

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, May 24, 2021, at 7:00 p.m. in the social room

1. Call to Order - Present: Fr. Mark Steffl, Jared Miller, Andrea Boyle, Brenda Walden, Mark Schwartz, Mary Krambeer, Terry Helget, Mary Portner, Peter Roufs, Dan Davis and Chris Heiderscheidt. Absent: Matt Grausam, Lisa Portner, and Sean Connolly. Fr. Steffl led the opening prayer.
2. Financials – Matt Grausam reviewed the summary of the Income Statement for the ten months ending April 30. The budgeted amount for adult support has been met already for this year. The Caribbean Knight Party was our best yet with over \$200,000 in net profit.
3. Pandemic Protocols/Updates – Things are returning to normal with the mask mandate removed. We hope to have Holy Water in the fonts soon.
4. School and Parish Development Updates– Peter Roufs presented the following new mission statement for the school which was approved: “*St. Mary's Catholic School guides students to form an authentic relationship with God while achieving academic excellence to live as faithful disciples of Christ.*” Various projects planned for the summer include installing the security cameras, updating the high school library, new locks, installing the high school air conditioning with some work on the water fountains. Chris Heiderscheidt reported the school was selected as the 2021 Business of the Year by the Sleepy Eye Chamber of Commerce, our annual appeal fund is at \$81,000 to date, we have purchased bibs for newborns, and the purchase of a billboard in Fairfax for the month of June. We are working on a grant from Koch Foundation to help with tuition assistance and continue to receive gifts for the church floor/window project.
5. Religious Education – Dan Davis submitted his report expressing gratitude to the teachers and subs who taught CCD. A follow-up meeting with teachers was held on May 19. Plans are underway for *Totus Tuus* teams to be here in June with the schedule set-up to accommodate grades 1-12. We are looking into having the Valley Fair server appreciation trip on August 12. Materials were sent out in a digital format for the First Communion Student/Parent meeting on April 17; this was received well by the parents. On May 2, we had 30 students receive their First Communion here at St. Mary's (20 from the school, 9 from Religious Ed, and 1 homeschooler). Confirmation was held on March 14, and First Communion will take place May 2.
6. Youth Group – Continues to go well with a group of students meeting on Sunday evening with Fr. Zachary. Adult Education/RCIA – the Adult Ed began another session on May 6, about St. John.
7. Maintenance –Fr. Steffl reported that the church building needs some minor structural improvements before the terrazzo floor is installed. Sleepy Eye Electric installed security cameras in the church.
8. CCW/KC's/Societies Updates – CCW's festival committee is busy getting ready for the summer festival. The KC's plan to have a food stand at the park on July 4th. The KC Auction will take place in September. The Teddy Bear campaign for Lennon Ludewig was successful.
9. Other – Kathleen Braun submitted her resignation as manager at the Nex-Tu-Nu II resale store.
10. Pastor's Comments - Fr. Steffl reported that the cemetery board met and discussed their section of land which is currently being used by school for practice fields which will soon be sold for burial plots. Relocation for these fields is being pursued. Another rosary procession is planned to be held on the feast of the Assumption on August 15.
11. Meeting adjourned Fr. Steffl closed with prayer

Respectfully submitted by Chris Heiderscheidt