

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Minutes
May 22, 2018 at St. Theresa**

Opening Prayer: Rick Torn

Attendance: Kathy Ritger, Neil Burns, Rick Torn, Greg Petri, Mary Jo Myers, Mike Bemis, Father Tom, Andy Shoemaker, Scott Frechette, Cindy Bowe, Eileen Lifke, Dennis Charapata, Deb Krapfl, Vicki Hartwig, Tami Vodak, Gale Martin, Mike Hoff, Kim Smith.

Review / Approval: April Pastoral Council Minutes. Motion made by Greg Petri to approve. The motion was seconded by Mike Bemis.

Open Forum: The Pastoral Council would like to sincerely thank Tami Vodak, Gale Martin, Mike Hoff, and Kim Smith for attending tonight's meeting to observe.

Committee Updates:

Combined Committee Meeting for the Advancement of St. Mary School: Andy Shoemaker.

- *The survey for school families will be sent out May 4th, with the request that they be returned by May 21st. The survey for the Parish will be placed in the May 5th-6th bulletin. This survey is to find out why parents, especially Alumni, do not send their children to St. Mary's. This will be due on May 21st as well.
- *A Funnel Ball Hoop has been ordered.
- *A group from St. Mary's will be attending a Dockspider's baseball game. The game will take place on Friday, June 1st at 6:30pm in Fond du Lac.
- *The Carnival went very well. A very good turnout for the event, with a lot of positive comments expressed throughout the event. More prizes will have to be ordered for next year.
- *The Home & School will be providing a lunch for every student on May 23rd, as part of their End-of-the Year Party.
- *The major fundraiser went over very well, bringing in \$3500.00 more than last year's event. The bag Tourney and Dinner will be separate next year. The dinner will be held in St. Mary's gym on March 30, 2019. The Beef Raffle Tickets will be drawn that night. There will also be a silent raffle, and Mark Wayne will provide the entertainment.
- *Teacher Appreciation Week is May 7-11. Home & School parents will provide supervision, while the teachers enjoy a "kid-free lunch on May 9th. Other appreciation gifts will be determined later.
- *Blue Zone Initiative: Will find out if there is a monetary commitment to the initiative. Will pursue this, to help keep the School competitive.
- *Accreditation s coming up in the fall of 2019. There will be a training session on June 13th. 2018-19 is the school's Self-Study year. It has to complete an extensive document before June 30, 2019.
- *Going to apply to the Wisconsin Department of Justice, for a grant for a bullet-resistant film for several doors and windows. Will also be looking to get Defender Security Re-enforcement door locks for each door. The grant must be submitted by June 8th.
- *Will be ordering sunglasses with the St. Mary's School logo. The theme will be "Be Cool-Go to St. Mary School". The sunglasses will be handed out at the Audubon Parade. They are part of the Archdiocese QBF Print Portal The school has been allotted \$750.

Christian Formation / Education: Deb Krapfl and Kathy Ritger

- *Registration materials for the 2018 / 2019 CCD year have gone out.
- *Reviewing the best option for achieving the 30 hours / CCD a year.
- *The every other week format will continue.
- *The final outdoor Mass for the high school students will be Wednesday, May 16th.
- *Confirmation practice is on Sunday, May 20th, with Confirmation taking place on Wednesday May 23rd.
- *Will be sending out a teacher survey very soon.
- *Will be following up on getting a presentation set up for all of the CCD teachers regarding blood borne pathogens.
- *The Graduation Breakfast will be taking place on Sunday, June 3rd, immediately after the 8:00am mass at St. Andrew's Hall.
- *Announcements to the 7th grade families regarding assistance, as well as invitations have been sent out.
- *LeRoy Meats will be preparing and delivering the meal.
- *Bob Lenz presented a very energetic presentation to our youth about LifeFest. A 10% admission discount was offered. The LifeFest basketball tournament was also promoted.
- *Will continue to offer mission "experiences" throughout the upcoming school year. Will be discussing some ways to help prevent some of the problems that came up this past year.

Spiritual Life and Worship: Scott Frechette

- *The May Rosary Devotions are scheduled for:
 - ^Monday, May 7th at St. Andrew's.
 - ^Monday, May 14th, at St. Theresa's
 - ^Monday, May 21st, at St. Mary's (Will be celebrating Mary as the "Mother of the Church")
- *5 people have signed up for the Matthew Kelley presentation on June, 23rd.
- *Pentecost Sunday—The birthday of the Church, will be celebrated on May 19-20. All parishioners will be asked to wear red. Will be purchasing some red flowers, and lighting 7 candles that will list the gifts of the Holy Spirit. Will also be adding an extra reader for the first and second special readings for Pentecost weekend.
- *Will be getting ready to present our committee at the Opportunity Fair on July 15th, during the Outdoor Mass. Will be offering kids games again this year.

