

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Agenda
February 28, 2017 6:30 PM at St. Theresa**

Opening Prayer: Vicki Hartwig

Attendance: Mike Bemis, MaryAnn Freund, Rick Torn, Scott Frechette, Andy Shoemaker, Karen Bodden, Eileen Lifke, Greg Petri, Ray Collien, Vicki Hartwig, Debbie Krapfl, Dennis Charapata, Lisa Hoffman, Father Tom, Kathy Ritger

Review/Approval: January Pastoral Council Minutes. Motion made by Dennis Charapata to approve. The motion was seconded by Debbie Krapfl.

Open Forum: Jane Streatz has declined her invitation to represent St. Theresa's church on the Pastoral Council. Her decision leaves a couple of open spots on the council from St. Theresa's. After discussing ways to help fill the voids on the council, it was determined to try and get all of the people who expressed at one time, an interest in serving on the council together, and see if we could get multiple commitment from this group. This group consists of Gene Bodden, Neil Berndt, and Karen Scheberl.

Committee Updates:

St. Mary School Advisory Board: Andy Shoemaker

- *Father Tom is in the process of contacting the Knights of Columbus regarding the cash raffle
- *The Beef, Bucks, and Bags Raffle ticket sales are ahead of last year
- *Principal Kris Ries revealed the school's Lenten plans which include: Prayer chains, burying the Alleluia, CRS Rice Bowls, Father Tom burning palms for ashes, Ash Wednesday mass
- *March 2nd is Dr. Seuss Day. Parents, Grandparents, etc. are all invited to read Dr. Seuss books to classes
- *Principal Kris Ries is waiting to hear from the Mayville School District, so that she can set the calendar for the 2017-18 school year. The district is considering changing the start/end times at the high school. This may or may not impact the busing for St. Mary's.
- *All of the teachers have signed Letters of Intent and plan to return for the 2017-18 school year
- *Principal Kris Ries has also applied to the DPI for a special 5 year Non-Renewable teaching license, that will allow her to continue as principal for the 2017-18 school year
- *Beef, Bucks, and Bags fundraiser preparations are on schedule. A meeting is planned for March 8th at 6:00pm. Work on a computer program for the silent auction is underway, and a plea for beverages for the Coozie Boozie Raffle has also been done.
- *The Pew Pastime Bags were revealed to the committee. These bags are now available in church, and will hopefully help to keep small children occupied, so their parents can participate more fully in Mass. The bags and special bulletin's for kids, will be checked and replenished on Sunday mornings. Looking for ways to display the bags other than being in a plastic box in the back of church, so they can be found by more parents and kids
- *Infant Daycare is on hold until a definitive decision is made as to where this program will be housed at St Mary's. We are waiting to hear from several contacts regarding this expansion
- *The Don Ramon fundraiser was a great success. Felix Sanchez will host another one next year. Andy will be checking into a fundraiser with Benvenuto's this spring
- *Andy will check with the Bingo Committee at the end of this year's season, to see about adding a Bingo for the school, where the school parents would work the event

- *The 1% Challenge was discussed. The results have been positive
- *A discussion on how to make people more aware of the Scrip program, and to help boost sales for the Scrip program
- *The Parish Council is going to organize a census. This could coincide with a survey targeting alumni about why they are not sending their children to St. Mary's
- *Discussion about communicating with parishioners who can't attend Mass was tabled until the next meeting
- *The idea of an Annual Appeal was discussed. In August, an extra offering envelope for school support will be included in the offering envelopes
- *Postcards will be sent out to market the school. There will be 2 mailings. After the first wave of postcards get sent out, a follow up postcard will be sent out a couple of weeks later
- *A couple of potential fundraiser's for next year were introduced. Faris Popcorn and Starla's Dip were presented to the committee. It was decided that all fundraiser's should be put on the calendar before the start of the school year. Planned giving, establishing scholarship funds, etc, will be discussed at future meetings.
- *Tuition was discussed. Currently St. Mary's School charges considerably less tuition than Catholic schools in the area. It was decided to raise PEEPS tuition from \$400 to \$500. 5k-2 tuition will go up to \$1975 (+75) for 1 child, \$3250 (+250) for 2 children, and \$4750 (+250) for 3 children. It was also suggested to look and see if the registration checks of \$250 could be cashed before July 1

Christian Formation/ Education: Debbie Krapfl and Kathy Ritger

- *The Enchanted Evening went over very well this year
- *The 5-Stones Organization made a presentation on Human Sex Trafficking, to the 76 parents who attended Parents Night
- *Confirmation Interviews will be taking place. March 29th is the deadline the Confirmation Students have to set up and conduct their interviews

