

**Church of the Transfiguration  
Parish Pastoral Council Meeting Minutes  
March 14, 2016**

**Attendance:** Laura Cutter, Dave Donnelly, Gerry Gacioch, Maria Herrera, Shannon Kozarits, Craig Rand, Jane Valley, Lori Goorman, Timothy Morral, Sandi Lazzaro, Michael Bausch, Martha Jodoin, Maureen O'Connor, Susan Pickhardt, and John Hennessy.

**Agenda items:**

1. Following the Lenten Prayer Service in the church Craig called the meeting to order at 7:45p.m.
2. All present introduced themselves.
3. The minutes of the January 11 meeting were approved.
4. Craig welcomed the Finance Council. We will be discussing the possibility of Increase Offering and Renovation 2020 Campaign. Craig also noted that there was an article on Transfiguration in the Catholic Courier about the social ministry work being done by our parish and our CFC awards.
5. No parishioners were present to address the council during the open forum.
6. Fr. Mike comments:
  - He thanked everyone for honoring him and the parish at the CFC gala. The Award is in entrance of the Parish Office; the gala raised \$250,000 this year.
  - There were good comments about the Tri-parish retreat. Some wished the program varied between the morning/evening presentations. The Saturday 19<sup>th</sup> Retreat was good.
  - Maureen O'Connor will be doing administrative financial work at both Transfiguration and St. Catherine's and will be working with both councils and with St. Catherine's facility staff.
  - Sandi Lazzaro will be doing bookkeeping and day-to-day work at both Transfiguration and St. Catherine's.
  - An updated facility report was distributed.
  - Some of the concerns for next year's budget will be the increase by approximately \$64,000 due to increases in Monroe County Catholic School subsidy, in property insurance, and increase in personnel benefits.
  - John, David and Craig have volunteered to meet with Mike to discuss communication with parishioners relative to both the operation budget and needed renovations/replacement of items listed in the facility's report.
7. Family Ministry Coordinator Position Proposal – In keeping with the developing needs of our faith community, the Formation Department requested consideration of a contracted employee to attend to inter-generational Family Ministry. This ministry would enhance the existing children's and teen programs. The Coordinator would have responsibility for creating and executing four experiential catechetical events throughout the year. Preparation, execution and evaluation of each event would not exceed 25 hours for a total of no more than 100 hours a year: it would cost around \$1500/1700 a year. If we attract more people, families, then maybe we would see an increase in income. This proposal will be included in the proposed budget for next year, but will be established only if finances allow.
8. Staff report – No report this month.
9. Cluster reports

**Liturgy**

- Lenten Evening Prayer on Monday evenings has been well attended with beautiful Reflections were offered by our parishioners, Charlie Newton, Rob Kozarits, Dean Santos and Teresa Harris. We appreciate their witness of faith on their spiritual journey and leading our prayer so reverently.
- Liturgical Ministry for Stewardship Weekend had twelve new ministers willing to serve.
- Tri-parish retreat which welcomed Fr. Bill Jarema of the Mercy Center in Colorado Springs was well attended. Over one hundred were in attendance all three mornings.
- Diocesan wide Day of Penance took place on March 9, about 50 took advantage of the opportunity.
- At the Easter vigil we will welcome two newly baptized into the faith and welcome one into full communion with the church followed by a reception in their honor.
- Care N Share – Parishioners have offered meals to three families this month.
- Pastoral – Our Grief Share Ministry continues with ten new participants.
- Highlands Visitation Ministry has welcomed new ministers who offer friendship and communion to the residents of the Highlands Nursing Home and Adult Day Care twice a month. There are openings.

**Peace and Justice**

- The Potato Supper was a success with 54 people in attendance. Sr. Grace Miller did a presentation and John Greve did an update on the Portland Avenue Revitalization Project.

- The Bake Sale raised approximately \$2400. All proceeds were donated to REACH (Rochester Emergency Project Action Committee for the Homeless).
- The Peace and Justice Committee is exploring the possibility of additional ministry involvement with La Casa in Sodus. Tim, Margie Benza and Maria Herrera recently visited the site and the committee is in the initial stages of discernment.
- Global Solidarity is discerning our future involvement with Valle Verde.

#### **Youth Ministry Update**

- 35 teens and 9 adults attended the Search Retreat the first weekend in March.
- On April 6 five teens from Transfiguration will be confirmed at Sacred Heart Cathedral. This number is lower this year because of a change in the preparation process. About 50 youth are concluding the first year of the new two year prep, and we expect to add at least 50 more into the group next year. A big focus on the months (and year) ahead will be on developing our peer leadership team, forming teens to be Christian servant leaders at our youth ministry events and beyond.
- The teens and the Men's Fellowship cooperated once again on the spaghetti dinner – there was lots of involvement and interest. Thanks for your service.

#### **Children's Formation**

- First Communion preparation is under way. Dates are April 23 - 24 and April 30 - May 1. There will be 46 candidates. Children's formation program ends May 16 and 17.
- Palm Sunday we are hosting the first of a Family Formation seasonal event for Palm Sunday. Families are welcomed to stop in and tour through the stations of the passion that have been designed, hosted and guided by teen parishioners.

#### **Adult Formation**

- Parenting Teens discussion series was a great success with up to 40 attendees, but the attendance for all other modules was severely lacking and the decision was made to cancel all further Family Series discussions this year and will re-evaluate for future needs.
- Dr. Joe Kelly offered an unplanned series in Feb. on Sundays between masses. It was well attended. A short questionnaire demonstrated that the time and day was a good time. Dr. Joe Kelly will offer another scripture series in April focused on Relationships with Each Other, Biblical Perspective and it will be on Sundays between masses.
- Meg Kastner and Teresa Harris have invited the women of the parish to Kentucky. They will depart on April 23. Their first destination will be the Sisters of St. Francis Mother House in Tiffin, Ohio. Sister Marge and Sister Angie will join them there at their Franciscan Education Literacy Center where they will hear about two of their ministries, human trafficking, and care of creation. After an overnight stay and Sunday mass the women will go on to Booneville.

10. After closing prayer the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Martha Jodoin