

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, September 7, 2021, at 7:00 p.m. in the social room

1. Call to Order - Present: Fr. Mark Steffl, Jared Miller, Andrea Boyle, Brenda Walden, Mary Krambeer, Lisa Portner, Terry Helget, Matt Grausam, Peter Roufs, Dan Davis and Chris Heiderscheidt. Absent: Mark Schwartz, Mary Portner and Sean Connolly. Fr. Steffl led the opening prayer.
2. Financials – Matt Grausam reviewed the consolidated budget for the year ending June 30, 2021. Sunday offering ended the highest since before 2011 with the adult envelopes covering the subsidy. Fundraising continues to make up a large part of the budget making up 28% of the revenue. The Caribbean Knight Party raised over \$202,500 this year which is \$34,700 more than last year. It was a good year financially with the PPP funds helping to complete projects.
3. Pandemic Protocols/Updates – Safe protocols continue to be followed with only a few cases so far.
4. School Report and Development Updates - Peter Roufs reported that the A/C is done with a few minor adjustments needed yet. The locker room improvements and high school library renovation project is complete. The men are busy working on the football fence to have it ready by Friday's game. We are fully staffed with enrollment at 260 students in K-12 with 31 in pre-school. The Richard Schulze Family Foundation has offered all elementary Catholic schools in our diocese an opportunity to apply for a challenge grant of \$25,000. We plan to submit our application. There are other grants being worked on. We received the first and second disbursement of 20 from Fr. Goblirsch's fund that he set up with Catholic United Financial Foundation. Our students are busy sending marathon letters to our alumni.
5. Religious Education – Dan Davis reported that he has the teacher positions filled for religious education which will begin on September 8. Totus Tuus went well with 26 students participating from the grade school and nine from high school. The servers enjoyed their day at Valley Fair on August 12. Puffins will be sold for their fundraiser beginning September 26 until October 13. There are 23 students preparing for Confirmation with a meeting on September 12 for the parents and candidates. There are 28 students preparing for First Communion.
6. Youth Group – Fr. Zachary continues to meet with the group when it works as many are currently busy with the musical. A group enjoyed a day at a Twins game.
Adult Education/RCIA – the Adult Ed began will begin another session this Thursday. "That Man Is You" is meeting on Friday mornings. No one has come forward for RCIA.
7. Maintenance –Fr. Steffl reported we have received the amount needed to proceed with the floor/remaining steeple window project. Plans are underway to begin this project next summer (June-August). The elevator at school needs to be upgraded.
8. CCW/KC's Updates – The festival results look better than last year. A financial report will be provided for the bulletin. The KC's held their auction.
9. Other – At this time there is no outside food allowed at funeral luncheons.
10. Pastor's Comments - Another rosary procession is planned to be held on October 3, from Schoenstatt to St .Mary's Church.
11. Meeting adjourned Fr. Steffl closed with prayer

Respectfully submitted by Chris Heiderscheidt