

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Minutes
October 24, 2017 / 6:30PM at St. Theresa**

Opening Prayer: Scott Frechette

Attendance: Mike Bemis, Mary Jo Meyers, Rick Torn, Scott Frechette, Andy Shoemaker, Cindy Bowe, Greg Petri, Terry Bauer, Vicki Hartwig, Dennis Charapata, Lisa Hoffman, Father Tom, Kathy Ritger

Review / Approval: September Pastoral Council Minutes. Motion made by Andy Shoemaker to approve. The motion was seconded by Terri Bauer.

Open Forum: Gene Bodden has agreed to serve on the 2017 / 2018 Pastoral Council. He will be representing St. Theresa's Parish. When Gene attends the next meeting, the Pastoral Council will be full.

Committee Updates:

Combined Committee Meeting for the Advancement of St. Mary School: Andy Shoemaker

- *Enrollment in the 5k-2nd grade is up 21% from last year. A 77% increase since the school's configuration change in 2015. The Infant Daycare currently has 8 children 2 years and under. We will be conducting interview's next week for additional staff. Mrs. Ries has also agreed to continue to serve as principal for St. Mary's School through next year.
- *Will be purchasing a ball hoop, and installing it in spring. Money for the hoop will be from donated funds in memory of Sara's grandfather.
- *The Audubon Days Parade went well. Would love to have more school families involved in the building of the float. Discussed having a bowling night with school families and encouraging them to help with the Holiday parade float.
- *T-shirt Sales: 40 sold for a \$250 profit.
- *School virtual tour was discussed. Decided to table it for now, however it would be a good idea to have it completed and launched by the start of Catholic School's Week at the end of January.
- *The Bucks game is set for February 25th at 2:00pm (Faith and Family Day). It will be offered to the school and parish families once we are provided with the link to purchase tickets.
- *St. Mary's School will once again participate in the Mayville Holiday Parade, on Saturday, December 2nd. We will be discussing details at a later date, with another meeting prior to this event.
- *Vendor Fair: So far we have 11 confirmed vendors with 5 more potential vendors possibly joining the fair. Discussing ways to help our Vendor Fair stand out. Offering more food options, getting samples from local businesses, and a possible raffle drawing are all being considered. Facebook event will be updated soon with a list of our vendors.
- *Discussed having another Holiday Movie Night. With all of the other events we are doing right now, it was decided to move the event back, possibly to an Easter themed event. However, we would need more help from school families to do it.
- *The committee was updated on Pastoral Council news. The new Parish Mission Statement was read, along with an update on the repairs on the fence, and the decision to table the repairs for the back lot behind the school due to a lack of funds.

*Established a date at Don Ramon's for having another fundraiser for the school. It will be Thursday, January 11th. Mrs. Ries will send an email to the restaurant to confirm that date.

Christian Formation / Education: Rick Torn and Debbie Krapfl (via email)

- *CCD is off to a good start. The new format for classes seems to be going over very well for the students and teachers.
- *The Confirmation Retreat is scheduled for early November.
- *The Saints in Training theme is going over very well with the kids in the younger classes. They eagerly accumulate cards and want to find out all they can about the new Saints they receive.
- *With more of a focus on doing more local missions instead of a formal mission trip, the youth and their parents were presented with their options. As of right now every youth in the 9th / 10th grade program has signed up for a local mission.
- *LifeFest has been identified as one of our youth offerings this year. Will have a speaker address our youth about LifeFest, as well a new program called "Dignity Revolution". Will start planning. Along with LifeFest, we are committed to assisting with the reorganized mission events to help further success in any manner needed.
- **"Family Perspectives: Pathway to Engaging Families in Faith" is a training program that teaches attendees how to implement ministry specific to families, that will help foster engagement on the family level. Committee thought was a great idea that is worth pursuing, Will look to attend one of the three training sessions.

Spiritual Life and Worship: Scott Frechette

- *October Rosary Devotions will take place on October 16th at St. Theresa and on October 23rd at St. Andrew.
- *The All Souls Day Remembrance Service will take place at 7:00pm on November 2nd at St. Theresa's Church. Light refreshments will be served after the service.
- *The Re-dedication of St. Andrew's Hall is on hold.
- *The Re-dedication of St. Theresa's Church will take place at the 9:15am mass on Sunday, December 3rd. Bishop Schuerman will be at the service, with a brunch taking place after the service.
- *Working on this years Advent theme. The theme will be based upon the Gospel readings. Depending on the cost and availability, a Narcissus bulb could be given out to each family, along with a prayer at the beginning of Advent. This would be a good visual reminder, as families watch the bulb grow.
- *Father Tom will be having a Book Club. More details will be coming.
- *The committee is looking to recruit some new members.

