

**St. Andrew / St. Mary / St. Theresa  
Pastoral Council Monthly Agenda  
April 25, 2017. 6:30 PM at St. Mary**

**Opening Prayer:** Mike Bemis

**Attendance:** Mike Bemis, Rick Torn, Scott Frechette, Andy Shoemaker, Eileen Lifke, Greg Petri, Ray Collien, Vicki Hartwig, Dennis Charapata, Father Tom, Lisa Hoffman, Kathy Ritger, Neil Burns, MaryAnn Freund

**Review/Approval:** Motion made by Mike Bemis to approve. The motion was seconded by Neil Burns.

**Open Forum:** The Pastoral Council is still short one member. Gene Bodden has accepted the invitation to join the Pastoral Council and represent St. Theresa's parish. When he attends the next meeting, we will be complete.

**Committee Updates:**

**St. Mary School Advisory Board:** Andy Shoemaker

\*St. Mary's Advisory Board will be meeting on Saturday April 29, from 11am-1pm in the school gym.

**Christian Formation / Education:** Debbie Krapfl (email), Kathy Ritger

\*Promoting LifeFest. Will take place in Oshkosh July 6-9. Will be doing this instead of a mission trip. Hoping for more engagement from our youth.

\*Working on the Graduation Breakfast. Will take place on Sunday June 4<sup>th</sup>, starting at 8:00 am at St. Andrew's for Mass, followed by the breakfast in St. Mary's School gym.

**Spiritual Life and Worship:** Kathy Ritger

\*Everything went very well for all the Masses during the Easter weekend. Very strong attendance and very enthusiastic celebrations for every service.

**St. Mary's Finance:** Mike Bemis

\*The floor has been x-rayed and the rod is in the floor properly. We will obtain a drawing from the engineering firm for the proposed repair. After we get the drawing we will put out bids for repair.

\*We have hired a person to repair the fascia on the church.

\*MaryAnn will get a second bid for painting the bell tower

\*The committee reviewed the school budget with Father and gave our approval.

\*We reviewed and approved the financial statements for the month.

**St. Andrew's Finance:** Debbie Krapfl (email), Ray Collien

\*Finances as of March 31, 2017 were reviewed

\*Researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. Will follow up with Dish to compare prices. (Father Tom will have to call because he is the account holder)

\*The main church door needs some weather stripping. (waiting for weather to improve)

\*The lawn mowing contract has been received and signed. There will be a slight increase from last year.

- \*Will order six rugs (4ft x 6ft) for the church entrances. When they arrive, notification will be given to Cintas that we are discontinuing their service.
- \*The casing around the lights to the west side entrance of church, keeps getting broken by falling bricks. Will see about having it repaired with plexi-glass.
- \*The bell speaker system is not working. The installer from Ohio will be coming to fix the problem.
- \*The Opportunity Fair is set for May 21<sup>st</sup> to give parishioners a chance to join different committee's. We will need a flier available for a description of our committee and what we do.
- \*We will be hosting fellowship on the second Sunday in June. If weather permits, it will be held outside.
- \*The Nitschke bench and memorial is complete. A note will be put in the bulletin, letting parishioners know who it is in memory of. They also donated a plaque that will be displayed either in church or the new hall, wherever is more appropriate.
- \*The storage trailer will be moved to the cemetery road towards the east, so Diedrich Capelle will have room for their trailer when construction begins.
- \*The water line coming into the school has been located. The LeRoy Athletic Club is interested in having their own water line and meter.
- \*Windows in church will be reviewed in Spring for rain damage and possible re-plastering.
- \*Replace the missing shingles on the church roof.
- \*The church boiler is not working. Will be replaced in the summer by Sure Fire.
- \*Father Tom has sent the proxy to the Archdiocese for the asbestos removal and demolition. (proxy was received on 4/12/17) Badger Environmental Services is doing the asbestos removal and they hope to have it done by mid April. Fleischman will begin demolition immediately after.
- \*The Wisconsin Department of Safety & Professional sent a letter acknowledging receipt of the building plans that the architect sent. The plans were approved by the state.
- \*Kitchen layout: Don Diedrich is working with a kitchen designer and will present some layouts for our review at a future meeting.
- \*The cornerstone including the lettering of "1955" will be saved and incorporated into the new building. There is also a time capsule in the cornerstone that will be removed. Fleischmann will notify us when they get to the point of demolition so it can be removed and saved.
- \*Gas was disconnected to the building on 3/27/17 and the power will be turned off after the asbestos removal is complete.
- \*We will need to begin a wish list of items that will be needed in the new building.
- \*The next meeting with the Archdiocese Building Commission (ABC) is scheduled for April 6<sup>th</sup> when the following needs to be presented to the ABC. (The information required was sent on 3/24/17)
  - ^Final architectural plans.
  - ^Finalized costs and proposed contracts with builders.
  - ^Current financial statement and a five-year cash flow projection including the retirement of debt.
  - ^Details of the financing arrangement, including the lender, interest rate, and amortization schedule.
  - ^50% of total costs in hand.
- \*Once the approved final proxy from the Archdiocese is received, Capelle Diedrich can begin construction.
- \*Got the final proxy. Project will start in May, and be completed by early October.

