make a Difference Day.** Volunteers helped older adults with yard work such as raking and cleaning up yard debris. This project was sponsored by UWM and Marquette.

**Love Thy Neighbor Foundation Workshops** will be held at the Greendale American Legion Post 416 at 6351 W. Grange Ave. Nov. 15 and Dec. 20. A variety of topics important to Older Adults will be covered. Light snacks and beverages will be provided. These talks are free of charge.

## Prayer Shawl Ministry-

- There were 6 shawls turned in at the October meeting, and 10 in November. Sharon Delong also told Kathy that \$141.00 was donated as a result of the bulletin article asking for help.

## Old Business

- **Holy Hour for Life** – A small number of parishioners attended the Holy Hour for Life. It is thought that because it was held in the evening that caused the small number. There were also parishioners from St. Roman's in Attendance.
- **Respect Life Baby Shower** -Rick reported that a check for \$712 was sent to Milwaukee Birthright. Rick took several trips to their location. They were very appreciative of the items we donated.

## New Business

- **December Food Drive** -The collection for the December "Food Baskets" is in progress.
- **December talk by Adele Lund** – A talk entitled "Understanding Grief" will take place on December 6 in the Gathering Space.
- Next meeting: **January 23, 2019. 6:30-7:30**

## School Commission--Sr. Monica Fumo

- The Commission Meeting had an abundant attendance from the various committees
- Father Norberto—Attending each classroom to teach about Faith. Deacon Rick is assisting in this endeavor
- Brother Bob from the Capuchin Community spoke to the School community as well as the Catholic Youth formation regarding 'Service to the Larger Community' (i.e. St. Ben's meal program, the food drive and other aspects of the services of the Capuchins)
- Each grade level in the school has a common service project
- At the High School Fair held at St. Roman's Parish, the St. Charles Borromeo teachers created a supplemental informational handbook about the various High Schools throughout Milwaukee County
- Six new students have been enrolled since the last meeting increasing the enrollment to 223 students
- 30 new Chrome books have been purchased for student use
- An Anti-bullying program has been implemented: 'Stop It'. This includes an App available to students from the 4th to 8th grade
- School parents and Mrs. Albright are working to improve drop off and pick up safety issues of students before and after school

- A safety film (to resist projectiles) will be applied to all first floor windows as well as some other security improvements to the school (i.e. cameras to be installed in after-school care...)
- Next meeting in January 2019

**Worship**—Sr. Ellen Corcoran

Excused absence—Sister Ellen Corcoran is on Sabbatical

Her position will remain on council (no other appointee) during her absence

**Finance Council**—Terry Stanton and Bill Bissell: **Meeting Notes Nov.10, 2018**

**Building & Grounds:**

- Jay met with people from Seaton and they gave him the following recommendations:
  - -All school windows on the lower level should be coated with a protective film probably sometime in January, however, this would need the approval of the Finance Council. In the event of damage to the windows or the surrounding frames, whose responsibility would it be for repairs.
  - -A camera placed in the school hallway entrance for after school people so they could be buzzed up without having a person physically going down and identifying them.
  - -Locks on every classroom door for the protection of the children in the event of an intruder. The locks would be put on the inside of every door. This is still under consideration. The monies for these recommendations is from grant money given to Seaton.
  - -The kitchen stove has been repaired and is now in good working order. There have also been repairs made to several things in the convent.
  - -A new water fountain will be installed replacing the one currently found in the back of church. Some money from the Auction Dinner will be used for this
  - -A (2) year contract has been made with Bluemel's for our snow removal.

**Finance**

- -Jenny will begin showing our financials in the bulletin effective November 24<sup>th</sup>. We also discussed an appropriate acknowledgement for the most generous gift left to SCB by the late Mr. & Mrs. Tomaszewski. Ideas were given but we are still open to other suggestions.

**Stewardship**—Adam Engman

- All Milestones have been closed out and cleared out. There will be a debriefing next Thursday for follow up and future plans
- Not much new to report
- Common meeting night could be a quarterly meeting

**Pastoral Council New Business:**

- Bernard and Mary Tomaszewski donation (\$739,000.00):
  - What is the best way to use this donation for SCB and in acknowledgement of Bernard and Mary Tomaszewski?
  - Discussion to continue and is tabled until next PC meeting
- Sister Ellen Corcoran is on Sabbatical
  - Her position will remain on council (no other appointee) during her absence
- Location for future PC meetings:
  - Determined to be held in the Parish Office in the future
- Planning for the Common Meeting Night:
  - March 13, 2019 will be the Night of the meeting
  - There will be Prayer in church and then a short presentations regarding each commissions goals/progress
  - Potentially can use Common Meeting Night as a prospective Stewardship building platform
  - There will be more planning to make the Common Meeting Night a concise yet informative meeting
  - Adam Engman will provide a letter to all Commissions to explain the agenda of the Common meeting night and the requirements for all Commissions

- Update on the PC page
  - The Graphic User Interface of the contacts for Pastoral Council: will be redesigned for easier user access
  - The latest Pastoral Council minutes are to be hyperlinked (only approved minutes)
  - The potential for more redesign is to be discussed and implemented
- Archdiocesan survey for this Parish Council Congress (February 2019)
  - The Parishioners of SCB need to be informed of how Pastoral Council helps SCB to be a successful Parish. More importantly, Pastoral Council needs to recruit as many Parishioners of SCB to become part of SCB's Pastoral Council and SCB's many Commissions.
- Saint Charles hired someone for the part time Maintenance position: Tim Michalak

**Future Agenda Items:**

- Bernard and Mary Tomaszewski donation
- Common meeting night

**Opening and Closing Prayers:** Terry Stanton

**Reading and Reflections:** Martin Ewert

Next meeting: January 28, 2019