

**St. Andrew / St. Mary / St. Theresa  
Pastoral Council Monthly Minutes  
January 23, 2018 / 6:30PM at St. Mary**

**Opening Prayer:** Neil Burns

**Attendance:** Mike Bemis, Mary Jo Myers, Rick Torn, Scott Frechette, Andy Shoemaker, Cindy Bowe, Eileen Lifke, Terry Bauer, Vicki Hartwig, Debbie Krapfl, Dennis Charapata, Lisa Hoffman, Father Tom, Kathy Ritger, Neil Burns, Pat Priest.

**Review / Approval:** November Pastoral Council Minutes. Motion made by Eileen Lifke to approve. The motion was seconded by Deb Krapfl.

**Open Forum:** The Pastoral Council welcomed Pat Priest to the meeting. Pat has expressed an interest in serving on the Pastoral Council. If Pat decides to join the Pastoral Council, she will be taking the last remaining open spot on the Council, that represents St. Theresa's Parish. The Pastoral Council thanks you for your interest.

**Committee Updates:**

**Combined Committee Meeting for the Advancement of St. Mary School:** Andy Shoemaker

- \*Don Ramon Mexican Restaurant fundraiser on January 11<sup>th</sup>, went very well. 40% of all sales were donated to the school by the restaurant. The grand total was \$3,312.72
- \*It was suggested that the Beef, Bucks, and Bags fundraiser be downsized next year, and to combine the downsized event with the Don Ramon fundraiser. This idea will be presented at the next Beef, Bucks, and Bags meeting tomorrow night (1-18-18).
- \*Catholic Schools Week is all set. Will ask Father Tom if the students can read the petitions at the 10:30am mass.
- \*Will check with the business Bent Out of Shape out of LeRoy, about possibly making a funnel ball for the playground at St. Mary School.
- \*Will ask the principles of the Mayville Middle School and St. John's to set up tours for families with 3<sup>rd</sup> graders next year.
- \*Will contact Chief Vossekul about having lunch with the students of St. Mary's School as part of his "Lunch with the Law" program.
- \*Upcoming potential fund-raising ideas:
  - ^Faris Popcorn
  - ^Nicole and Ray Grego donating a percentage of their profits on any yard or mulch jobs they do.
- \*A survey will be sent to all St. Mary School alumni who have school age children, asking them: What is keeping them from sending their children to St. Mary's?
- \*Will be having a program in the gym as a part of the Catholic Schools Week Celebration at 1:00 on Sunday, January 28. It will feature some amazing animals and other fun activities.

**Christian Formation / Education:** Deb Krapfl and Kathy Ritger

- \*DRE REPORT: Kathy reported that we are halfway through the CCD year and everything seems to be going well. She inquired with teachers about the new format / timing for classes and it was felt that meeting every other week was well supported, but there may be a little more time needed to cover the required information. We discussed possibly transitioning from a one and a half hour class to a one and three quarter hour or possibly two hours.

Kathy also reported that the new Archdiocese requirements for CCD will increase class time to 30 hours / CCD a year and this should not include liturgical celebrations or mass. Kathy will be reviewing the current schedule to see where modifications can be made, possibly even reaching out to parents for suggestions with this new requirement. The Archdiocese is also stating that we should be offering classes for all students K-12. Kindergarten is already offered, and we do already offer (and do receive participation) of 12<sup>th</sup> graders through the annual youth rally and mission experiences. We will continue to explore other options for 12<sup>th</sup> grade to elicit further participation. Mary Ogenoff will do some research regarding offering our CCD instructors training on Blood Born Pathogens, which is also a new Archdiocese requirement.

- \*Mission Trip: The individual service groups are all up and running—and adult leaders are working with their groups regarding learning more about the selected service options (Feeding America, Loaves and Fishes, Ronald McDonald House, St. Ben's , House of Peace, etc.) and designing a specific service to be held for each group by the end of this CCD year. Will be following up with all of the adult leaders via email for an update. Update: Students are leaning towards service options that are more behind the scenes. Will also try to do something for the Wounded Warrior Project in Lomira.
- \*LifeFest: Will be reaching out to LifeFest leaders in regards to speaking to our youth about this year's event, trying to receive fliers, brochures, tickets, etc. We will be promoting this event as much as possible this year—and asking Jeff McKean if he would be willing to organize a basketball team or two to engage in this year's basketball tournament at LifeFest.
- \*Graduation Breakfast: It has been confirmed that this year's graduation breakfast will be held on June 3<sup>rd</sup> at St. Andrew's Hall. LeRoy Meats of Horicon will be cooking and delivering the meal. Further planning will continue.
- \*Christian Formation will be in charge of Fellowship on Sunday, May 6th at St. Andrew's Hall.
- \*Interview's for this year's Confirmation class has been scheduled for Wednesday, February 21<sup>st</sup> at St. Mary's Church.

