

**CHURCH OF THE TRANSFIGURATION
PARISH PASTORAL COUNCIL MEETING MINUTES
December 12, 2016**

ATTENDANCE: Joey Campagna, Jody DeBell, Dave Donnelly, Maria Herrera, Shannon Kozarits, Craig Rand, G.A. Sheller, Jane Vallely, Lori Goorman, John Boroski, Fr. Michael Bausch, Tim Smith, John Hennessy and Martha Jodoin.

1. Following Advent evening prayer in the church Craig called the meeting to order at 7:40 p.m.
2. Introductions were made. Tim Morral will be replaced by John Boroski as Peace and Justice Cluster representative.
3. Minutes from the October meeting were approved.
4. Craig welcomed everyone. Next year we will have parishioners as co-chairs for CMA. It was suggested we have people from the CMA speaker's bureau come and share on how they benefit from CMA.
5. No parishioners were in attendance to address the Council.
6. Pastor's Remarks
 - The Perpetual Charity Grant – There were four applicants; a grant of \$5,500 was awarded to the Center for Youth Safe Harbor Program.
 - Buildings and Grounds – There were 3 bids for our new HVAC system. Tee Pee Heating was awarded the contract. In January they will begin work, there will be one or two days without heat as they do the installation and Carrier does adjustments. Architect said we will need a new roof down to the bottom on the church roof by 2018. We will need major repair to the rubber roofing seams on the Parish Life Center. In the summer we will need to do new rugs in the double room. In the future we will need new rugs in the church, refinish pews, new organ and change lighting system. We hope to raise \$500,000 in our fund raising initiative that will begin in February.
 - The CMA is at 89%.
 - There were a lot of compliments for the Family Faith Formation event during Advent.
 - Fr. Mike asked for prayers for Fr. Gerry Appleby as he gets treatment for cancer.
7. John Hennessy gave an overview of the initiative which will start Jan. 7/8, 2017. Parishioners will receive a mailing asking them to increase their offering and to contribute to the renovation fund. There will be three stewardship newsletters. We will pay LPI \$16,000 per year for 3 years for their work; they are not paid until we make our goals.
8. Tim Smith spoke on his ministry to our church. He is a pastoral presence on weekends, leads evening prayers, works with *Men in the Spirit*, etc. He and Margie work closely together.
9. Cluster Reports:
 - Liturgy/Worship - Advent theme is "Walk with God's peace in harmony". There is ongoing recruitment for Liturgical Ministers. It was suggested that possibly lectors could be double booked so there would be a back-up in case someone is unable to attend.
 - Pastoral - The Grief Share Program was successful and a new session begins in January. A new Make-A-Meal ministry has been established.
 - Christian Formation – There are 105 Confirmation candidates. Forty-two young people made their First Reconciliation and some of their parents celebrated the sacrament as well. Six priests assisted Fr. Mike. The Family, Faith, Fun program had a gingerbread house building event. Fifteen families participated. A Living Nativity scene was played out by teens and children. Teens will be leading one of the Advent evening prayer services. Women's Day of Reflection will be January 28. Marlene Bessette will be the speaker.
 - Peace and Justice Ministries – Christmas Basket program is going well. Their main focus for P&J this year is planning for a "Just Faith" program in the fall of 2017 in collaboration with St. Catherine's and St. Louis. Jack Jezerell, founder of "Just Faith" will be offering our Tri-Parish retreat in March. Turkey drive was successful. Christmas Basket Program is going well. Potato Supper will be February. 3, 2017.
10. Comments around the table:
 - G.A. Sheller was warmly greeted by parishioners at St. Monica's when she attended mass there. St. Monica's has a monthly supper to help build community.
 - Someone suggested the computer screens in the reception foyer could be used to present information on baptisms, funerals. Nancy and Rose load the computer screens and try to get news on the parish on them updated frequently. It would be good to mention the computer screens in the bulletin so parishioners will take notice.
11. The meeting was closed with a prayer at 8:40 p.m.

Respectfully Submitted,
Martha Jodoin