

Parish Pastoral Council Minutes October 18, 2018

Members Present: Fr. Ramon, Katrina Baumann, Fran Cautela, Celeste Guglielmi, Roger Heckel, Jim Lehnerd, Lance Lewis, Robin Racine, Bill Rectanus and Irene Sze. Not Present: Mike DeBrosse, Angela Ray, Kevin Stogran

- I. Minutes of the September meeting were reviewed.
 - Jim motioned to accept the September Minutes
 - Roger seconded the motion.
 - Motion passed and approved.

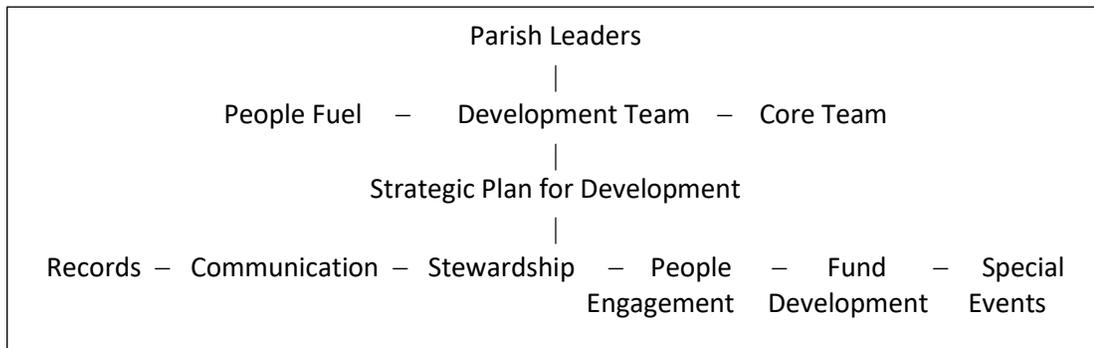
- II. Fr. Ramon's Report:
 - A. Father opened with the Lord's Prayer.
 - B. Father reported that Fr. Sudhakar Reddy is the new priest of the order performing hospital ministry with Fr. Jesse.

- III. Old Business
 - A. CPR/AED – Jim advised that we have 80 people interested in attending the training; two classes of 40 participants. Training would be on Monday and Thursday to accommodate the choirs. There was only one feedback from the bulletin announcement and that person was already signed up. Dates to be announced.
 - B. Emergency Operation Plan (EOP) – Bill stated that he met with staff, Lauren and Bob, to review parish members that might make a good fit for this subcommittee. Bob agreed to assist as a sounding board for security. Interested members would be those who have served as first responders (fire, police or doctor and nurses). Father will include this in his quarterly financial report to see if members of the parish respond to assist. Roger stated he sent us the name of the Sharon Woods Community Liaison Officer, a Larry Geis. We will contact him when the subcommittee members are in place.
 - C. Parish Plan – Lance advised that Kevin is out of the country and does have more information. Lance stated that we should start planning for our monthly "testimonials" starting in November. Parish Council would be the first to kick off this program. There was discussion to hold off on the monthly testimonials until the survey is ready. Example: In December, Parish Council talks about the survey and our parish plan. Then the survey goes live in January through means of mail, online, and questionnaires in and around the church. Deadline for the survey should be two to three weeks. There was discussion that maybe the testimonial talks should be every other month and the speaker would have to submit an outline of their talk for Parish Council approval due to time restrictions and topic. Lance advised he will follow up with Kevin when he gets back who may have a more solid idea on the testimonials.
 - D. Parish Survey – Roger handed out the latest draft of the survey advising that the questions were limited to twenty; keeping the survey quick to answer. Irene stated the subcommittee took into account of not having intrusive questions where people would not answer or be offended. It was further discussed that Johanne is ready to format the survey, but Kevin and her will be on vacation during our next council meeting in November. Father Ramon stated he too would not return until that day of our meeting from his pilgrimage. He may not make the council meeting. Bill asked the Survey subcommittee to look over his handout on the "People Engagement" survey he recently had in his University of Dayton class. Compare this survey to our Parish Survey to see if anything should be added or changed. The Parish Survey is about 99% ready.
 - E. Mission Statement – Lance received a few feedbacks from council members as listed on his handout. All are good ideas that describe St. Elizabeth and our mission. This could be more defined in words by those who complete the survey. It was agreed to hold until our survey results.

- F. Ministry Fair / Liturgy Committee – Bill stated that Angela was out of the country and would report on this at our next meeting.
- G. Communication – Bill stated that we have had no email correspondences from parish members. Bill advised that Fran finalized the census data. Fran reported that out of the 610 family households on record when we started this process, we are now adjusted to 542 family households, a total of 1135 members. Fran advised that several members moved, some were duplicate entries, and others who have not participated over the last two to three years. Active parish members for our census data are those participating in Mass, church activities or ministries and/or giving. This census is also used by the diocese to establish the goal set for our parish for the Bishop’s Annual Appeal. Roger mentioned that the diocese October Mass count differs. Fran mentioned that she is sure there are people not registered. How do we engage people further? Irene asked if this is part of the Greeter’s responsibility. Fran stated that some Greeters do reach out more than others but not all Greeters recognize new people. Bill stated we need to form a welcoming committee. All council members agreed that this would be beneficial. Jim advised that his wife’s church, Church of the Good Shepard, has a welcome committee who reaches out to new families, offers a bag of goodies and other services. Bill suggested that we discuss a Welcome Committee at our next meeting since Father Ramon may not be here; thus a working session...please bring ideas to the table.

III. New Business:

- A. Evaluating “People Engagement” Survey - Bill handed out a summary of a survey taken by the council members and staff that he received from his University of Dayton class. This survey asks how effective our parish is in various areas. Bill suggested we review these results and compare it to our Parish Survey and how it would help us in our Parish Plan. Bill mentioned that his class also discussed that most Parish Council members are appointed by the Pastor and that the parish votes on a Core Leadership Team which leads us to our next item of New Business.
- B. Leadership/Core Team – Bill stated he received an Organizational Chart in his Dayton class. See below:



Bill stated further that future discussions are needed as to St. Elizabeth Parish Leaders, possibly a Core Team and a change to our Parish Council Constitution.

IV. Other Concerns, Comments & Suggestions:

- A. Next meeting discussion of a Welcome Committee