

**St. Mary's Parish**  
**Administrative Council Meeting Minutes**  
**Monday, October 15, 2018, at 6:30 pm in the Parish Meeting Room**

1. **Call to Order** – Present: Msgr. Eugene Lozinski, Andrea Boyle, Mary Krambeer, Mark Schwartz, Terry Helget, Brenda Walden, Jared Miller, Andrew Dieter, Josh Sellner, Matt Grausam, and Chris Heiderscheidt. Absent: Joe Sanow, Mary Portner, Sarah Jirak, Sean Connolly and Leo Montemayor.  
The agenda and minutes were approved. Msgr. Lozinski led the evening prayer.
2. **Pastor's Comments** – Msgr. Lozinski continues to meet with the parish Administrative Councils in our Area Faith Community during this time of transition as their new pastor. The organizational structure for the AFC Administrative Councils is being addressed.
3. **Worship and Spiritual Life** – Msgr. Lozinski plans to set up meetings with the ushers and extraordinary ministers of Holy Communion soon. We are in need of two sacristans to assist the one currently handling these duties.
4. **Evangelization & Catechesis**  
Catholic School – Peter Roufs reported that Homecoming and Marathon went well. The accreditation team visited to review the self-evaluation reports completed by our staff. The exit meeting went well and we will receive a final written report in December. Some high school students along with Peter Roufs and their teachers demonstrated outside of Planned Parenthood in Mankato in a peaceful opposition to abortion.  
  
CCD – Andrew Dieter reported that it is going well.  
  
Adult Formation – Msgr. Lozinski reported that about 35-40 men regularly attend *That Man Is You* led by Deacon Mike McKeown on Friday mornings. A group of eight couples have been attending Christ Life sessions since September to experience the program before launching it for the AFC.  
  
Sacramental Preparation – Msgr. Lozinski plans to begin meeting in November with the second grade parents in preparation for First Confession and First Holy Communion. Confirmation preparation has begun and is going well. The mentor couples continue to meet with the engaged couples as they prepare for marriage; this is going well.  
  
Youth Ministry – A group continues to meet Wednesday evenings at 8:30 PM.
5. **Financials** – Matt Grausam reviewed the financial activity for the last three months. The budget for 2018-2019 ending with a deficit of \$43,237.79 was presented and approved.
6. **Maintenance** – Josh Sellner reported the new security door project (gym lobby, high school, grade school) is almost complete. The auditorium doors are being considered for replacement as well. The steeple lights need to be replaced and it is time to replace the windows on the steeples. The school elevator needs to be replaced.
7. **Next Meeting** – Monday, January 21, 2019.
8. **Closing Prayer** - led by Msgr. Lozinski.