St. Mary's Finance: Mike Bemis

- *The supports for the pillar are down. The epoxy is dried and sanded. Now the pit will need to be filled in. Next spring we will review whether we need to put a barrier between the outside wall and the dirt.
- *The repairs for the wall behind the school, is scheduled to be fixed in fall.
- *Will be doing some more checking with some construction people about getting a new metal roof for the Bell Tower.
- *Received a good bid for removing the tree by the fence on the playground. It should be completed the week of October 16th.
- *Will check with Rotec to see if the railing for the church is finished.
- *Due to the high costs to replace the asphalt, we will be seeking additional bids.

*Reviewed the financial reports. The weekly contributions are down, but hopefully that will pick up between now and Christmas. All in all we are financially sound.

St. Andrew's Finance: Terry Bauer and Debbie Krapfl (via email)

- *Finances as of September 30, 2017 were reviewed.
- *The Annual Meeting is set for December 10, 2017. Will be working on the agenda and the financial packet.
- *Pending: The casing around the lights to the west side entrance of Church keep getting broken by falling bricks. Found a spare light in the choir and will use the parts to repair the broken light.
- *Pending: The weather stripping on the main door of Church will be repaired by winter.
- *Pending: Dish quoted a price of \$59 / month (2 year contract) for internet service (bundled with Hughes) to the rectory. Will also check to see if that would also service the new Parish Center.
- *Pending: Will check to see what can be done to fix the transplanted trees that are leaning.
- *Pending: Reseeding on the south side of the building will be done after the ground is level.
- *Pending: The cornerstone will be opened on a Saturday when Father Tom can be there.
- *Will follow up with the individual who did the snow removal last year to make sure he is still interested in doing it this year.
- *Church roof—replace the missing shingles.
- *Church Windows—need to be looked at due to the rain leakage.
- *The following appliances were decided on:
 - ^Double door refrigerators (54x78x30). One has a solid door and one has clear doors. (\$3,348 plus a \$500 delivery and set up charge)
 - ^Two stoves (27 and 7/8 inches by depth and 29 and 7/8 inches by width. (\$1,300 which includes delivery and setup.
- *Microwave-- purchase one to start with.
- *Brick work is mostly completed.
- *Will look at options for garbage receptacles for the new building.
 - ^Decided on 2 for recyclables and 4 for garbage (all will be 32 gallon)
 - ^Three 13 gallon garbage's, one in each of the bathrooms and one in the multi-purpose room.
- *Door frames: the color will be SW6088- nut hatch.
- *The concrete around the building will meet the concrete.
- *Painting was scheduled to begin on Monday, October 8th. The wall will be painted marshmallow SW7001 with 2 coats.
- *Vinyl base color was changed from zen (appeared to green) to a tan color.
- *The curb for the sidewalk on the west side will need to be cut to accommodate the finish of the new sidewalk.
- *Working on a “facility use contract”.
- *Chair and table carts will be added to the wishlist. Will order 3 of them so we will be prepared for moving when the building is complete.

St. Theresa's Finance: Cindy Bowe

- *Reviewed financial statements and minutes
- *Proposed a \$20k price to Joe Widmer for the 2 lots occupied by the basketball court. Joe Widmer was invited, but did not attend the meeting. Will be tabled until November.
- *Annual Meeting will be determined at the next Pastoral Council Meeting.
- *Building and Grounds projects were tabled until November.

