

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

January 12, 2017 (moved from January 10th due to weather)

Location: St. Andrew's school hall

Present: Jim Bauer, Judy Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Roseann Schraufnagel, Sue Weinberger

Absent: Judy Rose, Fr. Tom Biersack

Finances

- 1) Finances as of December 31, 2016 were reviewed.

Follow-up from Previous Meetings

- 1) Completed: Nitschke family memorial for Joan: The bench and the monument concrete slab are completed but still waiting on the monument. The cemetery committee is hoping it is completed before the first snowfall.
- 2) Pending - Fr. Tom will have the office staff send out letters for all three parishes to parishioners to update their contact information.
- 3) Pending - Church entry rugs: We will continue with Cintas through the winter and research the cost of buying our own and then how we maintain them.
- 4) Pending - Sure Fire will replace the relief valve in the center unit of the church boiler. They used a sealant to repair the leak in the boiler. Still experiencing issues with the boiler.
- 5) Pending - Debbie is researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. She will follow-up with Dish to compare prices.
- 6) Completed - Two new vacuum filters need to be purchased from Cutter Vac for the church vacuums.
- 7) Pending - Main church door needs some weather stripping.

New Business

- 1) Nothing at this time.

Upcoming Projects:

- ✓ Windows in church - review in Spring for rain damage and possible re-plastering.
- ✓ Church roof - replace missing shingles
- ✓ Church entry rugs - determine alternative to Cintas

School Update:

- The Archdiocese Building Commission did not approve Form C and requested the following prior to the next meeting on February 9th:
 - A site plan with updated bids from the contractors
 - Move the restrooms with the storage room.
 - Make both vestibules the same with double wide doors.
 - Complete project costs.
 - Financial plan to include how the project will be paid for.
- Bids were received for the project:
 - Building construction: Bids from CD Smith, Cardinal Construction, Capelle Diedrich
 - Asbestos removal: Advanced Asbestos Removal & Badger Environmental Services
 - Landscaping: Eric Rusch
 - Demolition: Fleischman Excavating

Next steps:

- Present Form C to Archdiocese Building Commission Thursday, February 9th.
- Decide on a contractor once approval is received from the Archdiocese.

Minutes by: Sue Weinberger

next meeting – Tuesday - February 14 - St. Theresa's school hall