

St. Michael's Parish
Administrative Council Meeting Minutes
Tuesday, March 29th, 2022

Present: Fr. Mark Steffl, Pat Wildt, Sam Rosemeier, Ed Steffl, Joel Heiling, Judy Walter, Jack Carlson, Myron Mathiowetz, Ed Walter, Matt Grausam, Peggy Zimmer, Tiffany Hoffmann

The meeting was called to order at 7:00 PM and began with prayer.

Additions to the agenda - bussing for speaker in October and breezeway floor.

1. Financials - Matt reviewed the budget for the upcoming year. Very few changes to the budget: Sunday offering was increased by \$26,000 and parish repairs/maintenance expense was increased \$15,000 due to the boiler/heating repairs needed. Will continue to offer the tuition subsidy for Catholic education. Motion made and approved to accept the 2022-23 budget. Fr. Steffl explained the *Redetermination of Benefits* letter received in regard to land owned by St. Michael's.
2. COVID updates - not resuming sign of peace at this time; only priests/deacons will continue to distribute the Holy Eucharist.
3. Facility Needs/Maintenance - School freezer-sold. Church boilers-working with new company on chemicals and maintenance for boilers, may request a quote for replacement. Rectory boiler-new on order, dealing with shipping delays. Church cleaning- Bob is on non-work related medical leave; Kristy Suess hired to clean until his return. Breezeway floor-Fr. Steffl will contact company to check on progress. Approved purchase of 6 new downspouts for school/church. Fr. Steffl reviewed the safety inspection completed by Catholic Mutual-tuckpointing, updating smoke detectors, and repairs to the bell tower screens were noted. Security cameras will be installed in early April.
4. Religious Ed - New DRE, Sam Rosemeier, was introduced. Fr. Steffl scheduled speaker Tim Francis to present on Eucharistic miracles in October in Sleepy Eye-transportation for religious ed students will be provided if needed. Religious Ed will attend stations on Wednesday, March 30th. Fr. Zach is working on setting up an AFC/parish texting app called *Flocknotes*-can be used for ministry and meeting reminders.
5. CPAC/Rental - Matt will invoice CPAC. Event went well, only minor issue was tape residue left on floor. CPAC would like to store event supplies in the school. Gym/cafeteria open for rental to others.
6. Men's Sausage Dinner - went well, similar to previous numbers. Sold approximately 650 meals (including worker meals) and meat sales sold out.
7. Society updates - KC fish fry was a success, next one scheduled for April 8th. CCW is willing to pay additional costs for Christmas/Easter flowers if needed, however donations received in the past have covered the expense each season. CUF rummage sale April 1st-2nd. CUF baby memorial stone-waiting on installation-will be placed on east side of church, near sign.
8. Other/AFC Updates - Fr. Steffl spoke on the USCCB request for a 3-year revival on the devotion to the Eucharist and also Synod on Synodality which concludes in 2023-more info to come. The Chrism Mass is Thursday, April 7th at Cathedral of the Holy Trinity. First Communion is Sunday, May 1st. Baccalaureate scheduled for Sunday, May 15th. Ann Daub and newly formed St. Michael's Choir now provide music for Sunday mass every other week. Fr. Sam scheduled training for new and current lectors and servers April 2nd and 3rd.

Next meeting is scheduled for May 31st at 7:00 PM. Meeting adjourned at 8:14 PM with closing prayer.

Respectfully submitted,
Tiffany Hoffmann