

**St. Andrew / St. Mary / St. Theresa
Pastoral Council Monthly Minutes
October 23, 2018 at St. Theresa's**

Opening Prayer: Greg Petri

Attendance: Mark Case, Mary Jo Myers, Rick Torn, Scott Frechette, Andy Shoemaker, Cindy Bowe, Gail Martin, Greg Petri, Terry Bauer, Vicki Hartwig, Dennis Charapata, Lisa Hoffman, Father Tom, Kathy Ritger, Neil Burns, Pat Priest.

Review / Approval: September Pastoral Council Minutes. A motion was made by Cindy Bowe to approve the minutes. The motion was seconded by Greg Petri.

Open Forum: Congratulations to Dennis Charapata in his new role as Vice Chairperson on the Pastoral Council.

Committee Updates:

School Advisory Board: Andy Shoemaker

- *Funnel ball memorial plaque—will check with Hoppers in Fond du Lac.
- *School Lunch guests—Jackie Van Krey is available any Tuesday starting in November, Dr. Sammis is available on Wednesday's, Lt. Toellner is available most days, with a 2 weeks notice, Julie Staffin with the EMT's is available any day with a couple of days notice, will approach Police Chief Ketchum to see if he would be interested, and we are waiting to hear back from Fire Chief Brad Marx. Will coordinate dates with all parties.
- *Audubon Days recap--"Your Future is Bright at St. Mary's" sun theme was a big hit. The sunglasses handout was well received. St. Mary's was the only school photographed and mentioned in the paper. St. Mary's was also the winner of the non-profit float in the parade.
- *Potential Family activities after singing dates at Church include: bowling at Dan's King Pin, Ice skating, a coordinated hike in the Marsh, or a pancake breakfast before services. Will check to see how much these activity's would cost, if there is even an ice rink close by, and if a park ranger could give a presentation during the hike. It's also possible to turn the pancake breakfast into a possible fundraiser..
- *Fundraisers:
 - ^Starla's Dips—Will have pre-made dips available at a Church fellowship. Along with packages available for parishioner's to purchase.
 - ^Don Ramon's—Felix would like to have the event scheduled mid February. Will confirm a date, and will also ask about having parent volunteers to help bus tables, refill drinks.
 - ^LeRoy Meats lunch service—will schedule a date in late spring. Prefer Fridays. Will talk about a donation for the school.
 - ^Bags Tournament—separate from the dinner this year. Donations will be split between 2 events. Tournament is scheduled for April 6th. Will need bartenders and auction volunteers.
- *National Days—Will look into appropriate days that do not conflict with St. John's.
- *Catholic Schools Week Entertainment—Will email Mr. Steve to see if he is interested. The Mad Scientist was suggested, as well as not spending any money at all and having the kids host a talent show. Will see how much the paid entertainment would cost. Still need to find a location to have the event. The gym was booked for CCD.

- *Lower playground—New equipment needs to be commercial grade. Would like to start a metal fundraiser again. Considering a drop off trailer. The trailer would need to be in a safe, inaccessible area for the kids. Would look for volunteers who would be willing to help 1 or 2 times per year, to help ease the burden of the current volunteers. Will also contact local bars to see about donating cans.
- *Steering committee to expand grades. A viability study to submit to the Archdiocese is the first step. A Feasibility survey will then be sent out to families, followed by a meeting with the Church Finance committee.
 - ^Grades 3-5 must complete standardized testing, which costs money to conduct.
 - ^Need to hire a principal that is licensed to teach as well. They have 5 years after hire date to complete school for an Administrators license.
 - ^Hiring for new teachers would need to be advertised in the spring.
- *Golf Tournament—Would be scheduled in spring, so that it would not conflict with the Parish tournament.
- *Christmas Parade—Will Katie and Gavin be committee chairs? Date is December 1st. Need to coordinate via email. Our next meeting is not until November 29th.
- *Father Tom met and discussed school expansion. Some positive suggestions were made to move forward.
- *Will be sending out more accreditation info regarding standards that need to be met. Will need to form a Leadership team to help out.

Christian Formation / Education: Kathy Ritger

- *No meeting. Nothing new to report.

