

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

September 10, 2019

Location: St. Mary's Church

Present: Fr. Tom Biersack, Jim Bauer, Judy Bauer, Terry Bauer, Greg Hartwig, Debbie Krapfl, Roseann Schraufnagel, Judy Rose, Sue Weinberger

Absent: Ray Collien, Steve Nadolski, John Oechsner

Finances

- Finances for August 2019 were reviewed. BOF loan balance is decreasing. The annual meeting will be scheduled for November.

Pending or New Items

1. Committee decided to go with Sure Fire for the rectory air conditioning system. It makes sense to have one company servicing the church, parish hall and rectory. Debbie will have Greg K call to set up the timing.
2. Greg K is working on repairing the plaster in the east entry of the church. Judy R will contact painter once everything is repaired and ready to be painted.
3. Since the Packerland phone lines had been hit by a truck, Greg H. is making some contacts (Bill Mueller who handles Frontier) regarding getting the lines a little higher, or possibly dredged underneath the parking lot.
4. Sign in front of church – We discussed something smaller than what was presented by Nick Dobbert but with the ability to display mass times. Debbie will contact Nick and give him a budget amount so he can redo his design with that in mind.
5. Greg K will ask Sure Fire if a lock should be placed on the heating/power unit outside the hall. If it needs to be locked, we will discuss who needs a key.
6. The hall rental agreement has been updated to clarify some items. The price has also been adjusted for the following:
 - wedding (more than one day) - parishioner-\$350; non parishioner-\$500. This applies to any new bookings.
 - Additional fee for technology (use of TVs and WiFi): our laptop - \$50; their own \$25
- a) Utility room - Greg H will lock it to keep children out.
7. Greg H will place a sign on the table carts so that people know how they are to be placed to minimize damaging them.
8. Thermostat in hall is now locked. Sure-Fire replaced the faulty wire so the humidity issue is taken care of.
9. Leroy/Knowles Snowmobile Club may possibly use the parish hall for several of their monthly meetings.
10. The mowing of the cemetery this summer was not up to our standards. Roseann has followed up with PTLC and things have improved. She will continue to monitor going forward.
11. Debbie will look at purchasing a corkboard/white board for the hall to post flyers of upcoming events.
12. Judy B would like some door stops for when she is cleaning. Terry will pick four up at Fleet Farm to be used only by Judy when she is cleaning as we do not want the doors propped open on a regular basis.

13. Siding on the east side, north of the door appears to be popped off. Debbie will have Greg K check it out.
14. The lighting between the rectory and garage is no longer working and due to age is beyond repair. Greg K and Sure Fire will install a dawn to dusk light.

Completed since last meeting:

1. The outstanding items in the hall were addressed and fixed by Capelle.
2. Old file cabinets from the rectory were disposed of.
3. Fr. Tom received notification that the boiler for the church passed inspection. Greg K is putting a dehumidifier in the church basement to control the dampness.
4. Greg H is doing a walk through of the hall after it has been rented.

Upcoming Projects:

- ✓ Church windows – need to be looked at due to rain leakage. Jim & Greg will check if clear tubes for drainage could be installed so that the water does not overflow the gutters. (In process: will try to complete before the Fall cold. Jim & Greg K) - Need to contact Conrad Schmidt about “touch up” paint for the church.
- ✓ Spring project: Cornerstone – Southwest side of the building on the south end. We have additional brick available for both this platform and the one for the statue on the north side. John will work with Capelle to get the brick and also will organize getting the concrete platform formed and completed. Mike Schmidt will do the brickwork once we have the brick here. (Greg H will follow-up.) - Greg H. stated we need to get the brick from Capelle so it is available. John O will let Capelle know that they can deliver the brick and we will store in the garage so it is available when Mike has a break in his schedule.
- ✓ The sidewalk on the south side of church needs repairs. (Will wait till someone is in the area so that the cost is more reasonable and decrease the width of the replacement sidewalk.)- Greg H. asked Mike Schmidt to quote replacing the broken cement sidewalk behind the church. Ask him to look at concrete in the front of the church also.
- ✓ Advent next year – replace lights in advent wreath. Roseann is taking care of this.
- ✓ Spring - We need to check into resurfacing/sealing the blacktop in the parking lots.

Minutes by: Sue Weinberger

Next committee meeting night is **Tuesday, October 8th at 6:30 pm in St. Theresa’s school hall.** St. Andrew’s Finance committee is responsible for the prayer.