

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

March 14, 2017

Location: St. Mary's church

Present: Jim Bauer, Judy Bauer, Fr. Tom Biersack, Ray Collien, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Absent: Ray Collien, Debbie Krapfl

Finances

- 1) Finances as of February 28, 2017 were reviewed.

Follow-up from Previous Meetings

- 1) Pending - Debbie is researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. She will follow-up with Dish to compare prices. (Fr. Tom needs to call them since he is the account holder.)
- 2) Pending - Main church door needs some weather stripping.

New Business

- 1) The lawn mowing contract has been received and signed. There will be a slight increase from last year.
- 2) One of the three boilers in church needs to be replaced at a cost of \$8,655. Sure Fire will coordinate it so it can be done this summer during construction of the new parish hall.
- 3) Some options for new church entry rugs were reviewed so that we can stop the contract with Cintas. Six rugs (4 ft x 6 ft) are needed. More information will be available at the next meeting.

Upcoming Projects:

- ✓ Windows in church - review in Spring for rain damage and possible re-plastering.
- ✓ Church roof - replace missing shingles

School Update:

- The clean out of the school went very well with numerous volunteers working together. The dumpster will be removed in the next week and possibly the storage trailer.
 - The stage needs to be removed before the asbestos removal.
- Fr. Tom has sent the proxy to the Archdiocese and once it is returned, the asbestos removal by Badger Environmental Services and demolition by Fleischman Excavating can begin.
- Wisconsin Department of Safety & Professional sent a letter acknowledging receipt of the building plans that the architect sent.
- Kitchen layout will need to be discussed at a future meeting.
- The cornerstone including the lettering of "1955" will be saved and incorporated into the new building.
- We will need to begin a wish list of items that will be needed in the new building.
- The next meeting with Archdiocese Building Commission (ABC) is scheduled for April 6th when the following needs to be presented to the ABC.
 - Final architectural plans.
 - Finalized costs and proposed contracts with builders.

- Current financial statement and a five-year cash flow projection including retirement of the debt.
 - Details of the financing arrangement, including the lender, interest rate, and amortization schedule.
 - 50% of total costs in hand.
- Once the approved final proxy from the Archdiocese is received, Capelle Diedrich can begin construction.

Minutes by: Sue Weinberger

Next meeting – Tuesday - April 4th at St. Mary's school gym. Note: the meeting is one week early due to Holy Week during the second week of the month.