

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, January 16, 2023, at 7:00 p.m. in the Parish Meeting Room

1. Call to Order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Mark Schwartz, Mary Krambeer, Brenda Walden, Lisa Portner, Jared Miller, Peter Roufs, Matt Grausam, Chris Heiderscheidt.
Absent: Mary Portner, Terry Helget and Sam Rosemeier. Fr. Steffl led the opening prayer.
2. Financials - Matt Grausam reviewed the consolidated financials for the six months ending Dec. 31, 2022. Sunday offering is up compared to budget and last year at this time. The switch to the new medical insurance plan even after seven new additions is a substantial savings. Our Adopt-A-Student fund balance is paid due to the generous donations received to date.
3. School Report - Peter Roufs reported that a week full of activities is planned for Catholic Schools Week (Jan. 28 -Feb. 4) with Family Night on Wednesday evening. We received \$10,000 from CSCOE to purchase cardio equipment for the weight room. We have two teachers retiring next year: Mary Beth Botz and Rick Peters. Lunch prices were increased by .35 cents.
4. Religious Education – Sam Rosemeier submitted a written report: CCD began again on January 11. Teachers are devoting time to teach about pro-life and vocations. The second graders will receive their sacrament of reconciliation on January 22 and the juniors are being preparing to be confirmed on March 12. Fr. Tanner continues to meet with the high school students for youth ministry.
5. School/Parish Development Update – The RECALL alumni newsletter will be sent to the printer this week. The annual appeal brochure went out in December and to date we have received \$60,000. We held our Alumni Basketball Tournament with five teams on Dec. 31. The IMMACULATA parish newsletter will go out in time for Lent. The school sign from Sid's Signs will be mounted on the east side of the Nex-Tu-Nu II building this week.
6. Maintenance Updates– Fr. Steffl reported that we need to address the main and side altars, in particular the St. Joseph side altar that is leaning along with the needed regilding and repairing broken pieces and medallions. The plaster repair/paint (Phase II) project timing is on hold due to the increased cost from Conrad Schmitt Studios. Fr. Steffl is looking for feedback from parishioners on this project. The school elevator fund needs \$20,000 and the necessary preparations to begin this project are underway. The landscaping on the south side of the church is scheduled for his spring using DMA funds from last year.
7. DMA – Our goal is \$66,000 with 20% of these funds being returned to our parish designated to use to pay for the school elevator.
8. Eucharistic Revival – Sunday evening holy hours between all of the parishes in our AFC have been working well. We will continue to work with the USCCB to reinvigorate the real presence in the Eucharist.
9. Lent/Holy Week – Ash Wednesday is February 22nd and the schedule is being worked on.
10. CCW/KC's update – CCW is actively working on programs to promote pro-life and the Eucharistic revival. Abeni Docter will serve as the Reverence Life coordinator. Their annual donation to the parish this year will be \$33,000. The diocesan convention will be held at St. Mary's in New Ulm on April 29. The KC's will have a food stand at the junior high basketball tournament on January 28, KC Fish Fry on March 3 and KC Benefit Breakfast on March 19.
11. Next Meeting – March 21, 2023 at 5:30pm in the Parish Meeting Room
Meeting adjourned at 8:30 PM - Fr. Steffl closed with prayer.

Respectfully submitted by Chris Heiderscheidt