

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, August 29, 2023, at 5:30 p.m. in the Parish Meeting Room

1. Call to order - Present: Fr. Mark Steffl, Terry Helget, Mary Krambeer, Matt Grausam, Peter Roufs, Sheila Schmid, Tony Hagen, Sam Rosemeier, Lisa Portner and Chris Heiderscheidt. Welcomed new members: Ronda Mathiowetz and Jamie Pietig. Absent: Jared Miller, Mark Schwartz and Mary Portner. Fr. Steffl led the opening prayer.
2. Financials: Matt Grausam reviewed the financial report for fiscal year ending June 30, 2023. The consolidated budget had a net income of \$802,853.57 compared to the budgeted \$418.35 due to the ERTC, Caribbean Knight Party/fundraising, Nex-Tu-Nu II store income and the increase in Sunday offering.
3. School report: Peter Roufs reported the first day of school went well. The school provides free breakfast lunch for all students. MNSAA approved the annual report. Some goals for this school year include the addition of a Physics class, lessons on the Catechesis of the Good Shepherd for grades K-2 taught by the Handmaids and updating the auditorium lights and sound system. Robotics will be taught to grades 2-5 (possibly middle school) as part of our Expanded Learning program made available with the grant from the Richard M. Schulze Family Foundation. Homecoming and the Marathon will be on September 22. There are 283 students (PreK-grade12) enrolled.
4. Religious Education: Sam Rosemeier reported we need a second grade teacher. A meeting for the parent orientation will be August 30, with the first night of religious education on September 6. The first confirmation meeting is September 17. The youth group will start again now that school has begun. Fr. Steffl is offering adult education classes on St. Paul's letter to the Romans beginning on September 7. That Man Is You will start in September. We have about four RCIA candidates who will begin classes with Deacon Kober.
5. School/Parish development: Chris Heiderscheidt reported that the parade went well featuring the musical cast. The annual appeal fund ended last FY with a total of \$157,335. The letter requesting donations for the Fine Arts sound and lights project has generated the necessary funds. The golf tournament is September 9.
6. Maintenance updates:
 - a. Altar restoration, interior walls plaster/painting project/lighting/organ wiring: We plan to begin the necessary repairs on the altars next year with Mass to remain in the main church while this project is underway. Fr. Steffl is looking at another company to provide paint scheme ideas for the church.
 - b. Landscaping on the south side of church and around the rectory: Michael Sprenger has begun this project. It was decided to address the drainage issues during this time with work completed by Heiderscheidt Digging.
 - c. School Roof: repairs are needed on the roof adjoined to the fieldhouse.
 - d. Auditorium lighting/sound: this project will begin soon as the funds are in.
 - e. Other maintenance: School rekeying needed and planned.
7. Eucharistic Revival: To emphasize our knowledge on the Real Presence we have implemented following: A time of reflection following communion, included information in the bulletin as well as sending weekly emails via Flocknote to parishioners on this topic, offering an adult education class in the spring, inviting those at the Sunday evening Holy Hours to view a short video afterwards along with moving Adoration to the main church on Thursdays during school to allow students to attend. We hope to have some speakers on the topic as well.
8. Japanese Martyrs merger into St. Mary's: The floor project is complete.
9. CCW/KC's: The parish festival went well. The KC's provided a food stand at the park during Summerfest.
10. Other: The cemetery board met and determined to offer additional plots on the west side across the road. There will be a price increase on plots.
11. Pastor's Comments: Fr. Steffl plans to offer an additional time for confessions on Wednesday evenings. The stained glass windows (from St. John's in Hector) depicting the Joyful and Glorious mysteries will be placed in the north entrance windows of our church.
12. Closing Prayer: Fr. Steffl closed with prayer. The next meeting is October 3. Meeting adjourned at 6:35PM.

Submitted by Chris Heiderscheidt