Spiritual Life and Worship: Karen Bodden and Kathy Ritger

- *Advent bracelets were very well received. All 600 bracelets were distributed.
- *The Theme for each week of Advent was placed in the bulletin. Parishioners were asked to place their thoughts based on the theme each week on sheets of paper. Not many were handed in
- *The Advent devotional booklet was well received
- *All Christmas services went very well
- *Lent begins March 1st. Kathy and Father Tom are looking at options for a Lenten devotional booklet.
- *A Lenten schedule will be put in the bulletin. A soup supper on March 16th as well as a Seder Meal on April 11th are some of the events that will be taking place. Further discussion on the Seder Meal will take place during the March meeting
- *The Women of Christ group would like to hold a "Mary's Way of the Cross" during Lent. The Spiritual Life and Worship Committee chose the date of March 25th at St. Mary's before the 4:30 pm mass to hold this event
- *A member of the Women of Christ group is interested in a Seven Sorrows of Mary Rosary. She will be forwarded to Jim V for more discussion
- *All 3 parishes will have Stations of the Cross during Lent
- *A Lectors and Communion Minister Worship. A web based program that would be 90 minutes long in 3 sessions. Will call the Archdiocese to get more information
- *A Ministry Enrichment program will be held on May 20th at Sacred Heart in Horicon

- *Information about The 1% Challenge was presented to the committee. More discussion at the next meeting
- *Father Tom was not able to hold a book discussion in December. He is planning one for Lent
- *Inspirational speaker and author Matthew Kelly, has a program on the internet that members of the parishes can sign up for "Best Lent Ever". It is a free daily reflection offered to anyone that is interested. The website address will be put in the bulletin, and /or get fliers to pass out at church
- *Pledge Sunday / Opportunity Fair is scheduled for May. More discussion at the next meeting
- *The Mystery of Faith booklet was not discussed

St. Mary's Finance: Mike Bemis

- *Reviewed the financial statements. We are not where we would hope to be, but we are still ahead of last year
- *There is a new number one priority, the pillar behind the organ is in worse shape than we thought. A simple fix of filling the porous wood with epoxy will not work. An engineer was brought in to review the situation and design a fix. The floor will need to be x-rayed to see if the rod is in the floor properly. To brace the pillar, part of the outside wall will need to be removed while a horseshoe bracket is installed. At this time we are getting bids, but we will need to move fast as soon as the weather warms up
- *The railing for the front of church should be ready so we can install it soon
- *MaryAnn is going to get bids for painting the bell tower
- *We will not be moving forward on any projects until we understand how much the pillar is going to cost

St. Andrew's Finance: Debbie Krapfl

- *Finances as of January 31, 2017 were reviewed
- *Sure Fire will replace the relief valve in the center unit of the church boiler. The sealant they used to repair the leak in the boiler did not work. Were still having issues with the boiler
- *Researching the cost of getting the internet in the rectory
- *Main church door needs some weather stripping
- *Will be reviewing the windows in church this spring for rain damage and possible re-plastering
- *Replacing the missing shingles on the roof of Church
- *Church entry rugs- determine alternatives to Cintas
- *School Update:
Archbishop ListECKi, per the recommendation of the Archdiocese Building Commission (ABC), approved Form C which gives the parish permission to continue the planning process for the new building. The next meeting is scheduled for April 6th when the following needs to be presented to the ABC:
 - ^Final architectural plans
 - ^Finalized costs and proposed contracts with builders
 - ^Current financial statement and a 5 year cash flow projection, including the retirement of the debt
 - ^Details of the financing arrangement, including the lender, interest rate, and amortization schedule
 - ^50% of total costs

- *The committee selected the following contractors for the project:
 - ^Building construction: Capelle Diedrich
 - ^Asbestos removal: Badger Environmental Services
 - ^Landscaping: Did not discuss at this time
 - ^Demolition: Fleischman Excavating
- *The following dates were set for emptying the school building
 - ^Friday, March 3rd- 2:00pm to 6:00pm
 - ^Saturday, March 4th- 8:00am till noon
 - #Dumpster will be on hand for disposal
 - #A trailer will be available for packing items that will be kept
 - #Will be getting boxes to be used for packing items
- *Sunday, March 5th there will be a notice in the bulletin along with an announcement before mass that there will be a silent auction for any items left in the school that anyone would want to bid on. The items would need to be paid for and removed prior to mid March.
- *Demolition and asbestos removal is scheduled for mid March
- *Next steps
 - ^Have architect forward plans to state for approval
 - ^Father Tom to prepare a proxy for asbestos removal and demolition
 - ^Obtain preliminary financing plan
 - ^Present Form D to Archdiocese Building Commission Thursday April 6, 2017

St. Theresa's Finance: Eileen Lifke

- *Renovation project is progressing. Waiting for final numbers for proxy submission and letter to parishioners. Projected to start right after Easter. St. Theresa's will not be having Masses during the renovation project. This will shorten the projected timeline. Completion is estimated to be in August
- *The old boiler in church was replaced.
- *Carpets in the Church and school hall have been cleaned
- *Still working on the sale of the basketball court and potentially some of the other lots next to it
- *WE Energies contracted with Asplund to top off the evergreen trees by the grotto. They will be removing the entire tree line since this was an upcoming project for St. Theresa's. With WE Energies paying the cost it will save the Church \$700
- *St. Theresa's will be donating \$200 to the Beef, Bucks and Bags fundraiser. Will let the school determine how to use the funds
- *Will be checking with the Archdiocese regarding a liability waiver for Widmer's Cheese Cellars to use the school parking area during the winter months, provided they take care of all snow removal

