

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, March 21, 2023, at 5:30 p.m. in the Parish Meeting Room

1. Call to order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Terry Helget, Mark Schwartz, Mary Krambeer, Peter Roufs, Matt Grausam, Mary Portner, Sam Rosemeier, and new members Sheila Schmid and Tony Hagen. Absent: Chris Heiderscheidt, Jared Miller, Brenda Walden, and Lisa Portner. Father Steffl invited the new members to introduce themselves and then he led the opening prayer.
2. School report: Peter Roufs gave a staffing update: the music instructor, Bethany Derrickson will not be returning next school year. Her position is posted. Letters of intent will go out in April. The two positions that opened earlier due to the retirements of Mrs. Botz and Mr. Peters are filled for next year. He highlighted the successes of winter activities. The seniors will be on retreat next Tuesday and then leave for their class trip to Florida on Wednesday. Retreats for Freshman and Sophomores are also coming up. The Juniors had their retreat already. We have the hours required for the high school even with the snow days this year. Kindergarten numbers look to be down for next year.
3. Financials: Matt Grausam reported that revenues are up with adult envelopes \$58,000 ahead of budget and \$57,000 ahead of last year. The Nex-Tu-Nu II store is on track for the highest sales ever. Adopt-A-Student was completely funded with \$10,000 available to apply towards next year. Funds for the school elevator are in. Matt presented the budget for fiscal next year 2023-2024 and it was approved.
4. Religious Education: Sam Rosemeier reported that things are going well. The weather on Ash Wednesday affected attendance for the evening Mass. Students participated in Stations of the Cross and reconciliation. Twenty-eight students received the Sacrament of Confirmation on March 12. The 10th grade CCD students have already begun confirmation lessons for next year. The 2nd grade received their First Reconciliation and on February 19, and the first of two First Communion meetings took place. First Communion will be on May 7. Youth group had thirteen students attend the Diocesan Cor night on February 26, and two students attended the high school Broom Tree retreat on March 17-19, which was done virtually due to bad weather.
5. School/Parish development: Fr. Mark Steffl reported the Annual Appeal has collected \$103,000 of the \$175,000 goal. CUF raffle made \$12,000, which is better than the past. Men's Sausage Dinner did well. In 2026 the parish will celebrate 150 years.
6. Maintenance updates: Altars repairs will begin next year; estimated cost of \$175,000. We hope to begin the church wall restoration/painting project the second half of 2025. The organ wiring project is being looked into. (The project to open walls and install the pipes in storage is not being done at this time due to the cost but may be something to consider when the wall restoration/painting project happens.) Some have suggested addressing the lighting in church. The old school elevator was removed but when installation for the new elevator began, it was discovered the new shaft does not line up with the opening on the third and fourth levels, but these are being addressed to keep the project moving forward. Funds have been donated to order a new coffee maker for the social room kitchen and the dishwasher needs replacing as well. There are a few windows in the north church tower to be repaired to complete all the window restoration in the church. Once that project is done landscaping on the south side of church will begin. The school kitchen has new convection ovens and stoves on order and will be installed soon.
7. Eucharistic Renewal: A Corpus Christi procession is planned.
8. Lent/Holy Week/Rosary Procession: There will be a Mission Appeal this upcoming weekend. A rosary procession will be held on May 7, as a diocesan event with the bishop attending.
9. CCW/KCs/Societies: CCW is busy planning upcoming events and working on the summer festival. KC auction will be held on April 2.
10. Next meeting: Tuesday, May 16, at 5:30pm.
The meeting adjourned at 6:45 PM. Fr. Steffl closed with prayer.

Submitted by Mary Krambeer