

**CHURCH OF THE TRANSFIGURATION
PASTORAL COUNCIL MEETING MINUTES**

September 11, 2017

ATTENDANCE: Craig Rand, Gerry Gacioch, Jody DeBell, Joey Campagna, John Boroski, Karl Hamann, Lori Goorman, Mary Beth Sullivan, Mike Goonan, Susan Gangemi, Victoria Rippel, Nancy Wahl, Rose Volker, Fr. Michael Bausch, Wayne Howard, and Martha Jodoin.

- 1. Opening prayer** Led by Fr. Mike, Craig called the meeting to order at 7:00 pm.
- 2. Introductions** were made.
- 3. The minutes** of the June 12, 2017 meeting were approved.
- 4. Craig welcomed everyone.**
- 5. Open Forum** – Wayne Howard who has worked in industrial hygiene offered his help with our heating and ductwork problem. (see Fr. Mike's comments)

6. Pastor's Remarks

- Fr. Mike distributed an accounting report of our restoration and facilities fund. The payments are coming in. \$440,00 pledged and around \$150,000 is due. Fr. Mike gave an update on the duct problem and other renovation projects. The duct work has been evaluated and the existing problems of some deterioration can be dealt with if we apply Duct Armor. The water in the duct is flowing water, not standing water, thus there is no bacteria concern. In 25 years the ducting system has never been vacuumed and needs to be done before Duct Armor is applied, which Duct Armor will do. There is no link to the library heating system and the odors in the library are from the old books that have been donated. To improve water drainage around the church building some gutters will be enlarged and pipes to the sluice will be cleaned and some will be replaced with solid pipes to the holding ponds. The Duct Armor lining may be put off until spring to make sure the water problem is resolved. The lawyer found out that this design problem is beyond the statute of limitations.
- Next summer we hope to work on the entrance to the parking lot.
- Our CMA goal for this year is \$200,339, up \$4500 from last year. Fr. Mike sent a letter to the Bishop stating that we may have financial issues this year but we are not at the point where we would appeal our CMA goal, but we may. The goal is based on median salary of \$112,000, number of families, and attendance. If everyone gave 2% more that would help to cover it.

7. LPI

John and Nancy presented an update.

- Around 500 people look at our website with the most popular searches being the homepage – Mass schedule and directions, events, publications and music for the weekend.
- The parish newsletter has spotlighted a family with children in the different programs. Positive response to the newsletter.
- We are trying to assess where people are spiritually. We need to build a five-year plan for the spiritual needs now and for the future. Parish Assessment in October will be available as an online survey or a paper survey. We are hoping for at least 350 responses. Small group meetings will begin in January. There will be around 15 listening sessions either at Church or in people's homes. Parish Council people will be trained to be facilitators at the Dec. 11 meeting. Fr. Mike and staff will not be at the sessions so no bias will be created. How do we get people back to church? Why is mass important? There will be a Ministry Fair to highlight how people can get more involved.

8. Faith Formation programs – Vicky gave an overview of the different programs offered.

- During Mass there is children's Liturgy of the Word and for under 4 years old and a parent there will be Wee Words.
- There is a preschool program called Seeds.
- K through 5 has a family based program including once a month gathering for a meal and then break out to discussion groups. At home there is a book and online assessment for accountability. This program puts the responsibility on the parents as the primary teacher which they agreed to at Baptism.
- The Christ Life Program will begin in January. It is a 7-week series that starts with dinner, video presentation and small group discussion.
- There are 75 new Confirmation candidates. Now over 135 in the Confirmation Preparation Program.
- 59 teens have registered for middle school/high school youth group.
- Reconciliation preparation begins in October.
- Pilot group for Discovering Christ begins in September.
- There are seven candidates being oriented for the Spiritual Exercises.
- In October, Dr. Joe Kelly is starting a 4-week series commemorating the Protestant Reformation.
- The kitchen in the Education Center has been refreshed with scrubbing, painting, and curtains as we invite families to gather for meals and family formation.

9. **Cluster Reports**

Peace and Justice – Twenty-six people, (13 from Transfiguration, 13 from St. Catherine's) have embarked on the 30 week Just Faith journey, an intensive process for faithful Christians looking to deepen their commitment to care for vulnerable people and our planet. Thanks to Joy Morris, Judy Herlihy, Linda Gintner and Terry Jahnke, who have volunteered to co-facilitate this transformational faith experience. Pittsford-Mendon Tri-parish Care of God's Creation Ministry – will be having their first meeting on Sept. 27 at Transfiguration Parish Life Center. Teens to the "well-seasoned" are welcome. October's meeting will be at St. Louis, November at St. Catherine's, and December at Transfiguration.

Pastoral Update – Margie Benza reports –

Liturgy – Mass schedule has returned to the fall schedule. Fourteen additional hospitality ministers have been added to help with setting up and cleaning after our 9 am mass coffee hour. They offer the gift of conversation and fellowship to people who attend. Liturgy committee will be determining theme for Advent.

Pastoral – Grief Share program began on Sept. 6 with five participants. Ev/Jane Charette are co-facilitating with Carol Harrington in training as a future co-facilitator. Book Club – Moments to Remember, Ignatian Wisdom on Aging starts Sept. 19 through January 2018 with Pat Roman and Jim O'Reilly co-facilitating. Make-A-Meal Ministry with 23 participants have offered meals this summer to 4 parishioners recovering from surgeries or unexpected health issues. Ministry Fair will take place October 7-8 in the Parish Life Center after all masses. It's an opportunity to appreciate the vitality and hospitality of our parish in serving others and discern where God may be calling you to participate and offer the "Hands of Christ" to others.

Oktoberfest will be Oct. 21 with German food from Swan's, music from Krazy Fireman Polka Band and German beers for purchase. Tickets will not be available at the door.

Social Events Committee – Fourteen couples have been busy organizing/coordinating social events for this fall which includes the Oktoberfest and a Christmas Concert on Dec. 3.

Women's Bible Study – Discerning the Voice of God, begins Sept. 26 through Nov. 15 on Tuesdays from 12:30 to 2 pm. Co-facilitators are Mary Jo Brandt and Mary Alexander. Women in the Spirit season begins with Dr. Joe Kelly presenting on the Protestant Reformation. Future meeting times will be the first Monday of the month with the exception of Jan. 8.

Other active ministry work includes: Baptism Preparation, Bereavement, Cloverwood Ministry, Funeral planning, Highland's Communion Ministry, Men's Fellowship, pastoral care and visitation, spiritual direction, wedding coordination and Welcome Bread.

10. We prayer a closing prayer and the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Martha Jodoin