

**CHRIST THE KING CATHOLIC CHURCH**  
**Parish Council Meeting**

<b>Organization</b>	<b>Name (* Voting Members)</b>	<b>Role</b>	<b>In Attendance?</b>
Clergy	Msgr. Francis Malone	Pastor	X
	Fr. Tuyen Do	Associate Pastor	
	Fr. Taryn Whittington	Associate Pastor	X
Deacons	Don Greenway	Deacon	
	Matt Glover	Deacon	
	Bo McAllister	Deacon	
	Dick Patterson	Deacon	
	Mike Rector	Deacon	X
Parish Council	Brian Provencher* (2021)	Chairperson	X
	Teri Tribby	Recording Secretary	X
	Sam Harris* (2021)		X
	Judd McDaniel* (2021)		
	Rick Edwards * (2022)		X
	Debbie Harris* (2022)		X
	Shelly Quick* (2022)		X
	Lori Wilbur* (2022)		X
Parish Staff	Greg Donaldson	Dir. Faith Formation	X
	Mary Catherine Burney	Director of Fundraising	
	Jackie Kaufman	Finance Officer	X
	Katherine Mentzer	Mother's Day Out/Nursery	X
	Kevin Forte	Music Director	
	Teri Tribby	Parish Life and Outreach	X
	Susan Baldwin	Primitimers/Seniors	X
	Kathy House	School Principal	X
	Bevie Davies	Youth Director	X
Parish Organizations	Victoria Volpi*	CYM	X
	John Foley	Finance Council	
	Jim Drake	Men of Faith	
	Betty Jo King	Mission Office	X
	Myra Steinkamp	School Board	X
	Steve Foley *	Scouting	X
	Conrad Battreal	Vocations	X

## November 2019 Unapproved Minutes

### I. Opening

The meeting was called to order at 5:30p.m. by Parish Council Chairperson Brian Provencher. An opening prayer was offered by Msgr. Malone. A motion to approve the September minutes was made by Steve Foley and seconded by Sam Harris and unanimously approved.

### II. Organization Reports (All reports presented by Representative unless otherwise noted.) This month Focus Committee Report is Vocations see "P" below).

#### A. Finance Council – reported by Mary Catherine Burney

Original Pledged from Donors - Phase 1	7,006,037
Pledged from Savings	950,000
Original Pledged – Phase 1	7,956,037
Extension of Pledges - Phase 2	1,200,000
Total Original Pledges	9,156,037
Adjustments:	
Subtract 99 Cancelled Pledges	(188,384)
Add Unpledged Donations since November 2015	<u>216,862</u>
Total Adjusted Pledges Balance	<u>9,184,515</u>
 Total Paid	 (8,918,729)
Balance Due on Pledges	265,786
Total Delinquent	<u>31,933</u>
Outstanding Debt	<u>2,342,423</u>
Amount in Construction Account	5,006

