

St. Mary's Parish
Administrative Council Meeting Minutes
Monday, January 25, 2021, at 6:30 p.m. in the social room

1. Call to Order - Present: Fr. Mark Steffl, Jared Miller, Andrea Boyle, Brenda Walden, Mark Schwartz, Terry Helget, Matt Grausam, Peter Roufs, Sean Connolly, Dan Davis, and Chris Heiderscheidt. Absent: Mary Krambeer and Mary Portner. Fr. Steffl led the opening prayer.
2. Financials – Matt Grausam reviewed financials for the six months ending December 31, 2020. The Sunday offering adult envelopes are the highest they have been since 2009 at this point. This is good since we have been unable to receive the income from sporting events, concessions and our other regular fundraisers. The Christmas collection is \$11,000.00 short of budget. We will begin the budgeting process for the next school year in February.
Nex-Tu-Nu II - sales are the highest they have been since 2009.
Summer Festival – On January 18, the Council of Catholic Women turned over a check of \$28,000.00 to the parish. These funds are proceeds from the parish summer festival and cookbook sales.
PPP2 – We are exploring the option of a second PPP loan.
3. Pandemic Protocols/Updates – Things are going well. Concerns about the number of spectators allowed in the gym for games was addressed. Peter Roufs explained that we are limited due to the size of our gym given the protocols we must follow.
4. Adoration – The software is now available for adorers to sign-in for their hour using the laptop. If they are uncomfortable with this format, they still have the option of signing in writing their name in the binder.
5. Religious Education – Dan Davis reported that religious education is going well. The last few weeks have had great attendance. The Puffins Pastry fundraiser provided over \$3,600 for the program. The Confirmation Mass on March 14, will be at 2PM instead of the 9:30 AM Mass. The 2nd graders received their First Reconciliation on Sunday, January 24. Preparations for First Communion on May 2nd are continuing.

School – Peter Roufs reported things are going well. Next week is Catholic Schools Week with activities planned even though there will not be a Family Fun Night this year.
6. Youth Group – Continues to go well with a group of students meeting on Sunday evening with Fr. Zachary.
Adult Education/RCIA – the Adult Ed group completed their session last week. There are plans to begin another one in Lent.
7. Maintenance – Fr. Steffl discussed the benefits of terrazzo flooring in the church. The church windows in the bell towers and sacristy need to be repaired as well as the windows in the south entrance. We are looking into security cameras for the other church entrances. The plumbing in the rectory is being fixed. The school auditorium and elementary roofs need to be repaired.
8. Lent/Holy Week/Easter – The schedule is set. It will be published in the *Immaculata* and parish bulletin.
9. Other – Discussion was held about the status of our Basilica application sent to Rome in July. Fr. Steffl explained it could be held up due to the fact our diocese does not have a Bishop.
10. Meeting adjourned at 7:40 p.m. Fr. Steffl closed with prayer

Respectfully submitted by Chris Heiderscheidt