

**St. Mary's Parish**  
**Administrative Council Meeting Minutes**  
**Monday, August 29, 2022, at 7:00 p.m. in the Parish Meeting Room**

1. Call to Order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Terry Helget, Mary Portner, Mark Schwartz, Brenda Walden, Lisa Portner, Jared Miller, Andrea Boyle, Sam Rosemeier, Peter Roufs, Matt Grausam, Chris Heiderscheidt. Absent: Mary Krambeer. Fr. Steffl led the opening prayer. Welcome Fr. Tanner Thooft.
2. Financials - Matt Grausam reviewed the consolidated financials for the fiscal year end June 30, 2022. Sunday offering ended the highest since 2011. The Nex-Tu-Nu II store retail sales ended at \$87,170. Fundraising makes up 38% of the revenue and Caribbean Knight Party net profit was \$172,238. The consolidated budget ended with a net income of \$306,367.26. The investments experienced a loss of \$551,000 due to the markets. Considering the capital improvements of \$200,000 needed, and all taken into account, we fared quite well. The financial sheet will be published in the church bulletin soon.
3. School Report - Peter Roufs reported the first day of school was today with all the teachers in place. Capital improvements included installing additional Smartboards, adding playground equipment, school driveway project, and the outside classroom. We are hoping to begin the elevator replacement project the end of December. Enrollment holds steady with grades K-12 at 261 students and about 30 pre-K (3/4yr old) students. On September 21, Dr. Nolan will give a presentation to the teachers on mental health. Homecoming and the Marathon for Non-Public Education is Friday, September 16.
4. Religious Education – Sam Rosemeier reported we have our volunteers to teach. Orientation was held for the parents. CCD begins September 7. Comfrey students will attend their classes at neighboring parishes.
5. School/Parish Development Update – On August 19, about 50 people attended the school open house followed by the All Schools Reunion at the Sleepy Eye Brewing Co. with about 350 people from both schools attending there. Our school was represented in the Sleepy Eye Summerfest parade during the 150<sup>th</sup> city celebration with our cheerleaders and two members of the class of 1942. The alumni and friends golf tournament is September 10. Teachers and students are writing marathon letters to our alumni. The Cathedral on the Prairie books about the building of our church was available to purchase at our parish festival with some pre-orders picked up. Books are available at the rectory, school, Nex-Tu-Nu II store and the Sleepy Eye Depot Museum. Tim Francis will be here on October 12, to speak about the miracles and meaning of our Catholic faith.
6. Maintenance Updates– The terrazzo floor was completed. Joe Steffl/Starry Night Woodworking put the pews put back in place and volunteers helped clean allowing Mass to resume on August 27/28. The church tuckpointing project is complete along with repairs to the sacristy and front steps. The landscaping on the south side will be addressed this spring with funds from the last DMA. The fifth bishop of the New Ulm Diocese, Bishop Chad Zielinski will be installed at our church on Tuesday, September 27. Tickets are required to attend.
7. CCW/KC's / Updates - The Knights of Columbus did well with the food stands on July 4<sup>th</sup> and during the August Summerfest and 150<sup>th</sup> celebration. The KC Corn Feed is tonight. CCW: The parish festival went well with financials to be published in the church bulletin soon.
8. Cemetery – Matt Grausam reported on the last meeting. More plots in the northwest section, a second grasshopper will be purchased and necessary road maintenance is needed.
9. Pastor's Comments – Welcome Fr. Tanner Thooft. We will join the insurance plan with the diocese which will help significantly with cost by pooling all of the parish employees together. We are excited to have Catholic Schools Center of Excellence (CSCO) with the Richard Schulze Foundation team with our school as we look to increase enrollment from our surrounding communities.
10. Next Meeting – November 7, 2022 in the Parish Meeting Room
11. Meeting adjourned at 8:15 PM - Fr. Steffl closed with prayer.

Respectfully submitted by Chris Heiderscheidt