#### B. Finance Office – Jackie Kaufman

<b>REGULAR CHURCH OPERATIONS</b>	<b>Actual</b>	<b>Budget</b>	<b>\$ Budget</b>	<b>Actual</b>	<b>Actual:This Year</b>
	<b>OCTOBER 19 YTD</b>	<b>OCTOBER 19 YTD</b>	<b>Variance</b>	<b>OCTOBER 18 YTD</b>	<b>Vs Last Year</b>
<b>INCOME</b>					
First Collection	794,311	838,748	(44,437)	805,521	(11,210)
Vision Collection	91,863	99,724	(7,861)	93,481	(1,618)
Other Income	317,897	314,678	3,219	267,858	50,039
Total Income	1,204,071	1,253,150	(49,079)	1,166,860	37,211
<b>EXPENDITURES</b>					
Regular Operating Expenses	1,339,953	1,334,444	(5,509)	1,097,987	(241,966)
Savings	55,478	110,956	55,478	83,217	27,739
Note Payment	55,478	0	(55,478)	0	(55,478)
Total Expenditures	1,450,909	1,445,400	(5,509)	1,181,204	(269,705)
<b>NET OPERATING INCOME (LOSS)</b>	<b>(246,838)</b>	<b>(192,250)</b>	<b>(54,588)</b>	<b>(14,344)</b>	<b>(232,494)</b>
NOTE: This Actual vs Budget Report does not include Mission, Capital Campaign Pledge & Note Payments, or Columbarium Niche Sales					
Year to Date Actual Compared to Budget and Last Year Actual					
First and Vision collections are less than what was collected last year at this time by (\$12,828)					
First and Vision collections are less than budget by (\$52,298)					
Year To Date Other Income: Includes Afterschool fees, Mother's Day Out Program Income, Summer Camp Income, Leasing Income, Bookstore					
Year To Date Expenses: Includes Compensation & Benefits, Rectory, Convent, Utilities, Buildings & Grounds, Administrative Expenses, Support of Ministries and Programs, Subsidy to School, Diocesan Support, and Charitable Outreach.					
<b>Loan Information</b>					
CTK Church Owes to Deposit & Loan -					
Construction Loan Amount Outstanding:	\$2,342,423				
Terms are 15 years, Interest Rate 3.928%					
Monthly Payment: \$27,739					
<b>Cash Balances</b>					
Church Operating & Savings	\$1,510,151				
Construction	\$4,996				
Columbarium	\$186,442				
Mission	\$68,976				
<b>Columbarium</b>					
Niches sold to date	468 or 75%				
Total Sales to date	773,000				
Sales July-Oct 2019	8,400				

C. Parish Life and Outreach – Teri Tribby

*Significant Events in the last 30 days:*

- November Shrine was put up around the altar on Oct 30
- Veterans Day program was yesterday in the school gym, Deena Burnett Bailey was the guest speaker.

*Significant Upcoming Events:*

- CTK Knights of Columbus Pancake Breakfast on Christ the King Sunday, November 24. The bookstore will also be having their open house that day. Please plan to attend.
- Giving Tree will go up on Saturday, Nov 30<sup>th</sup>.
- Annual Coat collection has started.

D. Music Director – Kevin Forte

- No Report

E. School – Kathy House, Principal

*Significant Events in the last 30 days:*

- The PTO held the Race for Education fundraiser on Oct. 11. It was a great success.
- The ANSAA Accreditation site visit was held on the Oct 20-23. It was a successful visit and they were impressed with our school. We will use the report they wrote to update our long range plans.
- The eighth graders led the school in a Living Rosary on Oct. 18.
- Red Ribbon Drug Free Week was celebrated the week of Oct. 25 and culminated with a pep rally in the gym on Friday, Oct. 25.
- Pre K Sneak Peak welcomed 26 families to learn about our Pre K Program on Nov. 7
- The Veterans Day Program was held on Nov. 11.

*Significant Upcoming Events:*

- Open House for new students will be held on Nov.14 from 5:30-7:00.
- The Superintendents Hall, Dobbins and Olberts will visit CTK School on Nov. 21.
- Nov. 21 is also “Bear for a Day” shadow day.
- The Arkansas Art Center will be bringing the plan “A Christmas Carol” to our kid on Nov. 21 and we are also hosting several children from the School for the Blind as our guests at the play.
- School is closed from Nov 23-31 for Thanksgiving Break.

F. School Board – Myra Steinkamp

- ANSAA Self Study Overview
- Open House – November 14, 2019 5:30-7:00
- Other Recruitment Events
- Website Updates
- Discerning Catholic Worldview Survey

G. Dir. Faith Formation – Greg Donaldson

*Significant Events in the last 30 days:*

- RCIA – Both RCIA and RCIC said a rosary for Vocations this past Wednesday. Our next class will be tomorrow night, November 13th, when Msgr. Malone will cover Commandments 6 & 9.
- Youth Faith Formation – also on November 3rd, all classes said a Rosary for Vocations. In December we will try our best to help all the students that are able to, meet their Advent obligation through reconciliation.
- Confirmation- Fr. Patrick Friend covered the topic of “Relationships” at our November 3rd Session, which just happened to be the 1/2 way mark through this year’s Sunday sessions. Our next session will be on Sunday November 17th, when Fr. Whittington will cover the topic of “Why do I get to go to Mass?”