Spiritual Life and Worship: Scott Frechette

- *Rosary Devotions were held in October on the 1st, 8th, and 15th. Had the biggest crowd at the October 15th Devotion.
- *The 2019 Outdoor Mass has been set for July 28th at Theiler Park in Mayville.
- *Will be ordering and distributing Advent Devotional booklets for parishioners.
- *Father Tom will be considering a new book for his upcoming Book Club.
- *The Mass of Remembrance will be taking place on Thursday, November 8th at 7:00pm at St. Mary's Church.
- *Will be selling Advent wreathes until November 18th, to any parishioner who is interested. In addition a simple family prayer will be included along with the wreath to help families celebrate the Advent season.
- *Prior to the start of each Mass during the Advent season, a family will be selected to come forward and light the Advent wreath at the front of the Church.

St. Mary's Finance: Mary Jo Myers and Mark Case (Rick Torn via email)

- *Finances: All of our financial reports indicate we are doing well. Will be looking into how the Daycare and Bachhuber grant are being reported. Want to have a clearer understanding for everyone as to how these accounts are reported.
- *Father Tom suggested having the annual Parish Meeting on October 30th.
- *All fluorescent lights will eventually be replaced with LED lights, eliminating the need for ballasts and saving on electricity.
- *Will check to make sure we are covered for snow removal.
- *We are having drainage issues in the school bathrooms. Will check into this.
- *The frames of the front doors of Church still need to be fixed.

- *The Bell Tower is finished, and the area surrounding the Bell Tower has been re-seeded.
- *The concrete area outside of the school has been repaired. If this happens again, we will look into an epoxy repair.
- *Will be looking at wood altar designs, and will then submit 3-4 designs to Father Tom for him to select 1 design.
- *Will check with Aaron's for options on a new furnace, and to find out at what point we should just stop repairing the current furnace and just replace it with a new one.

St. Andrew's Finance: Terry Bauer

- *Finances for September 2018 were reviewed. Payments will be made against the loan as funds are available.
- *Church roof—shingles blown off in the 8/28 storm..Will get all the necessary information needed to file a claim.
- *The Rectory has internet service. We now need to figure out how to get service into the Parish Hall.
- *Contacted PLTC about the weed eating and they are now doing it. Will also call to remind them that the north side needs to be bagged and not blown against the building. Will also keep an eye out for any damage they are doing when they mow
- *The Annual Meeting is set for November 4th, at the conclusion of the 8:00am mass.
- *Luedtke Electric replaced a damaged breaker which was causing the lighting problem. The lights behind the high altar have also been replaced. LED lights will be installed at a later date.
- *Choir loft—possible mold / dampness. No mold was found. Dehumidifier bags were hung and there was not any moisture accumulating.
- *Closet under choir steps—there is not any standing water. The dehumidifier bags are collecting the moisture and keeping it dry.
- *Signage in front of the Church—The committee has decided to table a decision until Spring. Will inform Nick Dobbert who had presented some designs at the last meeting.
- *Fencing around the furnace—will not be done at this time. Will now complete the rest of the landscaping.
- *Had some sewer backups with the toilets, caused by not having enough water when they were flushed. The toilets have been adjusted, so this should be fixed.
- *Sure Fire installed a humidistat in the west corner of the Hall to address the humidity issue.
- *Fans in the bathroom are not constantly running anymore. When the door is opened and the light switch goes on, the fans will also turn on.
- *Floor scrubber—San-a-Care recommends the T300 walk behind floor scrubber for \$6,012, and a maintenance agreement of \$225 per year. The committee agreed to purchase it along with the maintenance agreement. Will schedule a time for several committee members and volunteers to get trained on operating the scrubber.
- *Effective December 31st, John will be resigning from the maintenance job..He will train someone else to take his place.
- *Snow removal—waiting to see if Ron Laubenstein is still interested in doing it.
- *The area around the defibrillator needs to be cleared out, so there is easier access to it. Several people are working on cleaning the entrances to the Church, and will take care it.
- *Changing tables—will look for one to put in the multi-purpose room.
- *Carpets by the doors—need to get something so they don't slide.
- *Sound system is working. Will get the instructions typed up and laminated. Will then keep them with the microphone.
- *Installation of T.V's. The mobile antenna did not work. Looking at other options.

- *Church windows—need to be looked at due to rain leakage. Have contacted Omni Glass and Conrad Schmidt.
- *Outside Church lights—need to look into unbreakable options. We have information from Riley Electric with available options.
- *Spring project: Cornerstone—Southwest side of the building on the south end. We have additional brick available for both this platform and the one for the statue on the north side. Will work with Capelle to get the brick and also organize getting the concrete platform formed and completed. Mike Schmidt will do the brickwork.
- *The sidewalk on the south side of Church needs repairs.
- *Make a list of items that we are not currently using, but we are storing, and figure out what we should do with them. The large mixer will be going to LeRoy Meats.