St. Mary's Finance: Mike Bemis

- *Received an additional bid for replacing the roof of the bell tower. The price has dropped to \$5900. Rick was also able to secure a donation of a lift. The painting company will deduct \$2300. for not having to rent a lift.
- *We are on the schedule of Town and Country to remove the wall behind the school. Will now coordinate the fence removal and the replacement.
- *Northeast Asphalt did come in with a lower bid for paving the area behind the school and the parking lot. However they did not include a new base. Will check into this.
- *The bids for carpet cleaning have come in. Will go with Flyway Carpet Cleaning for \$1020.
- *Aherns is putting together a budget and a plan for when the Church furnace will need to be replaced.
- *Received the bid for replacing the aluminum caps behind the school. The bid was accepted and work will begin very soon.
- *Reviewed all of the financial statements. We are in good shape.

St. Andrew's Finance: Terry Bauer

- *Finances for April 2018 were reviewed.
- *The new LED lights have been ordered for the hanging lights in Church, and they will be installed ASAP.
- *Main pump on the heating unit in the Church went out and has now been fixed.
- *The east side of the cemetery needs new tiling and the cemetery committee is working on this.
- *The bell tower door in the Church won't open / close correctly. Will be taking a look at it.
- *There is a lift on order, This will be used to fix the missing roof shingles on the Church roof. Will try to coordinate with the landscaper so that any ruts in the lawn can be fixed right away.
- *Will be contacting the individual who cleaned our hall windows post construction, to do the same with the rectory windows.
- *Looking into options for replacing the 4 outdoor decorative lights in front of the Church. They keep getting damaged by falling bricks.
- *It was decided that the Church / Hall Wish List will be created and reviewed monthly by the committee. It will be made available upon request.
- *Window coverings were decided on and will be installed on Monday, May 21st. These are being donated by a parishioner.
- *Continuing to discuss options regarding the cleaning / maintenance of the hall after parish events, specifically funeral dinners, to ensure facility appearance is optimized as much as possible.
- *Landscaping around the hall needs to be completed. There have been some changes from the original quote. Will need a revised quote from the landscaper.

St. Theresa's Finance: Eileen Lifke and Cindy Bowe

- *Reviewed and approved the minutes and the financial statements.
- *The April 15th, social was canceled because of snow.
- *Discussed the committee paid training for the AED / CPR.
- *Reviewed the proxy to repair the stained glass windows and to clean the pipe organ. Father Tom is in discussions with the auditor.
- *Discussed impending building and grounds projects. (Nothing right now other than the windows on the East side of Church and the organ.)
- *Committee created the 2018-2019 Budget Proposal.
- *Discussed the possibility of an online Parish Directory. Will suggest a discussion at the next Pastoral Council meeting.
- *Will proceed with the organ cleaning project:
 - ^Scrapping the peeling paint off of the wall / ceiling and possibly repainting.
 - ^The pipe area will also be insulated to prevent future peeling.
 - ^Foil lined foam will be used to better reflect the sound.
 - ^Scaffolding will be needed for this project.

Human Concerns: Deb Krapfl via email from Lisa Hoffman

- *8 committee members toured the Pregnancy Support Center of Dodge County, located in Beaver Dam.
- *The center offers classes, confidential services, medical testing, education, and limited ultrasound screenings.
- *With the need for their services rising, they are looking to expand their services.
- *They offer a "baby boutique", which provides diapers, formula, clothing, car seats, and

- other necessities at little or no cost, or by earning points for volunteering time at the center.
- *Discussed having a “Cash for Cribs” drive, and will be making sure the Center is placed in the regular rotation as one of our annual sponsor groups.
 - *Donated over \$330.00 and several totes of diapers / supplies.

Stewardship: Neil Burns

- *No meeting. Nothing new to report.

Tech Team / Website: Greg Petri

- *The Finance report for St. Mary's has been added to the website.

Old Business:

- *All of the committees were reminded about the upcoming Opportunity Fair. All of the committees are responsible for bringing any literature that they might want to pass out, as well as a table for their booth.
- *Neil will be contacting the nominees for trustee and Pastoral Council to see if they are still interested in joining. The Parish trustees are elected, while the Pastoral Council nominees go through the discernment process.
- *St. Mary's parish will have a vote between Mark Case and Mike Hoff to determine the new trustee. Information about the 2 nominees as well as a link to vote, will be placed in the bulletin.
- *St. Theresa's will also be looking for a trustee.
- *Greg Petri, Rick Torn, Neil Burns, and Vicki Hartwig have all indicated that they would be interested in staying on the Pastoral Council. There is also 1 more potential interested parishioner who might want to serve. Will be contacting him to see if he is still interested
- *This years winners of the Cornerstone Award :
 - ^St. Mary's---Louise Feucht
 - ^St. Andrew's---The Building our Future Committee.
 - ^St. Theresa's---The St. Theresa's Renovation Committee

New Business:

- *Will be meeting with our insurance representative to discuss Church security and liability topics.
- *Will be setting the calendar for the 2018 / 2019 Pastoral Council Year.
- *Would like all of the committees to discuss their goals from the past year, and to see what they all accomplished over the past year.

Announcements:

- *The question was asked if it would be possible for each one of the parish's to maybe help some of our youth go to the LifeFest festival, by having a raffle, or offering some sort of additional financial incentive. Will look at his in the future.

Prayer Assignment for the Next Meeting: Father Tom

Adjournment / Closing Prayer: Father Tom

Next Regularly Scheduled Meeting: June 26th at St. Andrew's

