

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, June 6, 2023, at 5:30 p.m. in the Parish Meeting Room

1. Call to order - Present: Fr. Mark Steffl, Fr. Tanner Thooft, Terry Helget, Mary Krambeer, Peter Roufs, Jared Miller, Sheila Schmid, Tony Hagen, Brenda Walden and Chris Heiderscheidt. Absent: Mark Schwartz, Matt Grausam, and Mary Portner. Father Steffl led the opening prayer.
2. Financials: Fr. Steffl reviewed the financial report submitted by Matt Grausam. Adult support is ahead of budget by \$36,000. Caribbean Knights was the best year yet with \$208,683 in net profit.
3. School report: Peter Roufs reported the school year went well. We had a great class of 20 seniors who graduated on May 28. A music teacher has been hired and will be announced upon finalizing of the contract. Laurie Tauer, the school nurse retired. The annual report to MNSAA was submitted. We will be adding Physics to our curriculum and the Handmaids will teach the Catechesis of the Good Shepherd to grades K-2. Maintenance issues to address include updating the auditorium sound/light system and repairs to the foundation (SW corner) of the high school building.
4. Religious Education: Fr. Steffl reported the Totus Tuus team held their summer classes with about 30 students attending the grade school sessions and 15 students in the high school sessions. Our Mass servers will be going on their annual appreciation trip to Valley Fair on June 21.
5. School/Parish development: Chris Heiderscheidt reported the calendar raffle ticket sales are underway with the drawing on June 30. St. Mary's will feature our musical, *Legally Blonde, The Musical* in the Sleepy Eye parade this year. Our Annual Appeal Fund to date has received gifts of \$122,916 towards the FY end goal of \$175,000.
6. Maintenance updates:
 - a. Church - O'Brien Stained Glass Co., Inc. completed the window project. A contract was signed to begin the altar restoration project next summer with a cost of approximately \$150,000. Mass will remain in the main church while this project is underway. We continue to seek funds for the church plaster/paint project. Conrad Schmit will send another option for the paint color scheme. Other items to address include the lighting in church and the rewiring of the organ. Fr. Steffl plans to have a meeting with the parishioners to discuss these matters this fall.
 - b. School -The school elevator project is complete.
 - c. Social Room – The KC's are willing to contribute to the cost of a new dishwasher. A convection oven and new coffee maker are being considered.
 - d. Landscaping on the south side of church and around the rectory will begin soon with the funds received from the Diocesan Ministries Appeal.
7. Eucharistic Renewal: A Corpus Christi procession will be inside church on June 11. Mary Gangelhoff is our parish contact person for the Eucharistic Renewal. The holy hours will continue of Sunday evenings.
8. Japanese Martyrs merger into St. Mary's: Bishop Zielinski met with the parishioners of Japanese Martyrs in May to discuss this merge. The Saturday evening Mass will remain as is. The Latin Mass will be held there on Sunday morning beginning in August. They will be considered members of St. Mary's Parish unless they indicate otherwise.
9. Lent/Holy Week, May Rosary Procession: Everything went well for Lent/Holy Week. Bishop Zielinski attended the rosary procession.
10. CCW/KC's: CCW's festival committee is busy preparing for the parish summer festival on August 6. The diocesan CCW convention on April 29th featured Liz Kelly as the keynote speaker and Berny Berger's presentation on Blessed Carlo Acutis about Eucharistic miracles. The KC's Teddy Bear fundraiser is underway. Funds will help Anthony and Cecilia Ferk with medical expenses incurred with their baby's premature birth.
11. Next meeting is Tuesday, August 22, 2023, at 5:30 PM. Fr. Steffl closed with prayer.

Submitted by Chris Heiderscheidt