**St. Theresa's Finance:** Eileen Lifke

- \*Reviewed financial statements and minutes-approved by consensus.
- \*Karen Bodden's term is up. Will start to review St. Theresa's member list to nominate a trustee.
- \*We own 6 parcels along the river:
  - ^Total land is just over 1 acre with 5 lots being 60' wide and 1 lot is narrower.
  - ^The neighboring improved lots are assessed at \$7,200.00
  - ^The basketball court occupies 2 lots
- \*Joe Widmer will be invited to the May meeting to discuss the potential sale of the basketball courts.
- \*The Ed Trust group met.
- \*The committee has scheduled the annual budget meeting for Tuesday, May 9. It will take place immediately following the regular meeting.
  - ^If this does not work, we will meet Wednesday, May 17.
- \*The General fund previously issued payment for tuck-pointing the Grotto.
  - ^This amount must be transferred from the Grotto fund back to the General fund.
- \*The renovation contract must be signed.
  - ^Pending approval of the proxy
- \*Committee discussed opening a line of credit to cover any potential funding shortfall.
- \*Discussed status of the toilet replacement in the School Hall, as well as the boiler replacement.
- \*Discussed who will approve payment for Mike Smith at "checkpoints" throughout the project.
  - ^This will likely be done by Lee Bleuel and Mark Walcheske
- \*A motion was made to donate \$50 to the Lomira Post Prom event. The motion was seconded
- \*High-level framework of Committee Goals as follows:
  - ^Support Catholic Education for the parish.
  - ^Keep the parish financially sound.
  - ^Provide the resources to maintain the buildings & property.
  - ^Communicate the financial status to the parishioners.
  - ^Preserve the long-term viability of the parish.
  - ^Continue sound asset management for the parish.
- \*Goals will be finalized once the Pastoral Council completes its Goals.

**Human Concerns:** Lisa Hoffman

- \*The bread sale was very poor this year, with only minimal profit. This is our only fundraiser we do for the year. Will need more support and interest to keep this fundraiser going. Will discuss what else we can do in the future.
- \*Posters are up in church and the notice has been put in the bulletin in regards to the PAVE drive that will run through April.
- \*Easter cards were made. Will see about getting them sent or delivered.
- \*A reminder to everyone about the "How Safe is our Community" event that will be held on Saturday, April 8<sup>th</sup> at 10:30am, at St. Mary's School gym. A report on this event will be given at our next meeting.
- \*No information on whether or not there will be a Crop Walk this year.
- \*The Family Resource Center in Fond du Lac is sponsoring a community Baby Shower on April 29, from 10:00am-6:00pm. They are looking for formula, diapers, wipes, and potty chairs. Information about this event will be passed on so it can be put in the bulletin.

\*It was reported to the Committee, that the Pastoral Council is discussing the possibility of holding a “Reverse Collection” for the Food Pantry or PAVE. It would take place after Communion at all of the Masses. The Ministry Fair will be held on the 3<sup>rd</sup> Sunday in May. We will need to discuss ideas for a poster and brochures about the HC Committee to be used for the Fair. The 1% Challenge will be presented to the parishes after Easter. Cindy will help with the presentation, and people who have completed the Challenge will give testimony to what it has meant to them.

**Stewardship:** Ray Collien

\*Will be having a Pledge Sunday and Ministry Fair the weekend of May 20-21, following all of the Masses.

**Tech Team/Website Update:** Greg Petri

\*Will be looking into why St. Mary's Finance information is not appearing on the website.  
\*Will be putting the new Mission Statement on the website.

**Old Business:**

\*When Gene Bodden attends, the Pastoral Council will be full.  
\*The 1% Challenge was presented to all of the parishioners on the weekend of April 23<sup>rd</sup>. With the help of Cindy Thomae, Eileen Lifke, Rick Torn, Dennis Charapata and others, parishioners were challenged to try the 1% Challenge. Thanks to the efforts of these individuals, 300 cards were presented. Now we are trying to figure out a way to get feedback from the parishioners. After discussing possible ways to get feedback it was determined to put something in the pews for people to fill out and return. Also a brief note in the bulletin directing parishioners to the parish website to answer a brief survey about the 1% Challenge was also supported. But before anything is done a few more weeks will be given to allow the parishioners to get a little further into the 1% Challenge.  
\*Working on a list of Pastoral Council Goals.

**New Business:**

\*Ray Collien and Karen Bodden's terms expire. Waiting to see what happens with the Nomination results, but Karen Schebrel looks to be a strong possibility to replace Karen Bodden.  
\*Cornerstone Awards. Nominations were reviewed and the Cornerstone Awards go to:  
^St. Mary's: Joan Brown  
^St. Andrew's: Francis Schraufnagel  
^St Theresa's: Karen Scheberl

**Announcements:**

\*An opportunity to help work the concessions at Lambeau Field for the upcoming season was presented to the Pastoral Council. In exchange for your help, your group would get the chance to get a piece of the revenue generated by that concession stand.

**Prayer assignment for Next meeting:** Ray Collien

**Adjournment—Closing Prayer:** Father Tom

**Next regularly meeting:** May 23<sup>rd</sup> at 6:30 pm at St. Theresa's

