

Church of St. Paul
Administrative Council Meeting
Thursday, September 13, 2018 - 6:30 pm at Rectory

Present: Msgr. Lozinski, Fr. Andy Michels, Andrew Dieter, James Rathman, Darrell Platz, Dale McMullen, Linda Kelly, Connie Kelly, Matt Eischen (at 6:50 pm), Judy Augustin, Denice Evers, Marianne Schotzko, Nellie Richter
Absent: Margaret Hopwood, Doug Callanan, Richard Callanan

Liturgy of the Hours – Evening Prayer was begun at 6:31 pm by Msgr.

Chairman Rathman opened the meeting at 6:45 pm. Time was given for all to read thru the 8/16/18 meeting minutes. Motion to approve as read made by L. Kelly, seconded by McMullen. Carried.

Building & Maintenance/Environment: Landscaping Report: Schotzko originally was asked to handle the landscaping project. She contacted Jim Nickels first, with no response and Hacker's would have seeded too late, so no bid from them.

R. Callanan suggested Redman's so she contacted them and that is where her input ended. Redman's late start was first due to Certificate of Insurance coverage, but Council felt the project was a lot more work than what Mitch anticipated – removal of rocks, cement chunks, tree roots, dirt prep, levelling and lots of rain. Had a load of bad dirt that had to be replaced, but that isn't something that we should be responsible for. Evers mentioned that the additional bill includes hoses and sprinklers – shouldn't those be Mitchell's expense for projects to use, not to be billed for as purchase? Final bill is almost double the estimate originally given and paid for up front. Schotzko mentioned that black edging was used around the tank and school memorial sign – was originally supposed to have the edging blocks put back that were taken out prior to elevator addition project. Rathman feels that the bill should not be paid until Mitch Redman explains his bill. Msgr. asked if Redman received approval from someone and we should know who that was first. Msgr. stated he would contact Redman.

Back Garage Report: Eischen stated that construction and electric work is almost done. Gas lines need to be connected yet.

Garden shed report: Evers (from R. Callanan's note) said it is all okay and work in progress.

Schotzko reported on the sink/faucet in Candle Room – was just installed but no bill received yet. Council said to get rid of the cabinet that was taken out.

Church rain water/alley drainage problem: Eischen said he met with Heiderscheidt's and Boone, City Maintenance. Cannot do any deep digging until next year. If trenching it north along alley to storm sewer (under street) and replacing pavement, the estimate is right around \$10,000. Band aid for right now could be to take water to east (above ground) with downspouts and extensions and dump on top of lawn that has the underground tile that goes into sewer directly. There was no contact from Steffl's. Rathman said we should wait until spring before doing anything. Msgr. will contact Doug/Darcy (needs phone number). Eischen said could hook up temporary extension pipes and run them north along west side of church (alley). Will look at after meeting.

Stained Glass Window Covering: Evers had note from R. Callanan – waiting for Josh from Nosbusch Glass to come to look it over. Evers explained why this window needs a new covering (removed from old cry room prior to elevator project and put back in new construction on west side – protective covering gone).

Snow Removal: R. Callanan notes stated that Jason Peterson is not interested to do this year, but Redman's would be. They will need to be contacted and ask what they charge per hour.

Cemetery: Evers read D. Callanan's comment regarding that the parishioners in the cemetery cannot help pay for the upkeep of the cemetery, so we need to make sure there is sufficient monies to be able to do so for the future. A fire-proof safe or file cabinet that could be cost-shared with cemetery and church for keeping both entities records protected was requested. A fire-resistant file cabinet example for \$1329 was looked at. Msgr. will check into this more (fire-proof vs. fire-resistant, interior dimensions, etc.).

Religious Education: Dieter reported that the first class was September 12th in Leavenworth with decent number of students in attendance. Still need an 8th grade teacher. Linda Schwab is working with class and having class every other Saturday morning with them. Everything else seems to be going well.

Liturgy: Augustin reported that there is an AFC Musician meeting with Sean Connolly scheduled for Monday, September 17th.

CCW: Schotzko reported on September 6th meeting that followed 7:00 pm mass with Msgr. CCW Sunday is Sunday, October 14th and as we have 8:30 am Mass that morning, will do rolls and coffee following mass that day along with a Phantom Bake Sale. Service Projects are Water for Life, First Choice Pregnancy in New Ulm and Benson Girls Ranch. Msgr. attended the meeting and felt that the meeting went well. A book will be paid for by the parish, but CCW will wrap and give as a gift for Christmas to parishioners, as in past years.

Seven Sisters Apostolate program is for one year, so St. Paul's will pray for Msgr., as will St. Mary's. Morgan will pray for Fr. Andy and JM would also if they get their program going. CCW will be giving \$25 for Church Dinner raffle prize and \$50 for expense. Deanery I meeting will be on September 25th at St. Mary's.

AFC: No report. Next meeting is scheduled for September 20th but time and place changed – 7:30 pm and at St. Mary's. Richard Callanan and James Schwab – new representatives.

Msgr. brought up the Religious Education "That Man is You" program that is hosted by St. Mary's and for all men in the AFC. It is every Friday morning and runs from 5:45 am until 7:05 am. It addresses the pressures facing men in today's society. About 40 men attended first session, but would like to double that number. Deacon McKeown is having a Christ's Life meeting on September 20th for couples to meet and then eventually each couple forms their own group. There will not be a Mission this year due to conflict with dates. Need couples to help with Marriage prep, etc.

Church Dinner Update: Ticket packets/envelopes were put together last evening and will be handed out starting on Sunday, September 23rd.

Sub-Committees: Msgr. is not prepared to report on at this time.

New Business:

A request from Cemetery Board for transfer of \$50,000 from Church funds was asked for. A previous transfer of funds back in 2017 was mentioned, as well as a look at what the Cemetery Operating and Perpetual Care Funds had for balances as of June 30, 2018. Msgr. feels that \$35-40,000 should be transferred from Operating Fund to Perpetual Care Fund. Also need a budget for the cemetery – look back several years to get an average of expenses. Eischen said that \$25,000 per plotted acre is what the diocese would like in Perpetual Care. Wait to get a budget set before transferring money to avoid running short in the Operating Fund.

SouthPoint Certificate that matured 9/11/18 in amount of \$11,366.52 (not including interest accrued) - Msgr. will check with Matt Grausam on this.

Cleaning of Rectory – Pat Callanan prefers to not do this but suggested to have a small group of cleaners to clean every 2 weeks or so. Eischen said we should ask for volunteers in the bulletin and then will revisit this if no one comes forward.

Advent booklets - Msgr. is still checking into these. Also, Confirmation Retreat date will need to be changed.

A Thank You from Sister JoAnne to the Council was passed around so all in attendance could read.

Financials from July will be looked at next month. Evers gave update (information from R. Callanan) on Building Committee regarding a note sent to Jerry O'Brien from Heymann Construction regarding issues with some lights and then Thyssenkrupp and the heater for the elevator pit. (Both Heymann's and Thyssenkrupp agreed at a meeting that they would each pay \$146.00 of the heater bill). The warranty expired end of July, even without having the heater installed and not knowing if that will fix the issue with the elevator not working when weather gets cold. A heating vent is not far from the door and keeps the room 50-60 degrees.

A request for a motion detection light over rectory front entrance and a new vacuum cleaner for rectory was tabled for next meeting.

Next meeting has been set for Thursday, October 18th at 6:30 pm.

Meeting adjourned at 7:45 pm with closing prayer.

Submitted 10-01-18, but not approved
Nellie Richter, Acting Secretary