

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, January 31, 2022, at 7:00 p.m. in the Social Room

1. Call to Order - Present: Fr. Mark Steffl, Andrea Boyle, Brenda Walden, Mary Krambeer, Mark Schwartz, Mary Portner, Lisa Portner, Matt Grausam, Peter Roufs, Dan Davis and Chris Heiderscheidt. Absent: Terry Helget, Jared Miller.
Peter Roufs led the opening prayer.
2. Financials – Matt Grausam reviewed the consolidated financials for the six months ending December 31, 2021. Sunday offering is ahead by \$12,000 compared to last year at this time. Matt has started preparing a budget for the next school year. The air conditioning project at school is complete and paid for.
3. Pandemic Protocols/Updates – Safe protocols continue to be followed.
4. School and Development Updates - Peter Roufs reported on a variety of activities underway as we celebrate Catholic Schools Week. Catholic United Financial raffle ticket sales are underway. Our school met the \$25,000 Richard Schulz challenge grant before our December 31st deadline. Our Annual Appeal fund has received \$85,000 towards our goal of \$100,000 by June 30, 2022.
5. Religious Education – Dan Davis submitted a written report. We continue to have good attendance. Confirmation will be held on March 13, at 2PM. There will be a First Communion parent meeting on Sunday, February 20.
6. Youth Group Update/Adult Education/RCIA – Adult education is mid-way thru their session studying St. Peter. That Man is You continues to meet every Friday morning in the social room at 5:45 AM. There are no RCIA candidates at St. Mary's.
7. Maintenance –Fr. Steffl reported we will begin our church floor project in June. Funeral lunches will be held at school. Mass will take place in the church social room. The elevator at school will be replaced this summer with funds still needed. Funds are needed yet for the tuck-pointing project which we plan to begin the end of May. Necessary plumbing repairs are getting done to the upstairs bathrooms in the rectory along with some renovations to the living quarters.
8. CCW/KC's Updates – Mark Schwartz reported the KC's had a good turnout for the tournament at school, there will be no Super Sunday Brunch and they received a car donated by Dee Dee Fried to sell. The Men's Sausage Dinner on March 6, will be take-out only again this year. CCW's annual contribution to the parish this year was \$30,000.00.
9. Pastor's Comments – We are discontinuing the out-of-parish fee on tuition billing and considering the possibility of a tuition cap for "larger" families.
10. Next Meeting - March 28, 2022.
11. Meeting adjourned at 8:00 PM - Fr. Steffl closed with prayer.

Respectfully submitted by Chris Heiderscheidt