

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, December 5, 2023, at 5:30 p.m. in the Parish Meeting Room

1. Call to order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Mary Krambeer, Peter Roufs, Sam Rosemeier, Mark Schwartz, Matt Grausam, Mary Portner, Lisa Portner, Jared Miller, Sheila Schmid, Tony Hagen, Ronda Mathiowetz, Jamie Pietig, Mike Suess and Chris Heiderscheidt. Absent: Terry Helget. Father Steffl led the opening prayer.
2. Financials: Matt Grausam reported on the financials ending October 31, 2023. Sunday offertory is behind \$52,692, however we are ahead of last year's actuals by \$27,000. The Marathon for Non-Public Education brought in \$81,114.99. The parish investments experienced a market loss, there will be a meeting with all staff to discuss the numerous changes (due to new laws) in the policy handbook developed by the Diocese and our HR consultant.
3. School Report and Updates: Peter Roufs reported the musical was a success and the new sound system and lights in the auditorium are appreciated, fall sports season went well, the Handmaids have begun teaching the Catechesis of the Good Shepherd curriculum in the elementary and we look forward to the Robotics class beginning in January as part of the Expanded Learning Program.
4. Religious Education Update: Sam Rosemeier reported classes have been going well. Students continue preparing for their sacraments in class and with meeting for their parents. Students will have Confession on December 6, and they are all encouraged to attend the talk by Barbara Heil on December 10.
5. School/Parish Development: Chris Heiderscheidt reported the annual appeal brochure was mailed in November with donations of \$48,472 received towards the goal of \$175,000. The Immaculata parish newsletter and the Recall alumni newsletter were mailed in November. We also sent out the alumni sweepstakes tickets for the Alumni and Friends Basketball Tournament on December 30. Chris attended the annual Knights of Olde gathering in Eagan on Friday, December 1, with 45 men who attended St. Mary's School there. Caribbean Knight Party will be held February 10, 2024.
6. Eucharistic Revival: We continue to offer adoration of the Blessed Sacrament in the church on a school day for students/classes to partake in, the book *Beautiful Eucharist* is available as a gift from CCW during Advent, a talk from speaker, Barbara Heil will be held Sunday, December 10, and a video has been shown following Holy Hours on Sunday evenings.
7. Maintenance: Mike Suess gave an update on maintenance projects. Recently completed projects include the landscaping around the south side of church and the rectory building (some final touches on the southwest section of the church to do yet), installation of the sound and light system in the auditorium, leak repaired on St. Mary's Church steeple, A/C issues at St. Mary's School fixed. Septic issues at Japanese Martyrs buildings were also addressed. We continue to study the old roof leaks at St. Mary's field house and parts of school and Japanese Martyrs church and entry. St. Mary's church social room floor will be waxed during Christmas vacation provided there are no funerals and we hope to begin the project of rekeying the school soon.
8. CCW/KC's/Societies Updates: CCW met on November 20 and held a baby shower for the spiritually adopted baby with all sorts of items given for First Choice Pregnancy Center in New Ulm. We plan to have a holy hour in the adoration chapel on Dec. 9, to pray for our priests/Shepherds of the Field and then attend the 8:15AM Mass following. Church cleaning is December 14. The Mission Bake Sale (schmierkuchen) went well with \$2,744 profit for San Lucas, Heartland Camp for girls and Cross Catholic. Looking at possibly have another bake sale in March for the diocesan scholarship fund. The KC's will have their Keep Christ in Christmas billboard, Food for Kidz went well, and they plan to hold their Super Sunday Brunch on Superbowl Sunday and their Pancake Breakfast in March. The school is grateful for their donation to school.
9. Pastor's Comments: Our DMA funds will be used for general maintenance projects in all the AFC parishes. The altar restoration goal is \$211,000, which now includes work on the statues. This project will begin in July 2024. The high altar at Japanese Martyrs will go in this weekend.
10. Meeting adjourned at 6:35 pm. Fr. Steffl closed with prayer.