

Church of St. Paul  
Cemetery Board Meeting  
Thursday, August 23, 2018 – 7:00 pm

Members present: Doug Callanan, Robert Zwaschka, Kurt Eischen, Richard Callanan, Nellie Richter – Secretary. Absent: Stan Schotzko, Jeanne Kopischke

Prayer was led by Chairman Doug Callanan at 7:03 pm.

Chairman Doug Callanan opened the meeting at 7:12 pm.

Agenda was presented. Motion made by Richard to approve agenda, seconded by Robert. Carried.

Board Meeting Minutes from April 26, 2018 presented. Motion made by Kurt to approve, seconded by Richard. Carried.

Financials for Operating Fund and Perpetual Care Fund (January 1-June 30, 2018) were presented. Kurt asked whatever happened with the \$50,000 that the Cemetery Board requested/recommended at April meeting to the Administrative Council for their May meeting? Richard said that the Administrative Council should be asked again at next meeting about transferring funds. Doug stated that at the last Administrative Council Meeting, held August 16, 2018, Msgr. Lozinski noted that the church had a large amount in Assets and should be investing in better interest-bearing accounts, such as Christian Brothers. Richard said that some of those investments are in the stock market and we took the conservative approach with Certificate of Deposit through Edward Jones and still getting better interest rate than what the local banks can give. With this being church money that parishioners donated, would not be comfortable investing in volatile stock market. Msgr. also mentioned David Milbrath, but don't feel that he would be able to do any better than Edward Jones. With Christian Bros., would need \$500K or more before the reps would come out and talk with church members.

Doug mentioned that at a parish church meeting years ago, before the Building Fund was started and we didn't have any estate money given to our parish at that time, there was a mention at that meeting that we should borrow the money to do the project and not rely on bequests or estate money. Parish members need to be taking care of our own expenses. Now it seems to be reversed – parish is expecting the estate money to take care of our expenses. Motion made by Kurt to accept Financial Statements through June 30, 2018, seconded by Robert. Carried.

A fire-proof safe, to keep and safeguard cemetery records, cost is expensive (e.g. 4.3 cubic foot for \$2070.00; 15.75 cubic foot for almost \$10,000). Doug did mention cost-sharing at the last Council meeting as there are church records that could also be stored in it. Would the bank be willing to keep cemetery records in their safe for an annual cost? Would need to check with Julie if that would be feasible. Fire-proof file cabinets, rather than a safe, may be a better route to go, as their prices are cheaper.

Msgr. Lozinski mentioned after the August Administrative Council meeting that the cemetery map needs to have a paper copy made as soon as possible and suggested Bolton & Menk, as they are able

to copy larger forms, etc. The paper copy can then be kept in the safe. Richard will get the copies made.

The copy of Cemetery Certificate (sale of lots) from St. Mary's was looked at as well as what our church now uses (Easement & Permanent Care Certificate). Although not as fancy, the necessary information is same, so will continue to use what we have. Both the church and person/family purchasing lot(s) receive a copy of certificate. Msgr. will sign all lot sales certificates.

Future Concerns – Richard asked if we need to redo the Burial of Cremains sheet from 2015? Fee of opening grave for cremains of \$50 is not listed on that one, but is on copy from 2016. One of the cemetery board members needs to be available to oversee the opening of a grave. Doug took copies of both forms and will update.

Richard mentioned that Laura Savage's cremains burial could have used chairs out at the cemetery. There was no church service, so everyone went out to the cemetery. Future reference would be that people could bring their own chairs if this ever happens again.

Richard said that the trees along the south side need to be trimmed. Weed killer could be used under the trees. Mulberry bushes keep growing, even though cut out. Kurt mentioned Tordon (herbicide) that could get sprayed on them and take care of them. There are also 5 cemetery sites that need work – fill with dirt, seed, etc. Assumes it would take about 3 hours to do. Also, need more black dirt (pulverized works best). Richard can send out an email on date and time when that work can be done.

Next meeting date – Doug doesn't feel that a meeting is needed in the winter unless we need to meet on fire-proof safe or other reason needing attention. Will plan for meeting in April, 2019.

For next Administrative Council Meeting (September 13, 2018 at 6:30 pm), put fire-proof cabinet and transfer of funds on the Agenda under Cemetery. Doug will continue to attend these meetings as Cemetery representative.

Kurt made motion to adjourn meeting, seconded by Robert. Carried.

Meeting adjourned at 8:27 p.m.

Closing prayer was read.

Submitted, but not approved – 9/04/2018

Nellie Richter – Acting Secretary