



**St. Anne Catholic School Education Committee
Minutes/Notes of meeting January 14, 2019**

Members present: Jessica Francis, Adam Koves, Tim Struemke, Deacon Dick, and Principal Stanke. Absent – Katie House.

Prayer: The meeting was opened with prayer lead by Deacon Dick.

Agenda items:

Review/Approval of Previous Meeting Minutes/Notes – November 2018 meeting minutes/notes reviewed, and approval recommended.

Current SY Operating Budget and Food Service Budget Review – Financial statements for fiscal year to date (July-December) were distributed and reviewed. School is on track with budget (50% of FY budget is target) and food service program also operating “in the black” given the balance in the program checking account.

2019-20 Budget Work – Discussion about teacher salaries and teacher retention, tuition at metro Catholic schools and Catholic schools in our area, parish subsidy, uncontrollable projected expense increases (e.g. employee medical and dental insurance), fundraisers, and adjusting SCRIP fee. After considerable discussion it was recommended that the 4K tuition for 2019-20 be increased \$75, and each K-8 full day tuition level be adjusted (increased) \$150. It was also accepted and recommended that consideration be given to adjusting teacher salaries by a “flat” dollar or dollar amount increase “across-the-board” in the interest of increasing starting or entry level salaries and promoting teacher retention.

Proposed Field Trip Change – Discussion over proposed idea of having 3rd grade attend over-night Madison trip this spring in the interest of reducing cost, saving on a substitute teacher, and not impacting middle school (grades 5-8) schedule, and having 3rd and 4th begin attending Madison and Audubon field trips in future years. It was pointed out that field trips are to be proposed, reviewed, and recommended in spring before the school year begins, that Wisconsin History is appropriately studied in 4th grade, and that 3rd graders are young for an over-night field trip. No change recommended.

Uniform Policy – Mr. Stanke presented proposed uniform policy language that would provide more clarity to the policy and more efficient enforcement. After discussion it was recommended that the policy language currently in place regarding Donald’s as being the official but not exclusive uniform supplier be retained.

Non-agenda Item (added): “Sandwich board” proposal - Instead of a sandwich board which can be an effective, temporary communication tool, the EC recommended the school consider replacing the sign on the highway between church and school with a more contemporary, electronic-digital display sign. This would not only update the current manual-letter sign, but would be much more efficient in terms of changing and displaying messages for both church and school, avoid weather issues related to a free-standing board sign (e.g. wind, rain/snow, weighted “legs”), and would not have to be moved in and out by someone on a regular basis and stored when not in use. An electronic-digital sign had been proposed as a GALA “Fund-A-Need” in the past and could certainly be suggested again. The EC also commented that given that a number of students are bused and not all parents come into school and often wait for students in cars for after school pickup, the current sign between the entrance/exit lanes (and a potential electronic-digital sign) is more visible. The EC also noted that the school uses a variety of communication vehicles like email, Facebook, website, the *Principal Page*, and the parish bulletin.

Business action items: Above recommendations approved by Deacon Dick, Parish Life Coordinator.

Adjournment: Meeting adjourned at 5:10 p.m.