

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, April 4, 2022, at 7:00 p.m. in the Social Room

1. Call to Order - Present: Fr. Mark Steffl, Andrea Boyle, Brenda Walden, Mark Schwartz, Mary Portner, Matt Grausam, Peter Roufs, Terry Helget, Jared Miller, Sam Rosemeier and Chris Heiderscheidt. Absent: Mary Krambeer, Lisa Portner.
2. Financials – Matt Grausam reviewed the consolidated financials for the eight months ending Feb. 28, 2022. We are ahead of budget for Sunday offering (\$10,000) and loose plate (\$12,000). Sales at the Nex-Tu-Nu II store are the highest ever, exceeding last year by 13%.
Budget – The proposed budget for the 2022-2023 school year was presented ending with an income of \$418.35. This budget reflects a 6% increase to health insurance, no increase to tuition with a \$10,000 tuition cap per family, \$2,000 salary increase for exempt and 7.5% increase for non-exempt, an increase to adult (\$58,500)/loose plate (\$8,000) church support, and an increase to Annual Appeal (\$75,000). A motion was passed to accept the budget as presented.
3. Pandemic Protocols/Updates – Safe protocols continue to be followed, no new changes.
4. School Report - Peter Roufs summarized the following projects to be addressed this summer: Installation of new Smartboards in the classrooms, install new elevator, LED lights in the auditorium, and work on outdoor classroom (Richard Schulz grant). Mary Krambeer will retire from teaching this year. The usual fieldtrips along with the senior retreat and class trip will take place this spring as well as baccalaureate and graduation. The school's philosophy statement was last updated in 2015. An updated version with minor revisions was presented and approved at this meeting.
5. Religious Education – Sam Rosemeier was hired as the Religious Education Director to replace Dan Davis. The second graders will receive their First Communion on May 1. The last CCD class will be Wednesday, May 4, with closing Mass that evening. Totus Tuus will offer be here in June.
6. School/Parish Development Update – the school received \$10,000 from Koch Foundation for tuition assistance, gifts received to date to the Annual Appeal fund total \$126,000, the letter to alumni for the Caribbean Knight Party raffle tickets is at the printer to mail soon, and both schools will hold a joint reunion during the city of Sleepy Eye's 150th Celebration on August 19, at the Sleepy Eye Brewery.
7. Maintenance Updates– Wisconsin Terrazo & Tile Inc. will begin installing the terrazzo floor in church on June 14, with plans to finish the end of August. There are a few church windows left to complete on the church window project yet. We hope to have funds for the school elevator and church tuck-pointing projects by the end of May to begin these projects this summer. A sample of the proposed paint scheme for Phase II will be done in September in a small north-east section of church.
8. CCW/KC's / Updates – Mark Schwartz reported the senior Mass servers will be presented their certificate during the awards program at school. The KC's will sponsor the bus for their trip to Valley Fair. The KC Teddy Bear drive will benefit Ellanor Siefkes this year. CCW is planning their Ladies Night Out with speaker, Deb Hadley and the diocesan convention is April 30, in Marshall, MN. There was a good turnout for church cleaning on March 31.
9. Next Meeting – June 13, 2022 in the Parish Meeting Room
10. Meeting adjourned at 8:10 PM - Fr. Steffl closed with prayer.