*Significant Upcoming Events:*

- Middle School Program (Catholicism for Middle Schoolers) – we will had our second session of the year on Wednesday October 11th in the Youth Center. We have our

third one tomorrow night from 5:00 – 6:30 in the Youth Center. So if you have any 6th-8th graders, we hope they can join us tomorrow night.

- Walking With Purpose and Women of Faith and Scripture Study – all have had great turnouts this year.
- RCIA - Rite of Acceptance/Welcoming – will be held on Sunday December 1st at the 10:30 Mass.
- 1st Reconciliation – is scheduled for Saturday December 14th at 9 am in the Church.
- Christmas Books – we will be giving out Matthew Kelly's new book, "Rediscover the Saints."
- Confirmation – is scheduled for Sunday, March 8th at 3 p.m.

#### H. CYM – Bevie Davies

*Significant Events in the last 30 days (Victoria Volpi):*

- October was RESPECT LIFE month: On October 9, Catherine Phillips the Diocesan Director of the Respect Life Office was our Teen Talk speaker. Her topic was Christ Our Hope in Every Season of Life. We followed up that night with a LIFE Night on October 16 that explored the topic of how we respect ourselves; we also watched the movie UNPLANNED on October 23, which is a very powerful movie that shows an inside look into the abortion industry. Additionally, we participated in the 40 Days for Life campaign, and we collected socks for those who are homeless. We are continuing to collect socks and blankets during November.
- Social events have included a super fun Halloween Party on October 31 and a Family Pot Luck Supper after the 6PM Mass on November 3.
- Diocesan events have included the Senior High Youth Rally on October 13 and the Junior High Rally on November 10. Both events were held at Mt. St. Mary's. Team Jesus did a fantastic job providing all of the music for both events.
- Vocations Week: On November 6 during Vocations Awareness Week, we had a beautiful praise and worship night in the Adoration Chapel. Members of Team Jesus led us in music as we sang and prayed for vocations.

*Significant Upcoming Events (Beverly Davies):*

- November 13, we are excited to have Fr. Danny Hartnedy speak to our youth! His topic is "Heaven, Hell and Purgatory".
- November 20 will be a fun Lip Sync/TikTok social night before we break for the Thanksgiving Holiday.
- Looking ahead to Advent, Team Jesus will provide the music at the 6 PM Mass on December 1, and we will have a dinner/Gym night afterwards. On December 4, we will have Eucharistic Adoration and the Sacrament of Reconciliation offered in the Youth Center, which is a beautiful way to start the holy season of Advent!
- Our 8th grade CYM trip to Silver Dollar City in Branson, Missouri was on Friday, September 27 and it was a fantastic day with beautiful weather. Although we had a bus issue coming home, the 8th graders and high school youth helpers were patient and everyone arrived home late, but safely!
- On Saturday, October 5 we participated in a fun service project held at the State Convention Center. Sponsored by the restaurant Tacos for Life, we prepared food packs for the organization, Feed My Hungry Children. 10 youth and 6 adults worked 2 hours to pack hundreds of "Manna Packs" (each pack contained rice, soy, vitamins and vegetables).
- Our CYM Eucharistic Adoration hour continues, every Sunday, 5-6 PM.

#### I. Mission Office – Betty Jo King

*Significant Events in the last 30 days:*

- The St. Theresa Sewing Mission continues to exceed our expectations. The students are wonderful, and they've already completed several projects including patchwork pillow and a market bag. Arkansas Catholic wrote an article about the mission earlier this month. St. Theresa Church has asked them to make 12 volunteer vests for the Feast of Our Lady of Guadalupe in December, so the CTK and St. Theresa team leaders have been working with Fr. Nelson and Sr. Iliana on that project.

