

CHRIST THE KING CATHOLIC CHURCH
Parish Council Meeting

Organization	Name (* Voting Members)	Role	In Attendance?
Clergy	Msgr. Francis Malone	Pastor	X
	Fr. Tuyen Do	Associate Pastor	X
	Fr. Taryn Whittington	Associate Pastor	X
Deacons	Don Greenway	Deacon	
	Bill Johnson	Deacon	
	Bo McAllister	Deacon	
	Dick Patterson	Deacon	
	Mike Rector	Deacon	
	Matt Glover	Deacon	
Parish Council	Kelly Wewers* (2018)	Chairperson	
	Teri Tribby	Recording Secretary	X
	Angela Moore* (2018)		
	Ron Crane* (2018)		
	Sam Harris* (2021)		X
	Vicke Kordsmeier * (2021)		X
	Judd McDaniel * (2021)		X
	Brian Provencher* (2021)		X
Parish Staff	Greg Donaldson	Dir. Faith Formation	X
	Mary Catherine Burney	Director of Fundraising	X
	Jackie Kaufman	Finance Officer	X
	Katherine Mentzer	Mother's Day Out/Nursery	X
	Kevin Forte	Music Director	
	Teri Tribby	Parish Life and Outreach	X
	Susan Baldwin	Primetimers/Seniors	X
	Kathy House	School Principal	X
	Bevie Davies	Youth Director	X
Parish Organizations	Rachel Ridgeway*	CYM	X
	John Foley	Finance Council	X
	Betty Jo King	Honduras Mission	X
	Ron Crane*	School Board	
	Brooke Crane	Respect Life	
	Lisa Gilmartin	Respect Life	
	Diane Mashburn*	Terra FIRMA	X
	Steve Foley*	Scouting	X
	Conrad Battreal	Vocations	X
	Jim Drake	Men of Faith	X

January 2019 Unapproved Minutes

I. Opening

The meeting was called to order at 5:30 p.m. by Sam Harris. Msgr. Malone offered an opening prayer. A motion to approve the Nov minutes was made by Vicke Kordsmeier and seconded by Judd McDaniel and unanimously approved.

II. Organization Reports (All reports presented by Representative unless otherwise noted.) This month Focus Committee Report is Scouting (see "P" below) and Finance Office (see "B" below).

A. Finance Council – reported by John Foley

Did you know the CTK Finance Office –

Provides accounting services to support a church membership of 2,228 families or 5,966 members

Provides accounting services to support a school of 599 children enrolled in grades Prekindergarten through 8th Grade

Organizes Volunteer bases to support Money Counting, Rexfest and PTO Fundraisers

Participates in voluntary audits every 5 years (next audit is June 30, 2022)

Identified a large water leak at the school in a budget variance and saved the school approximately \$22,000 per year

Directs fundraising of over \$150,000 / year that includes PTO Race for Education and Rexfest

Prepares an average 60 checks per week, or 240 checks per month

Creates online giving opportunities for Parish & School Giving and Special Events Admission. Approximately 14% of households utilize online giving for church contributions.

Provides payroll and employee benefit services for 150 church & School employees

Deposited an average of \$44,000 each week in Church Cash Collections during November & December

Writes checks for electricity usage of about \$10,000 / month

• Pledged	\$9,166,901.78
• Paid	\$8,749,407.75
• Balance	\$ 417,494.03
• Canceled Pledges	91
• Amount of Cancelled Pledges	\$ 178,120.94
• Extended Pledges from Phase 1	\$1,200,000.00
• Unpledged Donations since Nov 2015	\$ 189,154.65
• In House Write Offs	5
• Amount of In House Write Offs	\$ 18,017.00
• Total Delinquent Including In House Write Offs	\$ 53,052.71
• Delinquents Past 90 Days	\$ 50,683.29
• Outstanding Debt	\$2,539,577.00
• Amount in Construction Account	\$ 57,927.00

