

St. Mary's Parish
Administrative Council Meeting Minutes
Tuesday, August 28, 2018, at 6:30 pm in the Parish Meeting Room

1. **Call to Order** – Present: Msgr. Eugene Lozinski, Andrea Boyle, Mary Krambeer, Joe Sanow, Terry Helget, Brenda Walden, Jared Miller, Matt Grausam, Sarah Jirak, Sean Connolly, and Chris Heiderscheidt. Absent: Mary Portner, Leo Montemayor and Mark Schwartz.
Msgr. Lozinski led the evening prayer.
2. **Pastor's Comments** – Msgr. Lozinski has begun meeting with the parish Administrative Councils in the AFC to begin the transitioning process. St. Mary's Administrative Council will meet every other month with the Finance Council meeting more often. We will begin looking at the organizational structure for the AFC Administrative Councils.
3. **Evangelization & Catechesis** –
Catholic School – Peter Roufs commented on the great start to the school year with the beautiful opening liturgy. He expressed gratitude for the staff and to Msgr. Lozinski for conducting the retreat during their workshop days.

CCD – will begin in a few weeks. We are in need of some teachers. All CCD classes in the AFC will attend some of the same Masses (ie: Ash Wednesday and Holy Days).

Adult Catechesis – Men are registering for That Man Is You led by Deacon Mike McKeown. This is being offered to all men in the AFC. Christ Life Core Group begins in September.

Sacramental Preparation – will remain similar to last year. We will continue to have couples mentor marriage and baptism classes. We have one person in RCIA.

Youth Ministry – The trip to Guatemala in July went well with only two youth from our parish attending. We are hoping for some to go next summer. A large group of servers enjoyed their trip to Valley Fair. The Youth Group will continue to meet on Wednesday evenings.
4. **Financials** – Matt Grausam reviewed the Fiscal 2017-2018 Year End Financials. The consolidated budget ended with a deficit of \$284,151 for this fiscal year compared to a budgeted income of \$63.83. The final payment for the north addition was made providing the deficit. The Scrip program needs to be evaluated to determine if it is actually making the school money after administrative costs involved. Fundraising continues to support the budget as the largest income generator surpassing Sunday adult envelopes or tuition.
5. **Worship and Spiritual Life** – Sarah Jirak reported there are currently 300 volunteers supporting the liturgy (not including rosary leaders, adorers), the new servers have been added to the schedule rotation, and there are a number of new EMHC and several new lectors. We are looking for more men to add to the usher list. The Choristers, Schola Cantorum and Caecelian Choir are set to go. We need to meet with musicians and ushers soon. We are unsure if there will be an AFC Mission this fall.
6. **Maintenance** – Josh Sellner reported the new security doors will be installed on the gym lobby, high school and grade school entrances.
7. **Next Meeting** – Monday, October 15, 2018, at 6:30 PM in the parish meeting room.
8. **Closing Prayer** - led by Msgr. Lozinski.