- St Luke Mission - Last month our donations include several chalk and bulletin boards, more tables, a few chairs, and over 120 school desks. We made another trip down this month to deliver a commercial popcorn machine that was donated to them as well as some other items.
- Honduras Warehouse – We’ve been busy clearing out the Warehouse. Besides the desks that went to Warren, we donated over 200 boxes of surgical supplies to a Medical Mission Warehouse in Ft. Smith. The construction supplies have been moved to Christ the King. We had a room filled with old technology items; we’ve hauled off a trailer load but still need to make another trip.

*Significant Upcoming Events:*

- The St. Theresa Sewing Mission will continue classes every Wednesday morning from 9 – 12 Noon through November 20th. Special project days have also been scheduled to work on the vests.
- Warehouse Days are over. We still need some volunteers with trucks to move out the trash, remaining technology, and rolling carts.
- We are beginning to explore the possibility of a Medical Mission to the Hamburg, Arkansas area. While a medical mission to Warren is possible down the road, the parishioners of St. Luke Church want to focus on the move to their new church building – it’s a big change for them.
- Bishop Taylor will dedicate the new church building in Warren on Saturday, November 23rd. Mass will be at 5 pm with a reception following. Please join us – everyone is welcome to attend.

J. Fundraising – Mary Catherine Burney

- The Race for Education was held indoors due to a rainy day but was still a great success and the Junior High did get to go outside for the Color Run. The PTO grossed \$53,754 on the event.
- Christ the King will be participating in Giving Tuesday on Tuesday, December 3, which is the Tuesday after Thanksgiving. All donations from this event will go to the general operating fund.

Rexfest:

- Had Kick Off meeting on September 11 for auction committee

L. Mother’s Day Out/Nursery-Katherine Mentzer

*Significant Events in the last 30 days:*

Nursery:

- Vocations Week Activities during the week of November 3<sup>rd</sup>.

MDO:

- Picture Day – October 17. Our photographer was Sara Parker, a parishioner
- Firetruck Visit – October 22
- October Drop and Dash – October 23
- Halloween/All Saints Day party on October 31

*Significant Upcoming Events:*

Nursery:

- We will be closed November 30 and December 1 for Thanksgiving break

MDO:

- November Drop and Dash – November 21
- Thanksgiving Feast – November 21: Each class dresses up and we feast together trying traditional Thanksgiving food.

M. Men of Faith – Jim Drake

- No Report

N. Primetimers/Seniors – Susan Baldwin

*Significant Events in the last 30 days:*

- Sharon Robinette was our Romeo speaker on Oct. 3rd, she shared with the group about the Prison Ministry.

- Senior Mass and Luncheon October 8th. Theresa Blair was here to share about the broken China Necklaces they are making to raise funds to help the women in the shelter in Conway. We had tables set up for purchasing the Pendants.
  - We hosted a Kroger Flu shot Clinic in the Senior Center. They administered about 45 Flu shots to seniors and school and church staff.
  - Lenny Bradberry was our ROMEO Luncheon speaker on Nov.7th. He talked to the group about the work he did for NASA.
  - Senior Mass/Luncheon - Pulaski County Veterans officer, Al Harkins, was here to discuss Veterans issues and benefits on Nov 12th.
  - Vocations Week Nov. 4-8. Each activity we held during this week we prayed the Prayer for Vocations as a group
- Significant Upcoming Events:*
- This month we will have Bunko night on Nov. 18th (A week early due to Thanksgiving)
  - Our Annual Christmas Senior Mass/Luncheon will be Dec. 10th. We will have a Potluck lunch and Gift Exchange. Jackie Kauffman will play the piano while we sing along to Christmas Carols. We will be collecting wrapped Shoeboxes for Veterans throughout the month.
  - AARP Driving class is scheduled for March 30th.

