

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

February 14, 2017

Location: St. Theresa's school hall

Present: Jim Bauer, Judy Bauer, Fr. Tom Biersack, Ray Collien, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Absent: Debbie Krapfl **Guest:** Greg Hartwig

Finances

- 1) Finances as of January 31, 2017 were reviewed.

Follow-up from Previous Meetings

- 1) Completed - Sure Fire will replace the relief valve in the center unit of the church boiler. They used a sealant to repair the leak in the boiler. Still experiencing issues with the boiler.
- 2) Pending - Debbie is researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. She will follow-up with Dish to compare prices.
- 3) Pending - Main church door needs some weather stripping.

New Business

- 1) Nothing at this time.

Upcoming Projects:

- ✓ Windows in church - review in Spring for rain damage and possible re-plastering.
- ✓ Church roof - replace missing shingles
- ✓ Church entry rugs - determine alternative to Cintas

School Update:

- Archbishop Listecki, per the recommendation of the Archdiocese Building Commission (ABC), approved Form C which gives the parish permission to continue the planning process for the new building. The next meeting is scheduled for April 6th when the following needs to be presented to the ABC.
 - Final architectural plans.
 - Finalized costs and proposed contracts with builders.
 - Current financial statement and a five-year cash flow projection including retirement of the debt.
 - Details of the financing arrangement, including the lender, interest rate, and amortization schedule.
 - 50% of total costs.
- The committee selected the following contractors for the project:
 - Building construction: Capelle Diedrich
 - Asbestos removal: Badger Environmental Services
 - Landscaping: Did not discuss at this time
 - Demolition: Fleischman Excavating
- The following dates were set for emptying the school building
 - Friday, March 3rd - 2:00 pm to 6:00 pm
 - Saturday, March 4th - 8:00 am till Noon
 - Dumpster will be on hand for disposal (Greg Hartwig will coordinate).
 - A trailer will be available for packing items that will be kept (John to follow-up).
 - Judy Bauer & Judy Rose will work on getting boxes to be used for packing items.
- Sunday - March 5th - there will be a notice on the bulletin along with an announcement before mass that there will be a silent auction for any items left in the school that anyone would want to bid on. The items would need to be paid for and removed prior to mid-March.

- Tentative dates for demotion and asbestos removal are mid-March.

Next steps:

- Have architect forward plans to state for approval.
- Fr. Tom to prepare proxy for asbestos removal and demolition.
- Obtain preliminary financing plan.
- Present Form D to Archdiocese Building Commission Thursday, April 6th.

Minutes by: Sue Weinberger

Next meeting – Tuesday - March 14th - St. Mary's church