

**CHURCH OF THE TRANSFIGURATION
PARISH PASTORAL COUNCIL MEETING MINUTES
OCTOBER 10, 2016**

ATTENDANCE: Gerry Gacioch, Tim Morral, John Hennessy, Jody DeBell, Joey Campagna, Craig Rand, Dave Donnelly, Lori Goorman, Shannon Kozarits, Fr. Mike, Anne Gallager, Jane Vallely.

1. Craig called the meeting to order and Fr. Mike opened with a short prayer and scripture reading on always being thankful and being good stewards of Jesus' mission and to follow his will in all we do.
2. Introductions were made each stating how long they had been members of our Parish.
3. Minutes from the June meeting were approved with no corrections.
4. Diocesan Mandated services and collections:
 - Craig passed out the Catholic Ministries Appeal Report. It was a comparison from 2006 to September 2016. There are an average number of pledges to be about 525 parishioners. There was some concern about the numbers of contributors and the increase that is expected from our parish each year. Fr. Mike pointed out the formula for the contribution contains four factors for each parish. They are medium income for area of parish, numbers of Saturday/Sunday attendance, annual plate collections and number of registered parish families. Craig is composing a letter to send to the dioceses addressing this issue. He stated that if anyone had any suggestions or comments they would like to include please send them to him. It was also pointed out that the base population of Rochester is not growing but the need for the CMA is becoming greater. Therefore it would be thoughtful planning for our Finance Committee / Parish Council to address these issues so appropriate planning can be done.
 - We are also required to send Catholic newspaper to each registered parishioner and all known Catholics within our parish boundaries, Craig will also address this issue in his letter.
5. Fr. Mike comments:
 - The Building and Grounds will be in need of repairs and will need to be addressed in timely manner. The first will be HVAC systems in the church which could be about \$100,000, it is presently out for bids and bids are being accepted until November 4 with the hope for the new system to be installed sometime after the first of the year. The roof on the PLC repair about \$200,000 and the church roof about \$100,000. Some of these projects will need to be done in 2016 or early 2017 and estimates have already been received for them. It was suggested about the use of Geothermal HVAC but it would be cost prohibited at the time.
 - The CMA is off to a good start and all should have received their contribution letters in the mail. It was also mentioned that if our goal is exceeded ½ of the overage is returned to the parish.
 - The new and updated Website is being well received, as is the weekly email, which is sent out on Sunday afternoon to all parishioners with email addresses on file in the Parish Office.
 - Fr. Mike reported the staff is very pleased with the new Addition of Vicki Ripple as the Formation Associate director.
6. Anne Gallager reported there are about 106 Confirmation Candidates and all are very excited about being in the program. About half will be confirmed this year and then the remaining the next as it is now a two year prep program.
7. Youth Ministry had its kick off and has had about 50 middle school students attending.
8. John Hennessy reported the Communication committee is still meeting and working the LPI Company to produce a complete communication program that is efficient and cost effective for our parish. There are many elements involved and his committee is meeting regularly to come up with parish appropriate solutions to improve parish communications.
9. Peach and Justice Tim Morral: Had the Just Faith Launch a 24 week retreat program on Saturday Oct. 15th. It is combined with St. Louis and St. Catherine.
10. There being no further Business the meeting was closed with a prayer by all at 8:30 PM.

Submitted by;
Jane Vallely in absence of Martha Jordoin