B. Finance Office – Jackie Kaufman

REGULAR CHURCH OPERATIONS	Actual DECEMBER 18 YTD	Budget DECEMBER 18 YTD	\$ Budget Variance	Actual DECEMBER 17 YTD	Actual:This Year Vs Last Year Variance
INCOME					
First Collection	1,316,777	1,233,034	83,743	1,197,356	119,421
Vision Collection	155,011	149,586	5,425	147,371	7,640
Other Income	407,728	406,225	1,503	484,217	(76,489)
Total Income	1,879,516	1,788,845	90,671	1,828,944	50,572
EXPENDITURES					
Regular Operating Expenses	1,558,862	1,656,139	97,277	1,491,934	(66,928)
Savings for Construction Loan	166,434	166,434	0	120,000	(46,434)
Total Expenditures	1,725,296	1,822,573	97,277	1,611,934	(113,362)
NET OPERATING INCOME (LOSS)	154,220	(33,728)	187,948	217,010	(62,790)
NOTE: This Actual vs Budget Report does not include Honduras Mission, Capital Campaign Pledge & Note Payments, or Columbarium Niche Sales					
Year to Date Actual Compared to Budget and Last Year Actual					
First and Vision collections are more than what was collected last year at this time by \$127,061					
First and Vision collections are more than budget by \$89,168					
Year To Date Other Income: Includes Afterschool fees, Mother's Day Out Program Income, Summer Camp Income, Leasing Income, Bookstore					
Year To Date Expenses: Includes Compensation & Benefits, Rectory, Convent, Utilities, Buildings & Grounds, Administrative Expenses, Support of Ministries and Programs, Subsidy to School, Diocesan Support, and Charitable Outreach.					
Loan Information					
CTK Church Owes Deposit & Loan -					
Construction Loan Amount Outstanding: \$2,539,577					
Terms are 15 years, Interest Rate 3.928%					
Monthly Payment: \$27,738					
CASH BALANCES at 12/31/18					
Church Operating	\$1,617,303				
Construction	\$57,927				
Columbarium	\$140,782				
Honduras	\$58,491				

C. Parish Life and Outreach – Teri Tribby

Significant Events in the last 30 days:

- Our Christmas Giving Tree very successful. CTK provided gifts and food to the following agencies: Abba House, Helping Hand, Birthright, AR Pregnancy Resource Center, We Care Community, and Jericho Way.
- The Coat Drive brought in so many coats! They were delivered to Helping Hand and the We Care Community.

Significant Upcoming Events:

- Knights of Columbus are having Dinner and Bingo for CTK families this Saturday, Jan 12 at 6pm.
- Knights of Columbus will also have a Pancake Breakfast will be in the FLC on January 27.
- We still have office space available for lease in the Ministries 2 Building.
- Renae Peterson is retiring from MOMS Pantry after 5 years, Deana Luyet will be taking over this ministry.

D. Music Director – Kevin Forte

- No Report

E. School – Kathy House, Principal

Significant Events in the last 30 days:

- Santa Secret Shop sponsored by the PTO ran from Dec. 3-7.
- CTK Choir sang at the State Capital and UAMS Cancer Center on Dec. 10
- First Grade Christmas Pageant was performed on Dec. 9 at 3:00 and on Christmas Eve.
- Band and Choir Christmas Concert was performed on Dec. 18

- School closed at the end of the day on Dec. 19 for Christmas vacation and opened on Jan. 3.

Significant Upcoming Events:

- Report Cards go out Jan. 9 for grades 1-6 and Jan 10 for Jr High.
- Endowment meeting will be held on Jan. 17 at 11:00.
- Jr High All A Lunch is on Jan 18
- Pre K and Kindergarten Preview Day is Jan 24 from 9:30-10:30.
- Catholic Schools Week Jan 28-Feb. 1
- Grandparent's day Feb. 1 starting with Mass at 10:00.

F. School Board – Ron Crane

- No Report

G. Dir. Faith Formation – Greg Donaldson

Significant Events in the last 30 days:

- YFF Reconciliations – 3rd – 12th grade went to confession during Advent in December.
- 1st Reconciliation – for all those preparing for 1st Communion this year was held on Saturday December 15th.
- Christmas Books – we handed out books again this Christmas. This year's book is one of Matthew Kelly's newest books, "The Biggest Lie in the History of Christianity." If you haven't got your copy yet, grab one on the way out of Church this weekend.
- Formed – each Christmas book had a book mark introducing "Formed". To open your account, just go to ctklr.formed.org.

