

Parish Pastoral Council Minutes February 21, 2019

Members Present: Fr. Antony, Katrina Baumann, Fran Cautela, Mike DeBrosse, Roger Heckel, Jim Lehnerd, Celeste Guglielmi, Deacon Dean Racine, Robin Racine, Angela Ray, Bill Rectanus, Kevin Stogran, and Irene Sze
Not Present: Lance Lewis

- I. Minutes of the January meeting were reviewed. Bill motioned to accept the Minutes. Roger carried the motion and Kevin second the motion. Motion passed and approved.

- II. Fr. Antony's Report:
 - A. Father opened with a prayer.
 - B. Father summarized his background experiences and credentials: ordained in 1996; served as Pastor at two parishes in Ontario, Canada; last parish was of Italian descent serving five elementary schools and one high school, and celebrated five weekend Masses.

- III. Old Business
 - A. CPR/AED Update – Jim was not able to give an update due to another meeting he had to attend at the same time. Jim did join the Council meeting late and will give a final update at the next meeting.
 - B. Parish Survey Update – Roger stated we had a 38% response (of 542 families) and were still receiving completed surveys after the deadline. Of the 204 responses, parish statistics showed the majority of the members are married, over the age of 60, and a member for over 20 years. Bill stated that was a good return as most surveys, per the University of Dayton instructor, are lucky to obtain at most a 10% response. Members of the Survey sub-committee are reviewing the results and will compile a report that can be sent out to all parish members.
 - C. Mission Statement Update – Robin reported that Lance is on vacation and he wanted to relay that the sub-committee will meet in March to review what the parish stated on the surveys and compare to current suggestions. Angela advised that Lance already sent the sub-committee two questions from the survey for review that would apply to the Mission and Vision Statement. The sub-committee will review the options and make suggestions to Father and the Council. Kevin advised that Johanne can run the two questions from the survey and compare statistics (women/men, age, etc.) if needed.
 - D. Parish Council Transition Plan – Bill stated that he compiled a plan for this transition (see attached) to vote in three new members every year until we are on target with the guidelines of the Parish Pastoral Council Charter. Bill further stated that not all have been named yet to the Council for the other organizations and committees except Bob Baumann for Finance.
 - E. Parish Development Ministry and Charter - Bill stated that he has good news from the instructor of the University of Dayton class; a "lagniappe" (special gift). St. Elizabeth Parish has been named as a detailed charter parish in his teachings and book. We should feel very honored by this gesture. The Development Ministry team has scheduled their first meeting for March 6th. Those attending will be Kevin Stogran, Lance Lewis, Mary Pat Mulligan, Al Hernandez, Ginny Mack and Fr. Antony. Kevin suggested we post a chart of the Development Ministry along with the Charters at the entrances and also on the parish website. This will help people know about St. Elizabeth Parish. Kevin suggested we announce in the bulletin that volunteers will be needed to assist in the various functions. Kevin agreed with Bill that the University of Dayton class has been very informative in our process.
 - F. Testimonials - Bill suggested we start these soon at Mass. We need to work with Fr. Antony as to what Sunday of the month would be best. Angela said she could give one for the Liturgy Committee as there is an upcoming free concert, Friday, March 8th and a Lenten Day of Reflection, Saturday, March 9th from 9am-3pm, by Rino Angelini. It was decided that this testimonial would work best on the weekend of March 2nd and 3rd.

G. Email Communication – Fran stated that there have been two email correspondences since last reported. First suggestion was that an approval process be made for the message displayed on the sign out in front of the church. It was further suggested that the messages make a good impression from passerby and it's our Catholic duty to have the message relevant to all people. It was suggested by the Council that Fr. Antony needs to review and approve all future sign messages displayed. The Second suggestion was to re-define the Ministry Schedule as the current system is not working. There is no roster to call for substitutes causing many no shows and the same people step up week after week to fill in. It was suggested that we use a system as in the past where there were email reminders, texts, and smartphone apps to get coverage for those weekend Mass ministries. There is also a shortage of Altar Servers and those who have offered need further training. Dean offered to talk with Father and Lauren about these matters. Bill advised Fran to reply to the email suggestions that these matters are being reviewed.

IV. New Business:

- A. Parish Council Member Election Sub-Committee - Fran stated that a flyer was distributed with the February 9th and 10th bulletin with extra left in the Narthex to submit names to be considered for the Council by February 25th. A few of us even gathered after the Masses the 16th and 17th to hand out more flyers and answer any questions. It appeared hopeful but only one response has been received to join us at the Council table. It was suggested that someone speak at the Masses as a Testimonial for more to consider this call to help. It was suggested and agreed that Irene would speak at the Saturday Mass, and Fran would speak at the Sunday Masses this coming weekend of February 23rd and 24th. Fran will write up a testimonial outline, send a copy to Irene and submit it to Fr. Antony for final approval before this weekend.
- B. Committee Reports – Bill stated that the Transition Plan will start in April along with the these Committees: Religious Education, Development Ministry, Knights of Columbus, Finance Council and Liturgy & Spiritual Life. A member from each committee will be appointed to attend the meetings and give any reports deemed necessary for this Council. Bill stated that he will make packets of the Council past Minutes, Charters and other documents for the new transition members of this Council. It was recommended to get these packets to them for review before the April 25th meeting which is a week later than normal due to Holy Week.

V. Other Concerns, Comments & Suggestions:

A. None.

VI. Closing Prayer – Fr. Antony

Convened: 6:59PM

Adjourned: 8:45PM

Next Meeting: March 21, 2019 at 7PM