**St. Gregory the Great Parish & School**

**School Commission Monthly Meeting**

**Meeting Date**: *March 15, 2022*

**Attendance** *(bolded names indicate presence at meeting):*

**M. Gutierrez** Fr. T. Budde **A. Schlegel** **Y. Lasky** B. Atkinson

**J. Krostag**  S. Huerta J. Farney **L. Garcia**

1. **Prayer:** Mike Gutierrez led the prayer.
2. **Meeting Minutes:** The February meeting minutes were approved.
3. **Commission Action Items:**
4. **Upcoming Events**
   1. Report cards will be going home on 3/17.
   2. Forward exams will be starting soon (4/15 – 4/22).
   3. Both reconciliation and the Stations of the Cross will be occurring in the near future.
5. **Principal’s Report**:
6. *Budget:* The committee reviewed the July – February profit and loss statement.
7. *Enrollment:* As the end of February, 112 students had already enrolled for the 2022-2023 school year.
8. *Staffing:* Marta Campos, the schools Bilingual Paraprofessional, resigned and will be replaced by Dayana Morales starting March 28th. Marta is now looking to come back. Amy is looking to get approval for excess ESSER and GEAR UP funds/grants to be used to pay a teaching assistance. If approved, Marta could be rehired for that position. Laura Bruno, who is replacing Sherry Fritz (Administration Assistant), will be part-time.
9. **Parish Pastoral Council Update:** The rectory will go up for sale in the spring. The parish is working on the budget. Michelle Zakula will meet with some of the founding members. St. Greg’s sister parish will receive a portion of the capital campaign funds. The pastoral council will have their discernment process in May for new members. Three new members are needed.
10. **New Business:**
11. *March Enrollment Period*: The March enrollment period is not completed, however, enrollees are not coming in as fast. There is usually a push after the newsletter/reminder goes out.
12. *G.I.F.T.S. Grant*: The school received a $5,000 grant from the Archdiocese last spring to begin the school garden. The school is getting ready to plan for growing and need to order seeds for this spring. The garden will be tied to a school curriculum “connection for everyone”. The school applied recently for a $10,000 G.I.F.T.S. grant which they would use for marketing and are hoping to receive the funds in June.
13. *Possible reestablishment of 3K program*:The school will be offering a 3K program for the 2022-2023 school year. The 4K teacher is certified to teach 3K. The 4K class has a full time aide and would be able to add 3K students to their class. 3K would be offered 2 mornings per week, Tuesdays and Thursdays, at a cost of $850 for the full year. The 3K students would have the option to stay for full days on those two days.
14. **Old Business:**
    1. *School Commission Member Information Pack:* Mike will put together an information pack to be shared with new members. The pack will consist of power point slides received from the Archdiocese, roles and responsibilities, bylaws and school norms. Mike will have the pack ready for Amy’s review at the next meeting.
15. **Open Discussion**
16. The committee discussed a discernment process for school commission members and decided the best practice would be for the Chairman and Principal to have discussions with individuals as they join, rather than at the end of the year.

*The meeting concluded at 6:50PM*. ***These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to John Krostag for updating.***

NEXT MEETING: April 26, 2022 – 6:00 PM

2021-2022 Meeting Schedule: 8/17, 9/21, 10/19, 11/16, 1/18, 2/15, 3/15, 4/26, 5/17, 6/21

Respectfully Submitted,

John Krostag

School Commission