

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, June 13, 2022, at 7:00 p.m. in the Parish Meeting Room

1. Call to Order - Present: Fr. Mark Steffl, Mark Schwartz, Sam Rosemeier, Peter Roufs, Brenda Walden, Mary Portner, Andrea Boyle, Matt Grausam, Chris Heiderscheidt. Absent: Terry Helget, Jared Miller, Mary Krambeer, Lisa Portner.
Fr. Steffl led the opening prayer.
2. Financials - Matt Grausam reviewed the consolidated financials for the eleven months ending May 31, 2022. Sunday offering is lower over the last month, however donations to the elevator and tuck-pointing have increased. Loose plate is ahead (16,000). Caribbean Knights went well estimating profits of \$160-170,000.
3. Pandemic Protocols/Updates – Safe protocols continue to be followed. Discussion was held about the sign of peace during Mass. It was the consensus to continue as is which accommodates both those who are comfortable and those not with shaking hands. Peace is being exchanged without the priest announcing it.
4. School Report - Peter Roufs reported that the school year ended well. Fourth and fifth grade teachers needed. Summer projects to address include replacing and repairing Smartboards, adding playground equipment, and replacing the elevator when the parts become available. This summer the school building will be used by Community Theater and Totus Tuus. Next school year begins on August 29, 2022.
5. Religious Education – Sam Rosemeier reported that we are in need of teachers for next year's program. The servers will go to Valley Fair on June 29, and Totus Tuus went well with 21 students signed up for the day program and eight for the evening.
6. School/Parish Development Update – Funds are needed to replace the school elevator and for tuck-pointing repairs on about 40% of the church building. Fr. Tanner Thooft has been assigned to our parish as parochial vicar (associate pastor) upon Fr. Zachary Peterson being reassigned in July. Development office is working on the All Schools Reunion (both SMS and SEPS) in conjunction with the 150th city celebration and the unit for our school in the parade. Calendar raffle will be held July 1, and the next RECALL newsletter is being worked on.
7. Maintenance Updates– The terrazzo floor project will begin next week. Joe Steffl/Starry Night Woodworking received excellent help removing the pews and wooden floor completing this project in 1.5 days. The stained glass windows are near completion.
8. CCW/KC's / Updates - The Knights of Columbus will have a food stand with hotdogs and hamburgers at the park for the July 4th festivities. CCW's festival committee is working on the upcoming parish summer festival. All our members were invited to the Province Conference with Fr. Richard Kunst on June 27, in Duluth, MN.
9. Pastor's Comments - Rebecca Visser has been hired as our Director of Music to replace Sean Connolly. She will begin July 23/24. She will also teach choir and Schola at school.
10. Next Meeting – August 22, 2022 in the Parish Meeting Room
11. Meeting adjourned at 8:00 PM - Fr. Steffl closed with prayer.

Respectfully submitted by Chris Heiderscheidt