

STOC Buildings and Grounds Meeting

Monday, February 10, 2020 5:30PM

Present: Deacon Allen Olson, Mike Steinbauer, Bob Martzahl, Steve Foltz, Terry Gille, Rick Berger, Dale Westphal, Mike McNeill, Terry Horst, Marilyn Guenther

Excused: Bob Cull

Absent: Marshall Senfleben

Terry H opened the meeting at 5:30 pm and Marilyn provided the opening prayer.

Monches Campus:

- All renovation work at Monches church (kitchen, hallway and restroom) is complete. This completes all the work proposed by the Monches Vision Committee; hence, the committee has been disbanded. Pictures of the renovation work are displayed in the church bulletin.
- One of the exterior sodium vapor lights is always lit (bad photocell?). Mike St will investigate.
- Paun Masonry looked at the Parsonage chimney and will do tuckpointing instead of replacing chimney. Water is leaking from the church steeple area, down around the confessional, and onto the basement wall. A proposal for tuckpointing and/ or sealing this area will be requested from Paun. Paun will be requested to provide input about waterproof sealing for other areas of the limestone masonry on the church.
- Exterior trim of church needs painting. (Might be combined with proposed North Lake painting?)
- The sound system is currently under repair.
- It is proposed to relocate the St. Teresa statue outside to the NW corner of church, onto a brick pedestal. Terry noted that the fiberglass statue was not intended for an outdoor environment. The statue will need to be monitored for weather and sun light deterioration.

Cemeteries:

- The archdiocese is in process of completeing their paper review of the proposed Columbariums. A permit will be requested from the Town of Merton. Sale campaign of the Columbariums might possibly start in May 2020.
- One result from questions and answers of the paper review: St. Clare Cemetery space has 53% occupancy and that St John Cemetery is 60% occupied. If Columbarium occupany becomes popular, the need for additional cemetery land is not expected for several generations forward.

North Lake Campus:

- Paun Masonry was requested to look at the church steeple for possible tuckpointing, sealing, and/or flashing work. An inspection and proposal will be requested in Spring. A second quote from Nicholas Construction is desired for comparison.

- Fieldstone Glass is working on the glass frames for the west choir windows. The project will take about three months. George will paint the frames before window installation.
- The east entrance of the Parish Center has been redesigned so that four firms can provide a proposal on same work items. The door will have an electronic key. So far, bids are between \$10 and \$15K. Discussion followed of correction for adverse slope of the sidewalk outside this entrance. Mud jacking is an option. However, it might be more reasonable to remove concrete and replace it. This will be a separate project item. A parishioner might be identified to fund this work.
- Our security company representative investigated the usage of the Parish Center, and other buildings. Every door at both campuses (67 doors!) will need to be re-keyed. Separate keys will be used on an "as-needed" basis. Some entries will use slide cards. There will be more security and better record keeping for all locks and entrances at both campuses.
- Church basement restroom has been completed. The mirrors from the new Rectory bathroom could not be relocated to the new church restroom because they were glued to the walls. Instead of removal, an opaque plastic film was placed over these mirrors for clerical privacy.
- An IT firm assessed the parish electronics. A software and hardware upgrade of all computers are needed to maintain the integrity of the North Lake system and to provide a permanent solution for Easter and Christmas overflow in the Parish Center. Ten computers are used in the office, currently replaced at the rate of two per year. Wireless communication between the church and the Parish Center is desired. A proposal will be provided by our IT contact. Brian Walsh will also be asked for a proposal.
- Sue Retzlaff has arranged getting a new Ossuary (and cart) from Renee Evert of Evert-Luko Funeral Home. It should arrive next week. The "Ossuary" that Jim Krause constructed has been re-purposed and painted as a display case for Last Supper figurines during the year and Nativity figurines during the Christmas season. This display case (and a new stand) will be placed in front of the church near the baptismal font.

The meeting closed at 6:22 pm and Marilyn led the closing prayer.

The next meeting is March 9, 2020 at 5:30 pm in the Parish Center.

Minutes submitted by Marilyn G on Feb. 10; edited & distributed by Terry H on Feb 13.