St. Theresa's Finance: Cindy Bowe

- *Reviewed and approved the September minutes and financial statements.
- *Father Tom will rewrite the proxy for the stained glass windows next year.
- *Discussed the sidewalk on the corner of school. It could be a broken drain tile, and it might be our responsibility to repair it.
- *Talked to Nick Dobbert to get some information on a new Church sign. A new top end sign, that would be programmable, would be about \$25,000 to \$30,000.
- *Talked to an electrician, about the Grotto, wiring to the Church sign, along with a light on the handicap door and the walkway leading to it. Will stay in touch with him.
- *Will donate \$50 to the Shop with a Cop program, that is run by the Dodge County's Sheriff.
- *Father Tom shared his discussion with the Archdiocese regarding the assessment. The plan to raise the assessment to 6% over the next 5 years, as follows:
 - ^ 4.5% this year.
 - ^ 5% next year.
 - ^ A 1 year grace period.
 - ^ 5.5% the following year.
 - ^ 6% in the 5th year

Human Concerns: Lisa Hoffman

- *St. Vincent de Paul: \$400 distributed with 2 adults and 2 children assisted. With a grant received from the Bachhuber Foundation and a memorial given in Mike O'Neill's name, the checkbook balance is now over \$10,000.
- *There will be a presentation on Smoking Cessation on Saturday, October 13th at St. Mary's. There will be information about COPD and free help is available for anyone who needs it.
- *Discussion on Clothes for Kids: The committee approved the letter with the addition of a question about the percentage of contributions received are for our area?
- *Discussed the Heifer International and Samaritan Purse organizations. Both ask for money to buy cattle, goats, seeds, create clean water initiatives, dig wells, so that families can feed and support themselves. Will research and pick one to use for our international Collection next May.
- *Will do a monetary collection for the Food Pantries and for Catholic Charities in July. Will leave June and August open as of right now. Our Holiday Dinner Drive will go to the Community Pantry. (Eastern Dodge County Supplementary Food Pantry)
- *Collections have already started to come in for our Winter Clothing Drive. Will donate all items to St. Vincent de Paul.
- *Came up with a “SMART” goal. It is to have a collection for an International Mission. Will write up that goal and have it for our next meeting.

Stewardship: Neil Burns

*No meeting. Nothing new to report.

Tech Team / Website: Greg Petri

*All of last years meetings were archived.

*Discussed adding another person who would have access to the computer system. When someone has trouble, it would be easier to have a second individual who would be able to help solve the problem.

Old Business:

*Committee membership—Will have sign up sheets and notes in the bulletin to try and get people to sign up during the upcoming stewardship drive in November. Membership is low in several of the committees. Will be looking for several volunteers to join and help serve on the Human Concern's, Spiritual Life and Worship, and the Christian Formation and Education committee's.

*The Cornerstone Awards have all been presented.

New Business:

*Church Security—Nothing has been presented by the Archdiocese yet. Parishes were told some information and ideas would be coming out from the Archdiocese. That has not happened yet. Hopefully something will be coming soon.

*All of the committee's have their goals for the year, and are working hard to accomplish them. The Human Concerns committee in addition to all of the good work they do, are looking to accomplish a new goal for this year. That is to have an international project.

Announcements:

*Annual Meetings have been set for St. Mary's and St. Andrew's Parish. They are:

^St. Mary's is Tuesday, October 30th at 6:30pm at the Church.

^St. Andrew's is at the conclusion of the 8:00am Mass on Sunday, November 4th.

^St. Theresa's has yet to be set.

*The Archdiocese is having a conference that is designed to help get all of the Parish's to work together and to provide the same programs. There is a lot of material to cover and it is pretty intense. We will be assigned a coach by the Archdiocese to help us work through this. Parishioners who will be working on this program include:

^Father Tom

^Kathy Ritger

^Eileen Lifke, representing St. Theresa's

^Sue Weinberger, representing St. Andrew's

^Evie Mathier, representing St. Mary's

Prayer assignment for Next Meeting: Debbie Krapfl

Adjournment / Closing Prayer: Father Tom

Next Regularly Scheduled Meeting: November 27th, at 6:30pm at St. Andrew's

