

# STOC Buildings and Grounds Meeting

Monday, March 10, 2020, 5:30PM

Present: Deacon Allen Olson, Mike Steinbauer, Steve Foltz, Terry Gille, Bob Cull, Mike McNeill, Terry Horst

Excused: Marilyn Guenther, Dale Westphal

Absent: Marshall Senfleben, Bob Martzahl, Rick Berger

Terry H opened the meeting at 5:35 pm with an opening prayer.

## Monches Campus:

- One of the exterior sodium vapor lights is always on and may have an inoperable photocell. Additionally, two of the three EXIT signs need to be electrified. Deacon Allen will have an electrician look into this.
- A proposal for tuckpointing and/ or sealing some lannon stone areas of the church and parsonage has been requested from Paun.
- The exterior roof over the upper south entrance needs repair; specifically, the valley flashing and shingles. It was noted that the church roof is 33 years old (1987).
- A parishioner has been asked by Mike St to look at the moldings surrounding the three exterior doors. He will inspect and possibly replace the moldings. After repair, doors and trim will be painted by George.
- Mike St's son is updating the sound system.
- Mike St noted that some of mold in the Confessional space has been cleaned. Before hiring a contractor for final cleanup, it is necessary to find where rain water is entering and then seal those areas.

## Cemeteries:

- The archdiocese has approved the use of Columbariums at both cemeteries. One niche has already been sold. Construction will start in May.

## North Lake Campus:

- Paun Masonry has performed a pre-inspection of the church steeple for possible tuckpointing, sealing, and/or flashing work. A second inspection and proposal will be provided in Spring. A second quote from Nicholas Construction will be requested.
- Fieldstone Glass is working on the glass frames for the west choir windows. George will paint the frames before window installation.
- Steve provided the committee a handout which compared the proposed work and bids of the five proposals for a new east entrance of the Parish Center. Based on response to questions and their input, Steve recommended that Fieldstone Glass perform the work in Spring at a \$13,530 bid. For additional security, it was decided that a new frame and door should be added between the foyer and the basement entrance. Fieldstone Glass will be requested to provide a proposal. Separate work will be requested from contractors to fix adverse slope of the sidewalk outside the east entrance. One contractor suggested tie bars which would be tied into the building foundation and into new concrete sidewalk.

- It was decided to "group" similar doors at both campuses for re-keying; thus, reducing the need for exorbitant amount of spare keys. This cost is approximately \$2K. Combined with the use of slide cards, there will be more security and better record keeping for all locks and entrances at both campuses. We are still getting bids for the card keys.
- An IT firm assessed the parish electronics. To reduce costs, Brian Walsh will provide necessary upgrades to provide interim improvements (~ 2 years) until such time when our budget allows further improvements to the level suggested by the IT firm.
- We are still waiting on the arrival of the Ossuary. Deacon Allen will check with Sue Retzlaff on status.

Bob noted that in years past, the committee would perform a walk-around review of the buildings and grounds. Since some staff members and committee members are not as familiar with the Monches Campus it was agreed that a walk around inspection would better familiarize them of needs and priorities. As such, **the full B&G Committee will meet at the Monches church parking lot on Saturday, April 11 at 9 am for a review.** This is the day before Easter Sunday. This timing is appropriate for setting the next fiscal year budget.

**Clean up day was set for Saturday, May 2.** Meet at North Lake at 8:30 am.

The meeting closed at 6:22 pm and Terry G led the closing prayer.

**The next B&G Committee meeting is April 13, 2020** at 5:30 pm in the Parish Center. This the day after Easter.

Minutes prepared and submitted by Terry H on March 10.