

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

April 4, 2017

Location: St. Mary's school gym

Present: Jim Bauer, Judy Bauer, Fr. Tom Biersack, Ray Collien, Greg Hartwig, Debbie Krapfl, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Finances

- 1) Finances as of March 31, 2017 were reviewed.

Follow-up from Previous Meetings

- 1) Pending - Debbie is researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. She will follow-up with Dish to compare prices. (Fr. Tom needs to call them since he is the account holder.)
- 2) Pending - Main church door needs some weather stripping. (waiting for weather to improve)
- 3) Completed -The lawn mowing contract has been received and signed. There will be a slight increase from last year.
- 4) Pending - Will order six rugs (4 ft x 6 ft) for the church entrances. When they arrive, notification will be given to Cintas that we are discontinuing their service.

New Business

- 1) The casing around the lights to the west side entrance of church keeps getting broken by bricks falling. Debbie will see about having it repaired with plexi glass.
- 2) The bell speaker system is not working. The installer from Ohio will be coming to fix the problem.
- 3) The opportunity fair is set for May 21st to give parishioners a chance to join different committees. We will need to have a flyer available for a description of our committee and what we do. (Follow-up with Kathy for exactly what is needed.)
- 4) We will be hosting fellowship on the second Sunday in June. Judy Bauer is coordinating and if weather permits, it will be held outside.
- 5) Completed - The Nitschke bench and memorial is complete. Roseann will put a note in the bulletin so parishioners know who it is in memory of. They also donated a plaque that will be displayed either in church or the new hall, wherever would be most appropriate.
- 6) The storage trailer will be moved to the cemetery road towards the east so Diedrich Capelle will have room for their trailer when construction begins.
- 7) The water line coming into the school has been located. The LeRoy Athletic Club is interested in having their own water line and meter. Greg will contact them and let them know that Dale Klueger is the contact for the LeRoy village for water lines and meters.

Upcoming Projects:

- ✓ Windows in church - review in Spring for rain damage and possible re-plastering.
- ✓ Church roof - replace missing shingles
- ✓ The church boiler not working will be replaced by Sure Fire this summer.

School Update:

- Pending: Fr. Tom has sent the proxy to the Archdiocese for the asbestos removal and demolition. (proxy was received on 4/12). Badger Environmental Services is doing the asbestos

removal and hope to have the work done by mid-April. Fleischman will begin demolition immediately after.

- Completed - Wisconsin Department of Safety & Professional sent a letter acknowledging receipt of the building plans that the architect sent. The plans were approved by the state.
- Pending - Kitchen layout - Don Diedrich is working with a kitchen designer and will present some layouts for our review at a future meeting.
- Pending - The cornerstone including the lettering of "1955" will be saved and incorporated into the new building. There is also a time capsule in the cornerstone that will be removed. Fleischmann will notify us when they get to the point of demolition so it can be removed and saved.
- Gas was disconnected to the building on 3/27 and the power will be turned off after the asbestos removal is complete.
- Pending - We will need to begin a wish list of items that will be needed in the new building.
- Pending - The next meeting with Archdiocese Building Commission (ABC) is scheduled for April 6th when the following needs to be presented to the ABC. (The information required was sent on 3/24.)
 - Final architectural plans.
 - Finalized costs and proposed contracts with builders.
 - Current financial statement and a five-year cash flow projection including retirement of the debt.
 - Details of the financing arrangement, including the lender, interest rate, and amortization schedule.
 - 50% of total costs in hand.
- Once the approved final proxy from the Archdiocese is received, Capelle Diedrich can begin construction.

Minutes by: Sue Weinberger

Next meeting – Tuesday - May 9th - at St. Theresa's school hall at 7:00 pm