

**St. Mary's Parish**  
**Administrative Council Meeting Minutes**  
**Monday, November 7, 2022, at 7:00 p.m. in the Parish Meeting Room**

1. Call to Order - Present: Fr. Mark Steffl, Mary Portner, Mark Schwartz, Mary Krambeer, Brenda Walden, Lisa Portner, Jared Miller, Andrea Boyle, Peter Roufs, Matt Grausam, Chris Heiderscheidt. Absent: Terry Helget and Sam Rosemeier. Fr. Steffl led the opening prayer.
2. Financials - Matt Grausam reviewed the consolidated financials for the three months ending September 30, 2022. Sunday offering has increased compared to last year at this time but we are still short of our budgeted amount. We are switching to a new medical insurance plan offered diocesan wide that provides a substantial savings. There has been positive feedback on the \$10,000 tuition cap.
3. School Report - Peter Roufs reported we have exceeded our Marathon goal of \$60,000 with \$38,700 brought in by the high school and \$34,500 by the elementary. Conferences are Nov. 17, and fall sports went well with the volleyball team achieving conference championship and Noah Christensen competing at state for track. E&C Committee approved a curriculum improvement to the band, choir, and Spanish schedule. Dr. Nolan gave a presentation on "Peace of Mind" for our students, staff and parents. This is made possible through CSCOE/Richard Schulz Family Foundation grant and the Diocese of New Ulm.
4. Religious Education – CCD is going well. Fr. Tanner Thooft has been working with Youth Ministry in the small social room on Monday/Thursday for an hour after school.
5. School/Parish Development Update – Caribbean Knight will be held on May 6, 2023, with the fund-a-need going to A/C for the gym and fieldhouse and general proceeds for increasing enrollment and maintaining affordable tuition. A school sign from Sid's Signs is ready to be mounted to the east side of the Nex-Tu-Nu II building soon. Cathedral on the Prairie books are available to purchase at the rectory, school, SE Depot Museum and Nex-Tu-Nu II store for \$25.
6. Maintenance Updates– We have received positive feedback about the new terrazzo floor especially after Bishop Zielinski's installation here which many were pleased with as well. O'Brien is near completion on the remaining church windows. Overall, the paint sample has received positive feedback. We hope to begin repairing the plaster and paint the summer of 2024 contingent on funds received. The tuck-pointing crew repaired the front church steps. The sidewalks received some damage from the lift that will be repaired next spring. The vestibule side doors are being refinished. Mike Suess was hired as maintenance director and will also assist at Japanese Martyrs in Leavenworth.
7. DMA - Funds from this year's DMA portion that returns to the parish will be used to help pay for the school elevator.
8. Eucharistic Revival – We are rotating the Sunday evening holy hour between all of the parishes in our AFC as we strive to work with the USCCB to reinvigorate the real presence in the Eucharist. In addition to this we have included inserts of Eucharistic miracles and Tim Francis gave a presentation on two evenings and during school in October.
9. Advent/Christmas – Advent begins on November 27. The schedule for confession and Mass times will be published soon in the bulletin, on the website and in the Immaculata newsletter.
10. CCW/KC's update – CCW is planning a wine and cheese night on November 21, after Mass. This year CCW's gift to the parishioners will be Holy Moments by Matthew Kelly following the Christmas Masses. The CCW national convention was held in Minneapolis this year. Knights of Columbus will have their Christmas sign east of town this year, they donated \$1,000 to the Marathon and will have their meeting after their KC Corporate Communion memorial Mass on Nov. 14.
11. Cemetery – A lawnmower was purchased providing two mowers for our volunteers moving forward.
12. Next Meeting – January 16, 2023, in the Parish Meeting Room  
Meeting adjourned at 8:00 PM - Fr. Steffl closed with prayer.

Respectfully submitted by Chris Heiderscheidt