

Parish Pastoral Council Minutes September 20, 2018

Members Present: Fr. Ramon, Katrina Baumann, Fran Cautela, Roger Heckel, Jim Lehnerd, Lance Lewis, Robin Racine, Angela Ray, Bill Rectanus, Kevin Stogran and Irene Sze. Not Present: Celeste Guglielmi, Mike DeBrosse
Guest: Tom McSweeney

- I. Minutes of the August meeting were reviewed.
 - Robin motioned to accept the August Minutes; Lance seconded the motion.
 - Motion passed and approved.

- II. Fr. Ramon's Report:
 - A. Father opened with prayer.
 - B. Father reported sad news that past Council president, Madeline Miller, passed away and funeral is set for next Friday. Fran asked if Father could say a prayer for Madeline. All prayed.
 - C. Father announced that another priest from the order of the Congregation of the Sons of the Immaculate Conception is forthcoming as soon as his visa is approved to perform hospital ministry with Fr. Jesse.
 - D. Father stated he prayed as to where the new crucifix should go and has heard many things associated with the mounting; move higher, to the left or right, a nice addition, etc. Other council members have heard comments as well. Irene stated at Adoration she focused on the Altar and perceived the "Risen Christ" hand raised to the crucifix meditating with "this is what I have done for you for salvation". Irene stated her husband made a video and Rich Krehnovi was going to add music so we could play for others to see.

- III. Old Business
 - A. CPR/AED – Jim advised that we have around 80 people interested in attending the training which would be some first aid and how to operate the AED. This is not an accredited CPR course as that would be quite expensive for the number of people attending. The company, CPR Schoolhouse.com, can handle a group of 40 people. Training would be held several nights to accommodate everyone. Jim suggested we open up the training to other members of the parish and choir. A bulletin announcement should be placed to call Jim if interested. It is recommended that we have signage made indicating where the AED is located in the church. Bill stated he would check with the choir members to see if anyone would be interested.
 - B. Emergency Operation Plan (EOP) – Bill stated that Frank Danalewich would help lead the subcommittee but would need members from the parish to assist. Bill stated he would get some names. Robin advised that Larry Alessio has discussed with her ideas due to safety issues. Someone recommended Mike Broberg, retired police officer. A bulletin announcement to the parish might bring interest from our members. Roger stated that it might be wise to contact the Sharon Woods Civic Association Liaison Officer for input, etc. Roger would get us his name. It was commented that we are in need of the presence of security while attending Mass. Four to five people recommended for this subcommittee.
 - C. Parish Plan – Kevin handed out a Draft charter for St. Elizabeth which would encompass the council's "Parish Plan". The Draft charter along with another document was sent to Kevin from the diocesan coordinator, Deacon Don Poirier. Deacon Don is helping another parish with their Parish Plan. This document would outline the Office of the Pastor on how to operate the parish. Other parishes Parish Pastoral Councils are different than how ours is currently structured. Other Parishes council members are chosen by the Pastor whereas ours is currently elected. As we develop the Parish Plan, we may review how our council members are structured. Lance suggested that a subcommittee be formed 2 to 4 months from now and make recommendations to this council as we will have to start the election process for those whose term will be up.

- D. University of Dayton Training Program – Kevin stated that only three people are taking the online course; Father, Bill and Kevin. Dave Gruber was to participate; however, he is out on disability leave. To summarize some of the classes as seen on the handout from Kevin; stewardship and development based on Gallup poll culture is very relevant. How to move people to be actively engaged? Identify those Actively Engaged; Uninvolved; and Actively Disengaged. The 7-I Process of Catholic Parish Development list things to do to improve engagement; maybe a “Welcoming Committee”. Good information has been obtained so far. Once we have defined the Parish Plan, it could take 2 to 4 years to implement. Bill stated that the person teaching the class has taken him under his wing to assist us in any way he can. Kevin stated that after the survey results, we can use and apply the Ten Values from the handout; Common to Healthy and Growing Churches.
- E. Parish Survey – Roger handed out the 3rd draft of the survey from everyone’s input last month. Please review and return by September 30th of any further suggestions. Roger will have a paper draft at our next council meeting. Kevin advised that he and his wife, Johanne, will be gone two weeks in October and two weeks in November. We will need to give Johanne time to formulate the survey for online. The Parish Survey will most likely be ready to go after January, 2019.
- F. Communication – Bill stated that Fran has been handling the census data. Fran reported that out of the 610 active households on record, 122 census forms were received and 157 members were documented at Census Sunday and Ministry Fair. That is 279 responses; a 46% return. However, that leaves us with 331 households to investigate; are they active, are they participating and/or giving. Fran reported that she has gone through most of the census data and will have it finalized by the end of next week. This is important as the Bishop’s Annual Appeal goal amount set for our parish is based on the number of registered households. Fran further stated that we have not received any Parish Council emails for follow up.

III. New Business:

- A. ALPHA – Tom McSweeney played a power point presentation on ALPHA. ALPHA is an Anglican study that Catholics have adopted and can be used most anywhere. It is neither a Faith Formation program nor a Bible Study. It is an eleven modules/weeks program with food, video talk and discussion which could take up to 2 hours. Discussion topics such as More to Life; Who is Jesus?; How do I Pray; etc. Tom played an example of the module “Who is Jesus” from youtube. Father stated that about ten years ago he was in the program in Canada. Tom asked who will take lead....where and how to begin? What is needed is a team to obtain the training materials, coordinate the meal and a set up person. This can be done at the parish in whole, in small groups or at home. It was commented that St. Paul as well as St. John Newman have offered the program. Further comment was made that maybe the survey will indicate if this is something the parish would like. Tabled for after the survey results.
- B. Mission Statement – Lance handed out various statements from other churches, etc., for us to review. Language of the mission statement should be easy to read, fit into our Parish Plan and basis for marketing. If anyone has ideas, send them to Lance.
- C. Ministry Fair/Liturgy Committee – Angela reported that the Ministry Fair was well attended and the Liturgy Committee has multiple of events upcoming.

IV. Other Concerns, Comments & Suggestions:

- A. None.

Convened: 7:00PM

Adjourned: 9:02PM

Next Meeting: October 18, 2018 at 7PM