

St. Michael's Parish
Administrative Council Meeting Minutes
Tuesday, November 30th, 2021

Present: Fr. Mark Steffl, Peggy Zimmer, Dan Davis, Joel Heiling, Myron Mathiowetz, Jack Carlson, Fr. Sam, Ed Steffl, Matt Grausam, Pat Wildt, Tom Green, Tiffany Hoffmann Absent: Ed Walter, Judy Huiras

The meeting was called to order at 6:59 PM and began with prayer.

1. Cemetery Board Review - Tom Green updated the council on St. Michael's Cemetery information; cemetery has 2 funds (CUF and SPFCU): perpetual care has balance of \$70,800 (principal remains, interest is used for operating expenses) and operating fund has balance of \$6,170. Expenses included tree removal and repairs to the parking lot road. Pat Wildt now handles plot sales and paperwork. Cemetery board meets once a year along with St. Joseph's Cemetery, Clements. Tom will also provide St. Joseph's Cemetery info to Matt/Fr. Steffl.
2. Financials - were reviewed noting that the budgeted amount for Sunday collections isn't met at this point but will likely catch up in coming months. New sanctuary supplies were purchased with donations.
3. Minutes - motion by Myron, seconded by Jack to approve minutes from last meeting.
4. COVID updates - funeral luncheons continue to be held with all food being catered in.
5. Advent/Christmas schedule - AFC schedule was included in the bulletin weekend of 11/28
6. Facility Needs/Maintenance - will have Nosbush Glass look at front doors of church as finish is deteriorating. Nosbush Glass is handling rekeying of school, church, and rectory. Fr. Steffl will contact Vick Construction about repairing the church steps. SE Electric will be installing new LED lights on the high altar. Fr. Steffl discussed the skateboarding issue with Morgan Police - they will assist with any issues. Fr. Steffl will include a note in the bulletin for anyone interested in removing the antenna tower by the rectory. Joel will check with Pat Larsen on cleaning school gutters. Dirt around school needs to be landscaped for drainage - will fix in spring/summer. DMA project-pew refinishing is long-term project, Fr. Steffl will check on estimates/companies.
7. Religious Ed - Dan reported that classes are going well, attendance is steady. Puffins fundraiser raised \$1,836 for program needs. Students in grades 7-11 will attend Catholic speaker, Jason Evert, at St. Raphael's on Dec. 1st. Students will attend mass on Dec. 8th for Immaculate Conception in place of classes. No religious ed Dec. 22nd or 29th for Christmas break. Confirmation students attended COR Youth Night Nov. 14th. Confirmation meeting Dec. 12th and First Reconciliation meeting Dec. 5th.
8. School Stage Curtains - discussed request from St. Raphael's to possibly purchase stage curtains to replace their worn curtains, plan to keep curtains.
9. CPAC/Rental - event is Feb. 12th; discussed cleaning remaining items off of stage and general cleaning before/after event. Pat will serve as contact with CPAC.
10. Fall Beef Dinner - dinner was a great success, sold over 700 meals and raised \$1000 over budgeted amount. Discussed keeping it drive-thru only or returning to sit down option also. No need to change mass time in future if it is take-out only. Sausage dinner plans underway, will be take-out only; plan to add Saturday night mass for workers when dinner date is set.
11. Parking on Parish Property - Fr. Steffl contacted Catholic Mutual for guidance on the issue; haven't noticed the parking issue recently.
12. Society updates - KC's have 1 new member and 4 new 4th degree Knights; plan to collect "coats for kids" again this December. CCW has consecration booklets available for families throughout the AFC. CUF stone memorial will not be in place until the spring.
13. Other/AFC Updates - Ann Daub added as additional church organist to assist with weekend mass music. She would also like to form a St. Michael's Church choir.

Next meeting is scheduled for January 25th at 7:00 PM. Meeting adjourned at 7:59 PM with closing prayer.

Respectfully submitted,
Tiffany Hoffmann