Human Concerns: Lisa Hoffman

- *With \$2,028.20 in sales from the Work of Human Hands Sale, The group was able to contribute \$505 in profits to the St. Vincent de Paul Society
- *The Annual Winter Clothing Drive had another great response this year as 3 full truckloads of clothing was collected and distributed to St. Vincent de Paul and services in Milwaukee
- *The presentation by the 5-Stones organization to the Pastoral Council was discussed. The organization talked about the Human Trafficking industry, and are scheduled to speak to the CCD parents and students. Also discussed the information about sex trafficking from the Department of Health Services for the State of Wisconsin

- *Discussed the Christmas gifts for shut-ins that were to be sent in Christmas cards. However, the gifts were too thick and could not be mailed. Most were delivered by hand. Will look into making an adjustment with the gifts for next year
- *The 1% Challenge was presented to the group. Will accept the challenge, with or without partners, and will follow up at our next meeting
- *Will be offering a presentation called "Safety during the Heroin Epidemic". The Mayville Police Department will be putting this presentation on Saturday, April 8th, from 9:00am-10:30am
- *The Spiritual Life and Worship Committee will be holding a Soup supper during Lent. We will once again be having our bread sale that evening
- *Joan has agreed to handle the drive for the donations to PAVE in April

Stewardship: Ray Collien

- *Working on the Appreciation Dinner that will be taking place in March
- *Will be having a Pledge Sunday and Opportunity Fair in May

Tech Team/Website Update: Greg Petri

- *Putting up the minutes and agenda's for the Pastoral Council Meetings
- *Will be putting up information on the Cornerstone Award
- *Reminded everybody that if there is something they want posted to the website to please let him know, and he will put it on

Old Business:

- *Gene Bodden has said that he is interested in being on the Finance Council as well as the Pastoral Council. Jane Streatz has declined the invitation to serve on the Pastoral Council. As stated above in the Open Forum section, we will try to get everyone who has expressed an interest in serving to get together and try and hash out who will be the nominees to serve on the council. As the year closes it is extremely important to get these positions filled in time for next year's Pastoral Council
- *The 1% Challenge has not been distributed to all of the committee's. The people who have completed the Challenge on the Pastoral Council as well as the various committee's who have received the information have all enjoyed the Challenge. However, many Council and committee members believe that the success of the 1% Challenge going forward, would be improved if it was modified, to give the parish members the option of doing the Challenge themselves, or with a partner. Many feel that pairing up with somebody, who in many cases they don't know, is an obstacle in getting people to participate and complete the Challenge. It would help most of the parish members feel more comfortable doing the Challenge. Because not all the feedback about the Challenge will come back from the Committee's in time, Father Tom suggested that we roll it out to the parishioners of all 3 parish's on Easter Sunday. Father Tom believes that this would be an ideal time to present it, because it would help give people a chance to get closer to Jesus during the entire 50 day Easter season. It was also mentioned to try and contact Cindy Thomae to see if she would be interested in speaking at Church about the 1% Challenge.
- *Committee's are still working on their goals
- *Rick Torn discussed one goal that he would like to see. That is to keep all of the Church Committee's full and active.
- *Every Pastoral Council member should come to next month's meeting with 1 goal in mind
- *Father Tom and Debbie Krapfl presented 2 different potential Church Mission Statements. They are as follows:

Father Tom's version

^We, the parishes of northeast Dodge County-St. Mary's, St. Andrew's and St. Theresa's, affirm our faith in Jesus Christ. And our call be his disciples as members of the Roman Catholic Church. Strengthened by Word and Sacrament, we are called and sent to share our faith freely, to build a community where all are welcome, to serve one another, the community and the world, especially the needy, and to be good stewards of our time, talent and treasures.

Debbie Krapfl's version

^We, the parishes of northeast Dodge County- St. Mary's, St. Andrew's, and St. Theresa's, affirm our faith in Jesus Christ and our call be his disciples as members of the Roman Catholic Church. Strengthened by Word and Sacrament, we are called to share our faith freely, serving as examples to one another to ultimately build a community where all are welcome, serving one another, the young/old, rich/poor, with thoughtful use of our time, talent, and treasures.

New Business:

*Looking to roll out the 1% Challenge to all Parishioner's on Easter Sunday

*Ray Collien and Karen Bodden's terms expire in June. Nomination forms for new Pastoral Council members will be placed in all of the pews, as well as information being put in the bulletins. Depending on how many people get nominated, the Pastoral Council will get all of the nominees together and will determine who would like the opportunity to serve on next years Pastoral Council

*Cornerstone nominations will be placed in the bulletins every week in March. They will also be placed on the website

Announcements:

*St. Andrew's will be moving the March Pastoral Council Meeting as well Committee meeting's to St. Mary's because of the building project at St. Andrew's

Prayer Assignment for Next Meeting: Eileen Lifke

Adjournment-Closing Prayer: Father Tom

Next regularly scheduled meeting: March 28, 2017 at 6:30 pm at St. Mary's

Minutes prepared by Scott Frechette

