



Your path. Your connection. Our journey.

St. John the Baptist Catholic School
Job Posting Substitute Teacher

Title /Position: Substitute Teacher

Employment Type: Part time

Start Date: August 18, 2021

Corp Name: Diocese of Gary

School: St. John the Baptist Catholic School

Job Description

Employees at St. John the Baptist are blessed to teach some of the most hardworking, respectful, and delightful students in Northwest Indiana and the Southeast Side of Chicago. Each student comes from a highly dedicated, very involved family. Employees at St. John the Baptist work in a collaborative environment that is powered by dedicated professionals. Our employees are responsible for providing an educational environment where students have the opportunity to fulfill their potential for growth that opens up the potential to become disciples of Christ, through highly effective teaching practices that incorporate technology into the curriculum.

Substitute teachers perform the instructional and classroom management processes for teachers who are absent for a day or longer periods of time. Their duties include taking attendance, explaining homework, and maintaining classroom cleanliness. Candidates need to be flexible in their availability.

Classes

The substitute teacher aide may be responsible for the following classes: Pre-K-8th grade.

Job Requirements

Candidates **must** possess the following:

- Virtus Training Certification (or completed within the first 90 days of employment at St. John the Baptist.)

Contact Information

- Name: Mrs. Jessica Gonzalez, Principal
- Phone: (219) 659-3042
- Email: jgonzalez@stjohnbap.org
- Address: 1844 Lincoln Avenue, Whiting, Indiana, 46394
- Website: www.stjohnbap.org

Within our diverse cultural environment and our ministry to Pre-K through eighth grade students, St. John the Baptist Catholic School is committed to teaching Catholic principles and values, striving for personal academic excellence, and developing Christ-like leadership through service to others.

Application Instructions

Candidates should send their resume to Principal Jessica Gonzalez at jgonzalez@stjohnbap.org with “Substitute Teacher Position” in the subject line.

Interviews will be scheduled by the Principal at a later date and time after sufficient review of all application materials is submitted on/before the deadline listed in the job posting above.

Within our diverse cultural environment and our ministry to Pre-K through eighth grade students, St. John the Baptist Catholic School is committed to teaching Catholic principles and values, striving for personal academic excellence, and developing Christ-like leadership through service to others.