O. Scouting – Steve Foley

*Significant Events in the last 30 days:*

- The Girl Scouts held a Scouting Night Signup in September in the CTK Cafeteria and the Troops have been meeting to on their advancement activities.
- The Boy Scouts hosted Fr. Patrick Friend and he discussed his experience in Scouting and how it helped shape him, they held their fall Court of Honor in October and they served as the Color Guard for the CTK Veteran's Day program.
- The Cub Scouts have held a couple Pack Meetings the last few months and the Dens have been working on their different ranks.
- The Scouts participated in the Scouting for Food activities the past few weekends collecting food for the Arkansas Food Bank.

*Significant Upcoming Events:*

- The Boy Scouts are planning for a campout at Woolly Hollow State Park, where the theme is hiking and outdoor cooking.
- The Scouts have been carrying out their annual popcorn sale.
- Girl Scout Troops have been meeting and continuing their progress.

P. Vocations - Conrad Battreal

“The Harvest is Great! The Workers are Few! Are You Willing to Help?

## Vocations Committee Annual Report 2019

*“The Harvest is Abundant but the Laborers are few;  
Ask the Master of the Harvest to send out Labors for the Harvest” Mathew 9:37b-38*

*“.....by prayer and petition, with thanksgiving .....” Phillippians 4:6b*

The purpose of our Vocations Committee is to provide an environment of ongoing prayer for Vocations to motivate all Parishioners to pray for our Priests, Seminarians, Deacons and Religious and to freely discuss Vocations at Christ the King.

Families are the foundation for Vocations and we must emphasis that “Families Pray Together”.

We, Christ The King, are very Blessed to have 5 Seminarians. Our Diocesan Seminarians are Deacon Joseph Friend, Brian Cundall, Ben Riley, Daniel Wendel and Christopher Elser.

Seminarian Poster:

The 2019-2020 Diocese Seminarian Posters were completed Mid-September. The “CTK Member” was placed on the posters and distribution was completed to our Parish Organizations.

Vocations Chalice:

The Vocations Chalice Ministry is very active at Christ the King. The Chalice has been received about 624 times by individuals and families since we started 12 years ago. Our Vocations Chalice Roster is filled through December 2019.

Rexfest:

This was a good Vocations Rexfest celebration for vocations. The Vocation Committee members greeted those passing by. Prayer cards were given out. The sign up roster was available for those to sign up. Several months on the roster were filled.

CTK Vocations Week:

Christ the King Vocations Awareness Week was November 2-8, 2019 (Saturday-Friday). All organizations received a letter from Msgr. Malone asking for your participation in Vocations week. Responses were greatly appreciated for the preparation of the 2, 3 November Bulletin Insert.

Our Holy Hour was lead by Deacon Patterson Monday through Friday of that week, 4-8 November, 7:00-8:00 PM. Deacon Patterson’s leadership was exceptional during the Holy Hour. Our attendance was wonderful this year.

New Vocations Committee Members:

We have 2 new Vocations Committee members who are High School Seniors: Anne-Marie Elser and Sam Ray. Their committee work is most valuable for us.

All Parish Council attendees will receive a Vocations Prayer Card and a Popsocket for your smart phone.

Q. Deacons Report

- Deacon Mike Rector gave an update on the Grief Ministry. Susan McCarthy gave the last presentation and they have 2-4 participants on a regular basis.
- Deacon Rector also reported the diaconate team at DOLR is going well.

III. Pastors Report:

- Msgr Malone expressed his thanks and gratitude for Conrad and Mary Battreal for all their work they put into Vocations Week and how blessed we are to have them coordinating the Vocations Committee at CTK.
- Msgr. discussed the upcoming time of year is busy and a time we see an increase in the visible generosity of our parish. Let us be mindful of what we are doing. He asked for suggestions on different ways we can give thanks to God.
- Msgr. thanked the PC and all the various ministries in the parish. He asked the new PC members to be vigilant and to direct comments to Msgr.

IV. Closing

The next meeting will be December 10, 2019.

The meeting was brought to a close at 6:30 p.m. with a prayer by Deacon Mike Rector.

Respectfully submitted,  
Teri Tribby, Acting Secretary