Significant Upcoming Events:

- Middle School Program (formerly CMS) – is still growing and enjoying our new location, the CYM room in the Ministries South building, and new date and time, 2nd Wednesday of the month from 5:00 – 6:30 in the Youth Center. We hope all 6th – 8th graders will join us this Wednesday night, January 9th.
- Arkansas Catholic Men's Conference – join us on Super bowl Saturday, February 2nd, for our 9th annual conference. Our 3 speakers should be familiar for most here at CTK, Fr. Joseph de Orbegozo, Fr. Patrick Friend, and Fr. Stephen Elser.
- Purpose – 7 Spring Sessions will start on Sunday February 4th with a theme of "Purposeful Morals".
- RCIA – RCIA Rite of Sending and Rite of Election will be held on March 10th. Both will be held here at CTK.
- Purpose and RCIA Sessions are taped and can also be found at ctklr.org and with the same password - ctklr.

H. CYM – Bevie Davies and Rachel Ridgeway

Significant Events in the last 30 days (Rachel Ridgeway):

- Fr. Danny Hartnedy gave a Teen Talk at CYM on November 14 on the topic of "Why Be Catholic, Especially NOW!" As always, he did a phenomenal job! Our skit committee also performed a very cool skit on the effects and dangers of social media that night. Following our Thanksgiving break, we finished November with a fun Lip Sync Night on November 28.
- On December 5 we had a beautiful night of Eucharistic Adoration and Reconciliation in the Youth Center. Msgr. Malone gave a wonderful talk before the Blessed Sacrament, and then he, Fr. Tuyen and Fr. Whittington heard confessions.
- On December 12 we had a great Advent-oriented LIFE Night, on Saturday, December 15 we went Christmas Caroling at Parkway Village Health Center, and on December 19, we had a super fun Christmas party. Our special guests at the party were seminarians Brian Cundall and Joe Friend who led us in a fun Christmas trivia game.
- Since our last parish council meeting in November, we have had 2 'first Sunday' nights: December 2 and January 6. Team Jesus sang at the 6 PM Masses on both of these nights, with dinner and fun afterwards in the youth center (12/2) and the gym (1/6)

Significant Upcoming Events (Bevie Davies):

- January 9, we will have a LIFE Night on Discipleship.
- January 16, Alex Tinguist will present a Teen Talk on his experiences working with the homeless and ways we can provide help most effectively. Alex is a student at the Clinton School of Public Service, and he was very involved in Catholic Youth Ministry when in high school.
- January 23 we will have a Vocation panel discussion with Fr. Patrick Friend, Sr. Mary Clare, Braylin and Jake Allison and Noel Gieringer.
- January 30 will end the month with a fun social night of food and games.
- We will be participating in the state-wide diocesan Weekend for Life on January 19-20 in downtown LR. Team Jesus will be playing the rally music Saturday night and participating in the Eucharistic procession and the Mass for Life on Sunday morning.
- The first meeting to start organizing our Living Stations of the Cross presentation will be on Monday, January 14 with practices starting on Monday nights beginning January 28.
- Our CYM Eucharistic Adoration hour continues, every Sunday, 5-6 PM.

I. Honduras Mission – Betty Jo King

Significant Events in the last 30 days:

- We are still trying to schedule a conference call between Msgr Malone and Bishop Sole’.
- Hector Mendoza is no longer our Honduras Director. His duties as Mayor of Trujillo and other work has left him with no time to help with our mission. We will need to speak with Bishop Sole before deciding on another Honduras Director.
- Now that we have ended our Chronic Program, we are attempting to verify that the patients will have access to medications from the Honduran Government or other missions. The Carolina Health Foundation and Dr. Oswal Gonzales are willing to see as many of the patients as possible, but both are questioning that meds will be available. We have not received a response from the CDS (Health Dept).
- Our prescription medications that were in our storage closet have been donated to the Carolina group via Dr. Ashley Bean, a doctor who lives in Little Rock and was a missionary on our June 2017 Mission. The Carolina group serves communities near Trujillo. Exceptions to this are some medications that were extremely old were taken to the disposal unit and some remaining eye medications. We are waiting to hear from Dr. Tom Cannon on what we should do with the eye meds.
- The Honduras Mission has an Adoration Hour now – 2:00 pm Sunday afternoons.

Significant Upcoming Events:

- We will continue with our attempts to schedule the conference call between Msgr Malone and Bishop Sole’.
- We will continue with our attempts to communicate with the Centros de Salud.
- Our airline reservations are fully refundable until February 20th, so we will be making a June travel decision prior to that date.
- We are continuing to pray. We are also continuing to reach out to other missions that travel to Trujillo.