- *St. Ann's discussed the replacement of the Church sign. Would like to table this until spring.
- *Would like to create a line item on the financial statements regarding the Education Trust balance. Will try to have it set up in time for the October financial statements. Will also start to verify that we are receiving a copy of the Cemetery bank statements.
- *Information regarding the purchase of AED's and a First Aid kit for Church:
 - ^Pricing for 5 AED's presented: Phillips HeartStart On-Site Defibrillator--\$1,040. Phillips HeartStart Frx Defibrillator--\$1,406, Cardiac Science Powerheart AED G3 Plus Fully Automatic Package--\$1236, Physio-Control LIFEPAK CR Plus with 8 yr warranty Fully-Automatic--\$1374, and the Zoll AED Plus Fully Automatic w / prescription--\$1582
 - ^The Phillips Heartstart Frx Defibrillator for \$1,406 was recommended. It's the same unit the EMT's have. In the event of a cardiac arrest, the pads could stay in place and they would only need to remove our device to hook up to their device. The other units would require replacing the pads on the patient.
 - ^Will continue to research for possible grants and present at the next meeting.
 - ^Discussion on AED and First Aid / CPR training will continue at the November meeting.
 - ^EMT recommended items for the first aid kit: keep it simple and include gloves, gauze wraps, gauze pads, band aids, first aid tape and for diabetic reactions, juice boxes with a high concentrate of fructose. Juice boxes were recommended by the EMT's because they are easy to administer and have a longer expiration date.
- *High level framework of Committee Goals as follows:
 - ^Support Catholic Education for the parish by sponsoring attendance to Men of Christ, Women of Christ Conferences.
 - ^Keep the Parish financially sound.
 - ^Provide the resources to maintain the buildings and property.
 - ^Communicate the financial status to the parishioners.
 - ^Preserve the long-term viability of the Parish.
 - ^Continue sound asset management for the Parish.
- *Goals will be finalized once the Pastoral Council completes its Mission and Goals.

Human Concerns: Lisa Hoffman

- *St. Vincent de Paul: Total assistance given for the past year ending on September 30, 2017, 45 visits made, helped 121 individuals, and \$16,667 distributed.
- *Upcoming seminar "Effective Strategies in Dementia Care" will be taking place on Saturday, October 21st.
- *Officers of HC Committee and Responsibilities: Betty Schmidt and Mary Jane O'Neill have requested to be part of the support group for the Committee. Cindy has agreed to be the Chairperson.
- *Approved the current Mission Statement to remain in place.
- *Established a goal of recruiting 30 volunteers from our parishes to be Bell Ringers for the Salvation Army, this Christmas season.
- *Reviewed and updated the different collections for each month for the upcoming year. Will create a calendar with an introduction letter which will be put in the bulletins. Each Church will have a calendar posted in it as well. Monthly reminders will also be put in the bulletins about each collection.
- *Will be looking for a committee member to take over the "Work of Human Hands Sale" next year.
- *Looking to add additional members to the committee.

Stewardship:

*No meeting. Nothing to report.

Tech Team / Website Update: Greg Petri

*Nothing is posted yet from the St. Mary's Building and Grounds.

*Need pictures of the new Pastoral Council members. They will then get posted on the website.

Old Business:

*Gene Bodden has accepted a position on the next Pastoral Council. He will be representing St. Theresa's Parish. When he attends the next Pastoral Council meeting, the Pastoral Council will be complete.

*The presentation of the Cornerstone Awards has been completed.

*The dates for the upcoming Annual Meetings at each Parish:

^St. Mary's Church will take place on Thursday, October 26th at 6:00pm.

^St Theresa's Church will take place on Sunday, November 12th, following the Sunday Mass.

^St. Andrew's Church will take place on Sunday, December 10th. Time has yet to be determined.

*Will be looking for ways to communicate to all of our parishioners, that there help is needed to help boost the membership in the Spiritual Life and Worship and the Human Concerns Committee's. We are hoping that this encourages a few new people to consider joining.

*A potential list of Pastoral Council has been discussed. So far the goals include:

^Support and strengthen the spiritual life of Parish members.

^Provide support and direction, while keeping Parish committee's focused and motivated.

^Recruit Pastoral Council and committee members.

^Set an example for our Parish members in serving the Lord.

*Will be bringing back the 1% Challenge, with new scripture passages, in time for the Lenten season. There are still some details to work out, but the introduction of the new program called the "Post Game Review" will be presented to the parishioners soon. The new football themed program put out by the Archdiocese, focuses more on prayer, than on scripture. A 15-20 minute prayer with Jesus that takes a look at all of the aspects of your day. Some of the highlights, some of the missed opportunities, and coming up with a plan that helps you get through the challenges of the day.

New Business:

*New Pastoral Council members will be getting a Biography handout to fill out.

*Pictures of the new Pastoral Council members were taken.

Announcements:

*No new announcements.

Prayer Assignment for Next Meeting: Lisa Hoffman**Adjournment / Closing Prayer:** Father Tom

Next regularly scheduled meeting: November 28th at 6:30pm at St. Andrew / St. Mary's depending on the progress of the new hall.

