

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, October 3, 2023, at 5:30 p.m. in the Parish Meeting Room

1. Call to order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Mary Krambeer, Peter Roufs, Sam Rosemeier, Mark Schwartz, Matt Grausam, Mary Portner, Jared Miller, Sheila Schmid, Tony Hagen, Ronda Mathiowetz, Jamie Pietig, Mike Suess and Chris Heiderscheidt. Absent: Terry Helget. Father Steffl led the opening prayer.
2. Maintenance: Mike Suess gave an update on maintenance projects. Recently completed projects include the school elevator, the sidewalk on the west side of school, drainage around the church/rectory, building and some needed repairs to a small area of the foundation in the corner of the elementary school building. Some projects that need to be completed yet include the landscaping on the south side of church and around the rectory, repair a leak in St. Mary's church steeple, address issues with the air conditioning installed in school, install the sound system and theater lights in the auditorium, rekeying the school, new sound system on the football field, repair leaks in the roof and septic system problems at Japanese Martyrs Church.
3. Financials: Matt Grausam will provide his report of the first quarter financials by email. The financial summary for FY ending June 30, 2023, will be published as an insert in the bulletin this week.
4. School report: Peter Roufs reported that the school celebrated "Alex Braulick day" as he completed his cancer treatments, the Catechesis of the Good Shepherd will start on October 16, the Robotics class will begin in January, and the middle school will focus on construction as part of the Expanded Learning Program. The free breakfast is going well with about 100 students partaking daily. We have some juniors and seniors in the "On-the-job training" program giving them an opportunity to experience the process involved in getting along with a few hours a day "on-the-job." Homecoming was on September 22 and it went well for our first year with Public School as Sleepy Eye United. We held our Marathon in conjunction with Homecoming and we continue to receive donations.
5. Religious Education: Sam Rosemeier reported class began on Sept. 6. There will not be Religious Ed classes on October 18, due to MEA break and students will attend Mass on Wednesday, November 1, instead of going to class. There are 33 Confirmation candidates in our AFC this year. The first AFC Confirmation class was held on Sept. 17, for parents, candidates and their sponsors with the next meeting on October 15, for candidates and parents. We have 39 students in our AFC preparing for First Reconciliation and First Communion and their first meeting will be November 5.
6. School/Parish development: Chris Heiderscheidt reported the golf tournament went well with 69 golfers participating, which generated proceeds of almost \$5,000 to benefit the athletic department. The Recall alumni newsletter is at the printer. The musical cast and crew received their advanced ticket forms and priority Dinner Theater forms were mailed today. Brochures for the Annual Appeal mailing will be prepared for mailing later this month. The next Immaculata parish newsletter will go out in late November in time for Advent.
7. Eucharistic Revival: Banners depicting the Eucharistic miracles from the work of Blessed Carlo Acutis will be on display in our AFC parishes in October. The holy hours will continue of Sunday evenings offering time afterwards for fellowship and reflection on this topic. Barbara Heil will be here to speak Sunday, December 10, at 3pm and Msgr. Shea will speak in the spring. The books handed out to parishioners during Advent will also cover this topic.
8. Japanese Martyrs: The Latin Mass was moved from St. Mary's in Sleepy Eye to the Church of Japanese Martyrs in Leavenworth with their first Mass on Sunday, October 1.
9. CCW/KC's: CCW will be preparing schmierkuchen to sell when the KCs serve donuts following the Masses on October 28/29. The KC's Teddy Bear fundraiser will be wrapping up soon. Mark Schwartz reported they will have a donation for the fine arts program and their usual tuition scholarships for KC members.
10. Next meeting is Tuesday, December 5, 2023, at 5:30 pm. Fr. Steffl closed with prayer at 6:35pm.