J. Respect Life – Brooke Crane and Lisa Gilmartin

- No Report

K. Fundraising – Mary Catherine Burney

- Giving Tuesday was a great success. We raised \$7,790 on Giving Tuesday. Thank you to those who participated.
- We are gearing up for Rexfest and need you to ensure its success: Volunteer for a shift, donate items for the silent or live auction, buy a sponsorship and/or donate bottles of wine

L. Terra FIRMA – Diane Mashburn

Significant Events in the last 30 days:

- Every Tuesday- 8 pm- Terra Firma Adoration Hour

- December 6 – Joint meeting of Little Rock Young Adult groups (follow up was sent to Diocese outlining the type of support needed- website presence, support for diocesan wide young adult events, formation of a young adult version of YAC)
 - December 9- 2nd Sunday lunch after 10:30 mass
 - December 17- Catholic Young Professional Happy Hour and Our House linen drive
- Significant Upcoming Events:*
- Every Tuesday- 8 pm- Terra Firma Adoration Hour
 - January 9th- 7 pm- Terra Firma Christmas Party- 2nd floor Ministries Building
 - January 12th- RISE Young Adult Retreat
 - January 16th- 7:30 pm- Ladies Bible Study
 - January 23rd - 7 pm- Terra Firma Forum- Ministries building
 - January 27th – Scripts & Sips at Holy Souls- Fr. Friend “Being a Catholic Millennial”
 - January 28th- 5 pm- Serving dinner at Our House with Catholic Young Professionals

M. Mother’s Day Out/Nursery-Katherine Mentzer

Significant Events in the last 30 days:

Nursery:

- Open for First Reconciliation on 12.15
- Staff Christmas Party – Donuts and Dirty Santa on 12.16
- Closed over Christmas

MDO:

- Celebrated the feast of St Nicholas on 12.6
- Had a special day of childcare (12.12 from 8 AM to 11 AM); \$15 per child with Cookie Decorating, Christmas Music, BIG SUCCESS
- Christmas Party on 12.18
- Closed for Christmas Break: First Day back was Thursday, January 3

Significant Upcoming Events:

Nursery:

- Working on placing Staff for Marriage Encounter in February

MDO:

- Annual Teddy Bear Day on January 31: Kids bring a teddy bear (or favorite stuffed animal) and Teddy Bear snacks

N. Men of Faith

Significant Events in the last 30 days:

- Meet every Friday at 6:00 AM. We did not break for the holiday and we have about 60-70 regular attendees who had a great Advent in preparation for Christmas.
- All men are invited to attend any Friday as we prepare for the most important thing we will do every week - participate in the Sacrifice of the Mass.

Significant Upcoming Events:

- Arkansas Catholic Men’s Conference - Saturday February 2nd - Super Bowl Saturday, Christ the King Church, Mass at 7:50, Conference starts at 9:00 and goes until 2:00

O. Primetimers/Seniors – Susan Baldwin

Significant Events in the last 30 days:

- On Dec. 11th was our monthly senior Mass. Following Senior Mass we had our annual Christmas Potluck and gift exchange. Jackie Kauffman played the piano while the Primetimers sang along to Christmas Carols. We had many fun Christmas activities in December including Christmas carols for the ROMEOs by Whitney Tittle, decorating gingerbread houses, game days, a cookie exchange, as well as our fitness classes.
- During our last Romeo meeting, on January 3rd, Ken Eckert announced that he will be stepping down from his commitment leading the ROMEO program. Jim Davis has committed to step in to lead the group for this next year.

Significant Upcoming Events:

- Today our Senior Mass luncheon/program speaker was Patty Drake. She shared with us about her life changing spiritual journey.
- We will have a crock pot cook off on January 25th.

- We will host Lifeline screening Event on Feb 11th.
- Senior Mass/Luncheon Feb. 12th. Liz Garcia, from the Attorney General's office will be here to talk about fraud prevention.

