ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

October 9, 2018

Location: St. Theresa's School Hall

Present: Jim Bauer, Judy Bauer, Terry Bauer, Fr. Tom Biersack, Ray Collien, Greg Hartwig, Debbie Krapfl, Steve Nadolski, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Finances

- Finances for September 2018 were reviewed. Payments will be made against the loan as funds are available.

Pending or New Items

1) Church roof – shingles blown off in the 8/28 storm. - Debbie will talk to Molly regarding the need to file a claim.
2) Internet service
    - Rectory now has internet and we need to figure out how to get it to service the hall.
3) Lawn Service
    - Jim contacted PTLC about the weed eating and they are now doing it. He will call them to remind them that the north side needs to be bagged and not blown against the building. We will also keep an eye for any damage they are doing when they mow.
4) Annual meeting is set for November 4th after the 8:00am mass.

Completed since last meeting:

1) Lights in church – Luedtke Electric replaced a damaged breaker which was causing the lighting problem. The lights behind the high altar have been replaced. LED lights will be installed at a later date.
2) Choir loft - possible mold/dampness. No mold could be found. Debbie hung damp rid bags (dehumidifier bags) and there was not any moisture accumulating.
3) Closet under choir steps – there is not any standing water. The dehumidifier bags are collecting moisture and keeping it dry.
4) Signage in front of church – The committee decided to table a decision until the Spring. Debbie will inform Nick Dobbert who had presented some designs at the last meeting.
5) Fencing around the furnace – will not be done at this time so Roseann will inform Eric that he can complete the landscaping.
6) There was some sewer backup with the toilets caused by not enough water used when flushing. The toilets have been adjusted so this should not be an issue in the future.
7) Sure Fire added a humidistat in the west corner of the hall to address the humidity issue.
8) Fans in the bathroom are not continually running anymore. When the door is opened and light switch goes on the fans go on.
9) Floor scrubber - San-a-Care recommends the T300 walk behind floor scrubber for $6,012 and a maintenance agreement of $225/year. Committee agreed to purchase it along with the maintenance agreement. Greg will contact with our decision and schedule a time for several of us to be trained in the usage of it.
10) Effective Dec 31st John is resigning from the maintenance job. He will train someone to take his place.
11) Snow removal - waiting to see if Ron Laubenstein is still interested in doing this.
12) The area around the defibrillator needs to be cleared out so there is easier access to it. Several people are working on cleaning the entrances to the church and will take care of this.

Parish Hall – To Do List

- ➢ Changing tables - Judy Rose will look for one that can be put in the multi-purpose room.
- ➢ Carpets by the doors – need to get something so they do not slide.
- ➢ Sound system is working. John will provide the instructions and Sue will type them up and laminate a copy to keep with the microphone.
- ➢ Installation of TVs – The mobile antenna did not work. Looking at other options.

Upcoming Projects:

- ✓ Church windows – need to be looked at due to rain leakage. John is contacting Omni Glass and Conrad Schmidt
- ✓ Outside church lights – need to look into unbreakable options. We have a pamphlet from Riley Electric with available options.
- ✓ Spring project: Cornerstone – Southwest side of the building on the south end. We have additional brick available for both this platform and the one for the statue on the north side. John will work with Capelle to get the brick and also will organize getting the concrete platform formed and completed. Mike Schmidt will do the brickwork.
- ✓ The sidewalk on the south side of church needs repairs.
- ✓ Make a list of items we are currently storing that we do not use and what should be done with them. Large mixer will be going to LeRoy Meats.

Minutes by: Sue Weinberger

Next meeting –Next committee meeting night is **Tuesday, November 13th at St. Andrew's parish hall at 6:30 pm.**