### **Spiritual Life and Worship:** Scott Frechette

- \*Re-dedication of St. Theresa's Church was on Sunday, December 3<sup>rd</sup>. Had a full Church including the Knights of Columbus 4<sup>th</sup> degree members in full dress. About 50 people attended the brunch.
- \*The dedication of St. Andrew's Hall will take place on Sunday, April 8<sup>th</sup>.
- \*Advent / Christmas services all went very well. All three Churches looked very beautiful.
- \*Lent: Father Tom suggested doing another mission. Will contact Father Bill about a 2019 mission.
- \*A daily Reflection booklet will be ordered and available for Ash Wednesday.
- \*A Lenten calendar for the bulletins will be put together by Kathy Ritger.
- \*St. Theresa's will have the Stations of the Cross after the Sunday Mass on February, 25<sup>th</sup> and March 27<sup>th</sup>.
- \*St. Mary's will have the Stations of the Cross after the morning Mass on Friday morning's.
- \*St. Andrew's will have the Station's of the Cross after morning Mass on Thursday morning's.
- \*Father Tom suggested an evening Stations of the Cross to be held on Friday February, 16<sup>th</sup> to be held at St. Andrew's.
- \*Will be hosting 2 soup dinners with reflection and a Seder Meal.
  - ^St. Mary's Soup and Reflection will take place on Thursday, February 22<sup>nd</sup>.
  - ^St. Theresa's Soup and Reflection will take place on Thursday, March 8<sup>th</sup>.
  - ^Seder Meal will take place on Tuesday, March 27<sup>th</sup> at St. Andrew's.

**St. Mary's Finance:** Mike Bemis and Mary Jo Myers

- \*Floor around the pillar is completed. Will review in spring to see whether we need to put a barrier between the outside wall and dirt.
- \*The wall behind the school did not get repaired in fall. We will need to get on Town & Country's schedule in spring.
- \*The Bell Tower: Waiting for a quote to replace roof with a metal one. The painter has been selected.
- \*Tree was removed and the fence was replaced on January 9<sup>th</sup>, 2018 in the playground area.
- \*Due to the high cost, we will be looking for additional bids for replacing the asphalt in spring.
- \*Railing for the Church is finished and has been installed.
- \*Had some issues with the Church heating system around January 5<sup>th</sup>. Need to keep an eye on the ignition system.
- \*Reviewed all of the financial reports. Weekly contributions really picked up in December. We finished just a little over budget. All in all we are financially sound.

**St. Andrew's Finance:** Deb Krapfl and Teri Bauer

- \*Finances as of December 31, 2017 were reviewed.
- \*Pending: Internet service to the rectory and parish hall. Discussed with Father Tom and need to confirm if we will add internet service to the rectory via his current Dish service or if we will do this via Packerland. Packerland has a \$100 initial fee to provide the service, but we need to confirm the monthly service fee.
- \*Completed: The ground on the south side of the building should be leveled off by the end of November. (Reseeding in Spring)
- \*Pending: New cornerstone options were discussed. Tabled for further discussion in spring.
- \*Completed: Dorthy Batzler is going to take on cleaning of the church herself, until she starts to feel that it is starting to become too difficult to do.
- \*Pending: Facility Use Contract. The committee reviewed the contract and made some updates. Will revise the contract to reflect those updates, and will then resend it out the committee to review. A "Hall Rental" committee has been established and a "Hall Calendar" is being worked on. The "Hall Committee will have access to this Calendar and will be able to update the Calendar as needed. This Calendar as well as the updated Facility Use Contract will need to be put on the Parish website. May involve LPI for calendar needs, specifically to see if we can have a "view only" on our website—but the same updated as needed by the Hall Committee.
- \*Any non-profit would be able to utilize the hall free of charge. This will not be advertised, however any inquiry by future non-profit groups will be addressed in this manner.
- \*It was decided that we will not offer any setup / take-down of tables, chairs, cleaning of the Hall etc. as part of our agreement or charges. The Hall Committee could however offer those services for an additional fee, provided they are able to confirm that they have a team willing to do the work.
- \*All other updates for the St. Andrew Hall Facility Usage will be addressed on the document itself.
- \*It has been confirmed the date for the dedication of the new Hall at St. Andrew's will take place on Sunday April 8<sup>th</sup>, 2018. Will have a catered breakfast, including the addition of Bloody Mary's or Mimosa's following the dedication ceremonies. Will be running a "Save the Date" note in the bulletin starting in mid February, followed by a bulletin insert that will have more information and RSVP requirements. No charge for St. Andrew's members, and a small charge for anyone else interested in attending the celebration.