P. Scouting – Steve Foley

CTK Currently Supports:

- Three Girl Scout Troops
- Kindergarteners and 1st Graders
- 2nd Graders
- 3rd & 4th Graders
- Cub Scout Pack 29
- Multiple grade specific Dens working on specific ranks
- Boys grades K-5
- Boy Scout Troop 29
- Blended group, with grade-specific patrols
- Boys grades 5-12

Girl Scouting at CTK

- Overall there are approximately 40 girls participating in the girls participating in Girl Scouting
- Each Troop has 2-3 parent leaders
- Many of the Troops have been participating in Service and Community projects
- Salvation Army Homeless Outreach, Visiting residents at a local nursing home
- Troops have been focused on developing the girls to be good Christian citizens

Cub Scouting at CTK

- Approximately 50 boys participating in Pack 29
- Pack Volunteer Leaders: 6
- Each Den has 1-3 Volunteer Leaders
- Family Scouting option began this past year, however there were no girls that signed up for Pack 29 this fall
- Cub Scouting focuses on developing Scouts to be good Christian citizens
- Also an emphasis on developing life skills: faith, physical fitness, STEM, outdoors, civics
- Volunteer and Service activities
- Arkansas Food Bank, Mom's Pantry/Helping Hands, outdoor clean-up activities
- Major Activities
- Scout Sunday, Pinewood Derby, Blue and Gold Banquet, Little Rock Climbing Center, Campouts

Boy Scouting at CTK

- There are approximately 35 Scouts enrolled in Troop 29
- Over 30 registered Adult Leaders
- Troop meetings are run by the Scouts, with more senior Scouts mentoring the younger Scouts
- This past year, there were approximately 23 rank advancements, 90 Merit Badges earned
- Four Scouts earned their Eagle Rank this past year
- Noah Martinka, Joshua Nguyen, Sam Ray, and Ethan Wold
- Eagle Court of Honor is scheduled for March 8th
- Service activities:
- Easter Seals, Arkansas Food Bank, Knight of Columbus activities, helping with the Cub Scouts
- Eagle projects: Reservoir Park Conservation Project, The Academy of Riverdale, Easter Seals, CTK Bridge
- Outdoor Activities
- Monthly campouts (except December and summer months)
- Lake Degray State Park, Jacksonport State Park, Lake Ouachita State Park, Gus Blass Scouting Reservation, Woolly Hollow State Park, USS Alabama/Vicksburg
- Summer Camps:
- H.Roe Bartle Scout Reservation in Osceola, MO: ~25 boys per year to camp for 10 days
- Bechtel Summit Scout Reservation, the BSA's newest High Adventure camp.

Scout Religious Emblem Programs

- My Promise, My Faith for Daisy and Brownie Scouts
- Approximately 35 earned their awards this past year
- Rosary Patches and St. Jude badge
- Light of Christ and Parvuli Dei for Cub Scouts
- 10 Scouts earned the awards this past year
- Ad Alteri Dei and Pope Pius XII for Boy Scouts
- 4 Scouts earned the awards this past year

Thank You CTK!!!

- Provide additional opportunities for the youth to develop life-long skills
- Funding for Scouting Program Units
- Helps fund awards, costs for supplies and activities, etc.
- Meeting spaces for Troop, Pack and Den activities
- Assistance from CTK School and Church Staff

Q. Vocations - Conrad Battreal

“The Harvest is Great! The Workers are Few! Are You Willing to Help?”

- The Vocations Chalice Roster is filled through March 2019.
- Br. Raban's Final Vows were amazing and a wonderful Mass to attend. He was extremely pleased with our CTK attendance.
- Br. Raban sent Mary & I a picture when he was lying under the burial robe during his Final Vows Ceremony.
- A Women's Religious Vocation Discernment Retreat will be held (Friday and Saturday) 1/25-26/2019 at St. Johns Catholic Center, 2500 N. Tyler St., Phone number - 501-6640-0340 Ext. 309.

R. Deacons Report

- No Report

III. Pastors Report

- Msgr. Malone introduced Kenzie Cundall as the new Director of the CTK After School Care program. Colin Davies left after 5 years. Msgr. complimented the work Colin did while he was the director and welcomed Kenzie.
- Our Music Director, Dr. Kevin Forte, did a phenomenal job with the music program during the holidays. He always does an exceptional program, especially during Holy Week and he does this while working a full time job. Special thanks to Kevin and the Music Ministry.
- A group from CTK attend the Final Vows at Subiaco for Br. Raban Heyer.
- There was discussion about the Honduras Mission in regards to the civil unrest in Honduras, safety issues and the risk/danger for our missionaries. Msgr. Thanked Betty Jo King for all her work.

IV. Closing

The next meeting will be February 12, 2019.

The meeting was brought to a close at 6:50p.m. with a prayer by Fr. Whittington.

Respectfully submitted,
Teri Tribby, Acting Secretary