

St. Michael's MOPS Policy and Procedures 2017-2018

“Better moms make a better world”

- Confidentiality is important to the success of the MOPS program. Please be considerate of your fellow MOPS members' privacy when you discuss the program with others. One goal of the MOPS program is to provide a sensitive, accepting climate where women feel comfortable to share their needs, thoughts, problems, and beliefs. In addition, no “husband-bashing” is allowed!
- Communication from the Steering Team will be done through e-mail. If you do not have e-mail or wish to be notified another way, please let the Coordinator(s) know. MOPS e-mail lists are confidential and are to be used for informational purposes only. Please be considerate and do not forward junk mail, chain letters, etc. to the group.
- In order to make sure we have the appropriate supplies for crafts, enough MOPS kids caregivers, and a general sense of the well-being of the group, we ask that moms who need to miss a meeting please contact someone on steering, preferably before the day of the meeting.
- MOPS follows the Greenfield-Central Community School Corporation decision when determining if a meeting should be cancelled due to inclement weather. If St. Michael's School is closed or on a 2-hour delay, we will NOT meet. The office will also be notified of any cancellations. In addition, efforts will be made to contact MOPS members if a meeting is cancelled due to inclement weather or other factors, but cannot be guaranteed. Please listen to the appropriate television and radio stations for cancellation information.
- Please bring diapers, wipes, and any special food/care items (e.g. formula) that your child may need. Please label cups, pacifiers, and diaper bags. Caregivers will not be responsible for administering medications.
- Parking is permitted behind the church and on Jefferson Boulevard only! Please do not park in front of the school.
- Offensive language is not permitted
- Smoking is not permitted on Church property.

Annual Dues

An annual fee of \$31.95 will be charged to all MOPS members for a membership to MOPS International. Once the fee is paid, the MOPS member will receive a MOPS International magazine and regular emails from MOPS International. This fee will be due from each member by the second meeting of the year. There is no per meeting fee. A mom can belong to more than one MOPS group under the one membership fee.

- If a member is unable to pay the annual fee, scholarships are available. Do not let money keep you from joining us! Please contact the Coordinator or Finance Coordinator if you have any questions.

MOPS Kids Policies and Procedures

- Please notify the MOPS Kids Coordinator if there are any special instructions for your child (e.g. food allergies, bottle instructions, potty training, etc.)
- Please do not bring your child to MOPS if he/she shows signs of illness other than the common cold (e.g. fever, vomiting, diarrhea, etc.). Please note: the caregivers are not permitted to give medication of any kind. If a child requires medication, it must be kept with the mother and given to the child by the mother.
- Please bring at least one disposable diaper and plastic bottle if there will be a feeding. Please mark diaper bags with tags that are provided.
- Snacks and drinks will be given to children ages 1-6. These snacks are included as a part of our snack list that is assigned at the beginning of the year. If you are assigned drink they need to be individual pouches. Please label all cups and bottles!
- If your child is being potty trained, please bring a change of clothes in a bag labeled with their name in case of any accidents.
- If you are bringing any children that you are babysitting, they must be registered with a MOPS Kids registration form signed by the parents. You must contact the MOPS Kids Coordinator before bringing extra children to a meeting to ensure there will be enough caregivers!

MOPS International Mission Statement

MOPS International exists to encourage, equip, and develop every mother of preschoolers to realize her potential as a woman, mother, and leader in the name of Jesus Christ.