- \*Completed: Service Master will be contacted in regards to cleaning the building after construction is completed.
- \*A bat was inside the Church near one of the front entrances.
- \*Parishioners and others have had trouble pushing open the doors in the bathroom. The committee will check it out.
- \*Heating and lighting issues surfaced on January 7<sup>th</sup>. The heating issue was addressed and fixed. A loose / displaced wire on one of the pumps was causing the problem. The lighting issues are being caused by a singular panel within our electrical service, and it will need to be replaced. Charges have not been verified, however it does appear that it will be a lot less than the initial \$35,00 bill that was quoted if the entire service needed to be replaced. While testing, it was also determined that a barrier will need to be installed between the wall and the service box in Father Tom's sacristy. That charge will be included in the replacement of the failing panel.
- \*Church roof—replace missing shingles. (2018 project)
- \*Church window's---need to be looked at due to rain leakage.
- \*Casing for outside Church lights by the bell tower entrance need some repairs.
- \*Cleaning of the rectory window's.
- \*Transplanted trees to the south of the building may need straightening.
- \*Capelle's change order #4 was discussed and clarified. Exceeded the allowance for cabinetry, due to an oversight on that the \$25,000 was meant to cover materials and labor.
- \*New flag poles for the Hall's Catholic and American flags are needed.
- \*Smoking containers for all 3 doors will be needed.
- \*Discussed the “wish list” and the need to keep it updated. Would be available to anyone who inquired. Would include a projector, screen and possible small laptop.

#### **St. Theresa's Finance:** Eileen Lifke

- \*Reviewed financial statements and the November 2017 minutes. Approved by consensus without quorum.
- \*Reviewed AED grants.
- \*Discussed member terms and potential nominees.
- \*Donated \$50 to the Shop With a Cop for Christmas.
- \*Gift cards were given to various volunteers, totaling \$650.00
- \*Cabinets / counters for the Church entrance are being built.
- \*The new cross base is being built from old candellabra.
- \*Need fabric to re-upholster chairs.
- \*Will frame and install the stained glass window in the Church entrance at the end of winter.
- \*Will create W-9s and 1099s for all renovation workers.
- \*Will replace the lights in the Grotto, and add a light string to the statue.
- \*Joe Widmer has requested permission to park a trailer on the Church lot, from January 26th-February 5<sup>th</sup>. Permission was granted, but the Church will not be liable for anything related to the trailer, and it must be gone by February 12th.

#### **Human Concerns:** Lisa Hoffman

- \*Reviewed the November minutes and the Human Concerns calendar for 2018. Nothing is scheduled for the month of January.
- \*Reviewed what items that should have taken place in December, however we did not have any of the information or details on the SVDP or the Giving Tree.
- \*The Red Kettle Campaign was considered by Piggly Wiggly to be a success. Dodge County collected over \$43,000. Not known how much of that came from Mayville.

**Stewardship:** Neil Burns

\*No meeting. Nothing new to report.

**Tech Team / Website:**

\*Will be checking to make sure that St. Mary's Finance report is showing up on the website.

**Old Business:**

\*Pat Priest has expressed an interest in joining the Pastoral Council, and representing St. Theresa's Parish. If Pat commits to serving on the Pastoral Council, the Pastoral Council would be complete.

\*Looking for ways to increase and to retain the membership in the Spiritual Life and Worship Committee as well as the Human Concerns Committee. Some suggestions include:

^Making sure that communication exists between committee members. So everyone is aware of what is going on, and what is expected in those committees.

^Trying to come up with ways so that every parish is represented on the committee.

^To continue to put pleas for committee participation in the bulletin.

^To possibly have the Mass Commentator, make a plea before the start of Mass.

^To focus on the parishioners, who the committee would like to have serve on their committees and to personally invite that individual to the next meeting.

^To really focus and try hard to recruit committee members during the annual Opportunity Fair.

^To see if the Stewardship Committee can come up with any solutions to the problem.

\*Will check to see if St. Mary's Finance reports are showing up on the Parish website. If not will work on making sure they do get up on the website.

\*Have come up with a list of Pastoral Council Goals. However, are there any tweaks, modifications, or additions that we would like to make, to help make those goals measurable and are we ready to finalize those goals.

**New Business:**

\*All of the Parish committees do have a list of goals that they would like to achieve.

**Announcements:**

\*No new announcements to report.

**Prayer Assignment for Next Meeting:** Cindy Bowe

**Adjournment / Closing Prayer:** Father Tom

**Next Regularly Scheduled Meeting:** February 27<sup>th</sup> at 6:30pm at St. Theresa.

